

## Criterion 1 – Curricular Aspects

### Key Indicator – 1.1 Curricular Planning and Implementation

#### 1.1.1 The Institution ensures effective curriculum delivery through a well-planned and documented process

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## Criterion 1 – Curricular Aspects

### Key Indicator – 1.1 Curricular Planning and Implementation

#### *1.1.1 The Institution ensures effective curriculum delivery through a well-planned and documented process*

#### **Response:**

The institute is affiliated to Shivaji University and implements the curriculum prepared by the BoS of Shivaji University. The institute has developed a structured and documented process for implementing the curriculum. Our college is currently having the following mechanisms for effective delivery of curriculum.

- I. At the beginning of an academic session, departmental meetings are held in every department in which the syllabus is distributed to the teachers after discussion with them.
- II. College administration provides a well-constructed weekly Routine/Schedule/ time table for each year /semester for both UG and PG classes. .
- III. Departmental Heads and Teachers prepare their lectures according to the syllabus allotted and classes available. ..
- IV. Classes are held according to the schedule under the supervision of college administration.
- V. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as
  - a. ICT-enabled teaching-learning method.
  - b. Use of models and charts.
  - c. Distribution of class notes by teachers.
  - d. Group discussion amongst the students during the class.
  - e. Necessary survey programmes, field works and educational excursions are carried by the departments.
  - f. Project work, Seminars, internship are conducted for fulfillment of their degrees.



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Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
Department of Commerce and Management  
Academic Calendar 2023-24

Sr. No	Month	Activities
1.	July	<ul style="list-style-type: none"><li>• Admission Process / Issue of Prospectus</li><li>• Departmental Meeting for work distribution and annual planning</li><li>• Preparation and Display of Time table</li><li>• Result analysis of previous year.</li></ul>
2	August	<ul style="list-style-type: none"><li>• Induction Programme</li><li>• Inaugural function of COC Courses</li><li>• Preparation of the list of Advance learner and Slow Learner</li><li>• Bridge course. Execution of these activities.</li></ul>
3	September	<ul style="list-style-type: none"><li>• Karmveer Jayanti Saptah</li><li>• Unit Test</li><li>• Teacher day programme</li><li>• Inaugural Function of Planning forum.</li></ul>
4	October	<ul style="list-style-type: none"><li>• Home assignment</li><li>• Internal exam.</li><li>• Student Class Seminar (B. Com.III)</li><li>• Preparation of Internal Marks record.</li><li>• Group Discussion (GD)</li></ul>
5	November	<ul style="list-style-type: none"><li>• Career opportunities in Commerce</li><li>• Workshop on Research Methodology.</li><li>• University Exam.</li><li>• Departmental Meeting.</li><li>• Diwali Vacation</li></ul>
<b>Second term</b>		
6	December	<ul style="list-style-type: none"><li>• Second Term Departmental Meeting</li><li>• Visit to Bank</li><li>• Workshop on Entrepreneurship development</li><li>• Project allotment to the student.</li><li>• Planning forum activity.</li></ul>



7	January	<ul style="list-style-type: none"> <li>• Workshop on IPR</li> <li>• Work shop on report writing.</li> <li>• Home assignment</li> <li>• Wall Paper Savitribai Phule Jayanti.</li> </ul>
8	February	<ul style="list-style-type: none"> <li>• Submission of projects.</li> <li>• Trade Faire activity.</li> <li>• Participation of students in traditional day Programme</li> <li>• Guest Lecture</li> </ul>
9	March	<ul style="list-style-type: none"> <li>• Organisation of Parent Meet</li> <li>• National Workshop on Marketing/ Management</li> <li>• Internal exam.</li> <li>• Oral Examination (B. Com.III)</li> <li>• Preparation of Internal Marks record.</li> </ul>
10	April	<ul style="list-style-type: none"> <li>• Syllabus Completion report</li> <li>• Department Meeting.</li> <li>• University Exam</li> </ul>
11	May	<ul style="list-style-type: none"> <li>• University Exam.</li> </ul>

*S. S. S. S.*  
Head

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Rayat Shikshan Sanstha's

**Savitribai Phule Mahila Mahavidyalaya, Satara.**

**Department of Commerce and Management**

**B.Com. Time Table 2023-24 (Marathi/English-Medium)**

Sr. No.	Time	Class	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	08.00 to 08.50 am	B.Com-I S-16	Ins./Maths (SSP/KSJ)	Mgt. Prin. & App. (SMP/NKA)	Buss. Comm (LSP)	Fin. A/C (NKA)	Micro. Eco (GCK)	Mgt. Prin. & App. (SMP/NKA)
		B.Com-II F-11	Buss. Comm. (SSG)	M. F. S (PKT)	Corp. A/C (SMP)	Buss. Comm. (LSP)	Corp. A/C (SMP)	Bus. Stat. (KSJ)
		B.Com-III F-10	BRF(S.C.G)	MMP(SSP)	MMP(SSP)	BRF(SCG)	MMP (SSP)	Bus. Env.( RBK)
2	08.50 to 09.40 am	B.Com-I S-16	Fin. A/C (NKA)	Micro. Eco (GCK)	Ins./Maths (SSP/KSJ)	Buss. Comm. (JAA)	Mgt. Prin. & App. (SMP/NKA)	Micro. Eco (GCK)
		B.Com-II F-11	Bus. Stat. (KSJ)	Corp. A/C (SMP)	M. F. S (PKT)	Fund. Entre (SSP/SCG)	Macro Eco. (SAG)	Buss. Comm (SSG)
		B.Com-III F-10	Co-op. Devp. (NDB)	BRF(SCG)	BRF(SCG)	Bus. Env. (RBK)	Co-op. Devp. (NDB)	Co-op. Devp. (NDB)
<b>09.40 to 09.55 am Short Recess</b>								
3	09.55 to 10.45 am	B.Com-I S-16	Buss. Comm. (LSP)	Buss. Comm. (JAA)	Fin. A/C (NKA)	Micro. Eco (GCK)	Prin. Mark (NDB/SCG)	Ins./Maths (SSP/KSJ)
		B.Com-II F-11	Fund. Entre(SSP/SCG)	Fund. Entre(SSP/SCG)	Micro Eco(GCK)	Bus. Stat. (KSJ)	Buss. Comm. (LSP)	M.F.S. (PKT)
		B.Com-III F-10	Bus. Env. ( RBK)	AC-I / LM-II (NDB/NKA)	A/C-I / IM-I ( NDB/SSP)	A/C-I / IM-I (NDB/SSP)	AC-II / LM-II ((SMP) /NKA)	AC-I / LM-II (NDB /NKA)
4	10.45 to 11.35 am	B.Com-I S-16	Prin. Mark (NDB/SCG)	Prin. Mark (NDB/SCG)	Mgt. Prin. & App. (SMP/NKA)	Ins./Maths (SSP/K.S.J)	Fin. A/C (NKA)	Prin. Mark (NDB/SCG)
		B.Com-II F-11	Corp. A/C (SMP)	Macro. Eco(GCK)	Bus. Stat. (KSJ)	MFS (PKT)	Fund. Entre (SSP/SCG)	Micro. Eco (GCK)
		B.Com-III F-10	MMP (SSP)	A/C-II / IM-I (SMP /SSP)	Co-op. Devp. (NDB)	AC-II / LM-II ((SMP) /NKA)	Bus. Env.( RBK)	A/C-II / IM-I ( SMP/SSP)
5.	11.35 to 12.25 pm	B.Com-I						Democracy
		B.Com-II	Envi. studies	Envi. studies	Envi. studies	Envi. studies	--	--
		B.Com-III					Indian Constitution	

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#### B.Com. Time Table 2023-24 (Marathi /English-Medium)

Sr. No.	Time	Class	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	08.00 to 08.50 am	B.Com-I S-16	Ins./Maths (SSP/KSJ)	Mgt. Prin. & App. (SMP/NKA)	Buss. Comm (LSP)	Fin. A/C (NKA)	Micro. Eco (GCK)	Mgt. Prin. & App. (SMP/NKA)
		B.Com-II F-11	Buss. Comm. (SSG)	M. F. S (PKT)	Corp. A/C (SMP)	Buss. Comm. (LSP)	Corp. A/C (SMP)	Bus .Stat. (KSJ)
		B.Com-III F-10	BRF(S.C.G)	MMP(SSP)	MMP(SSP)	BRF(SCG)	MMP (SSP)	Bus. Env.( (RBK)
2	08.50 to 09.40 am	B.Com-I S-16	Fin. A/C (NKA)	Micro. Eco (GCK)	Ins./Maths (SSP/KSJ)	Buss. Comm. (JAA)	Mgt. Prin. & App. (SMP/NKA)	Micro. Eco (GCK)
		B.Com-II F-11	Bus .Stat. (KSJ)	Corp. A/C (SMP)	M. F. S (PKT)	Fund. Entre (SSP/SCG)	Macro Eco. (SAG)	Buss. Comm (SSG)
		B.Com-III F-10	Co-op. Devp. (NDB)	BRF(SCG)	BRF(SCG)	Bus. Env. (RBK)	Co-op. Devp. (NDB)	Co-op. Devp. (NDB)
<b>09.40 to 09.55 am Short Recess</b>								
3	09.55 to 10.45 am	B.Com-I S-16	Buss. Comm. (LSP)	Buss. Comm. (JAA)	Fin. A/C (NKA)	Micro. Eco (GCK)	Prin. Mark (NDB/SCG)	Ins./Maths (SSP/K.S.J)
		B.Com-II F-11	Fund. Entre(SSP/SCG)	Fund. Entre(SSP/SCG)	Micro Eco(GCK)	Bus .Stat. (KSJ)	Buss. Comm. (LSP)	M.F.S. (PKT)
		B.Com-III F-10	Bus. Env. ( (RBK)	AC-I /LM-II (NDB/NKA)	A/C-I / IM-I (NDB/SSP)	A/C-I / IM-I (NDB/SSP)	AC-II /LM-II ((SMP) /NKA)	AC-I /LM-II (NDB /NKA)
4	10.45 to 11.35 am	B.Com-I S-16	Prin. Mark (NDB/SCG)	Prin. Mark (NDB/SCG)	Mgt. Prin. & App. (SMP/NKA)	Ins./Maths (SSP/K.S.J)	Fin. A/C (NKA)	Prin. Mark (NDB/SCG)
		B.Com-II F-11	Corp. A/C (SMP)	Macro. Eco(GCK)	Bus .Stat. (KSJ)	MFS (PKT)	Fund. Entre (SSP/SCG)	Micro. Eco (GCK)
		B.Com-III F-10	MMP (SSP)	A/C-II / IM-I (SMP/SSP)	Co-op. Devp. (NDB)	AC-II /LM-II ((SMP) /NKA)	Bus. Env.( (RBK)	A/C-II / IM-I (SMP/SSP)
5.	11.35 to 12.25 pm	B.Com-I						Democracy
		B .Com-II	Envi. studies	Envi. studies	Envi. studies	Envi. studies	--	--
		B.Com-III					Indian Constitution	

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## Savitribai Phule Mahila Mahavidyalaya, Satara.

### Department of Commerce and Management

#### B.Com. Time Table 2023-24 (IT)

Sr. No.	Time	Class	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	11.35 to 12.25 pm	B.Com-I T-22	Office Automation (SST)	Prin of Mgt. (RJP)	Prin of Mgt. (RJP)	Prin of Mgt. (RJP)	Fun. of In. Tec. (SBN)	Fun. of In. Tec. (SBN)
		B.Com. II F-8	Bus. Stats. (KSJ)	Bus. Stats(KSJ)	Bus. Stats(KSJ)	Bus. Stats(KSJ)	Income. Tax(RJP)	Income. Tax(RJP)
2	12.25 to 1.15 pm	B.Com-I T-22	Fin. A/C (RJP)	Office Automation (SST)	Fin. A/C(RJP)	Fin. A/C(RJP)	Prin of Management (RJP)	Fin. A/C(RJP)
		B.Com. II F-8	Promm. C++(SAK)	Income Tax(RJP)	Promm. C++ (SAK)	Promm. C++ (SAK)	DBMS( SAK)	DBMS( SAK)
<b>1.15 to 1.30 Short Recess</b>								
3	1.30 to 2.20 pm	B.Com-I T-22	Buss. Comm.	Buss. Comm.)	Fun. of In. Tec. (SBN)	Buss. Comm.	O.A. Practical (SST)	Buss. Comm.
		B.Com. II F-8	Income Tax(RJP)	Corp. A/c(RJP)	Corp. A/c(RJP)	Corp. A/c(RJP)	Corp. A/c(RJP)	Promm. C++ (SAK)
4	2.20 to 3.10 pm	B.Com-I T-22	A.O. Practical (SST)	A.O. Practical (SST)	O. A.Practical (SST)	Fun.of In. Tec. (SBN)	Office Automation (SST)	Office Automation (SST)
		B.Com. II F-8	DBMS( SAK)	DBMS( SAK)	Practical( SAK)	Practical( SAK)	Practical( SAK)	Practical( SAK)

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Department of Commerce and Management  
M.Com. Time Table 2023-24

Sr. No.	Time	Class	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	8.00 To 9.00	M.Com. I F-9	Advanced Accountancy II (PRJ)	Advanced Accountancy I (JBK)	Advanced Accountancy II (JBK)	Business Finance (DTC)	Advanced Accountancy II (PRJ)	Advanced Accountancy II (JBK)
		M.Com.II F-7	Managemen t Accounting (JBK)	Advanced Accountancy II (PRJ)	Advanced Accountancy II (PRJ)	Management Accounting (JBK)	Business Finance (DTC)	Advanced Accountancy II (PRJ)
2	9.00 To 10.00	M.Com. I F-9	Advanced Accountancy II (PRJ)	Advanced Accountancy I (JBK)	Business Management (PRJ)	Business Finance (DTC)	Advanced Accountancy II (PRJ)	Advanced Accountancy II (JBK)
		M.Com.II F-7	Managemen t Accounting (JBK)	Advanced Accountancy II (PRJ)	Management Accounting (JBK)	Advanced Accountancy II (PRJ)	Business Finance (DTC)	Advanced Accountancy II (PRJ)



  
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**Savitribai Phule Mahila Mahavidyalaya, Satara.**  
Department of Commerce and Management  
Workload: 2023-24

**UG – B.Com (General)**

Class	Sr. No	Subject	Workload
B.Com-I	1.	Management principles and application	04
	2.	Principles of Marketing	04
	3.	Insurance	04
B.Com-II	4.	Fundamentals of Entrepreneurship	04
B.Com-III	5.	Modern Management Practice	04
	6.	Co-operative Development	04
	7.	Business Regulatory framework	04
	8.	Industrial Management- paper I	04
	9.	Industrial Management Paper –II	04
<b>Total</b>			<b>36</b>

**Department of Accountancy- Workload**

Class	Sr. No	Subject	Workload
B.Com-I	1.	Financial Accounting	04
B.Com-II	2.	Corporate Accounting	04
B.Com-III	3.	Advanced Accounting and Auditing paper-I	04
	4.	Advanced Accounting and Auditing paper - II	04
<b>Total</b>			<b>16</b>

  
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Department of Commerce and Management  
**Abstract of Workload 2023-24**

Sr. No	Name of Faculty	Designation	Department	Workload	Status
01	Dr. Pawar S. S	Associate professor	Commerce	18	Full time
02	Mr. Bansode N.D Miss.Gaikwad S.C	Assistant Professor	Commerce	18	2 CHB
03	Miss.Pawar S.M. Mr. N. K. Awatade	Assistant Professor	Accountancy	16	1 CHB
<b>Total</b>				<b>52</b>	<b>1 Full Time Post 4 CHB</b>

*S. Pawar*  
Head

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Savitribai Phule Mahila Mahavidyalaya, Satara



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Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
**Department of Commerce and Accountancy**  
**Abstract of Workload Allotment - 2023-24**

Sr. No	Name of Faculty	Class	Subject	No Periods	Signature
01	Dr. Pawar S. S (Associate Professor)	B.Com-I	Insurance	04	Fulltime 18
		B.Com-II	Fundamentals of Entrepreneurship	04	
		B.Com-III	Modern Mgt Practice	04	
		B.Com-III	Industrial Management Paper – I	04	
		M.Com –I&II	Advanced Accounting Paper IV &VI (Research Methodology)	02	
<b>Total</b>				<b>18</b>	
02	Miss. Pawar S.M..	B.Com-I	Management Functions and Applications (English Medium)	04	C.H.B
		B.Com-II	Corporate Accounting	04	
		B.Com-III	Advanced Accountancy -II	04	
<b>Total</b>				<b>12</b>	
03	Miss. Gaikwad S C.	B.Com-I	Principles of Marketing (English Medium)	04	C.H.B
		B.Com-II	Fundamentals of Entrepreneurship(English Medium)	04	
		B.Com- III	Business Regulatory Framework	04	
<b>Total</b>				<b>12</b>	
04	Mr. Banasode N D	B.Com -III	Co-operative Development	04	C.H.B
		B.Com -III	Advanced Accountancy I & III	04	
		B.Com- I	Principles of Marketing	04	
<b>Total</b>				<b>12</b>	
05	Mr. Awatade N.K	B.Com-I	Management Functions and Applications	04	C.H.B
		B.Com-I	Financial Accountancy	04	
		B.Com-III	Industrial Management Paper-II & IV	04	
<b>Total</b>				<b>12</b>	
05	Miss.Jadhav P.R	M.Com -I	Advanced Accounting Paper I, II	04	C.H.B
		M.Com -I	Advanced Accounting Paper III	04	
		M.Com -II	Advanced Accounting Paper VIII	04	
		M. Com II	Management Accounting I & II	04	
<b>Total</b>				<b>16</b>	
6	Mrs. Kadam J.B.	M.Com -I	Advanced Accounting Paper I, II	04	CHB
		M.Com -I	Advanced Accounting Paper III	04	
		M.Com -I	Advanced Accounting Paper III	04	



	M.Com -II	Advanced Accounting Paper VIII	04	
			16	
Miss. Pawar R.J.	B.Com.IT(I)	Prin. of Management	04	CHB
	B.Com.IT(I)	Finance Accounting	04	
	B.Com.IT(II)	Corporate Accounting	04	
	B.Com.IT(II)	Income Tax	04	
		<b>Total</b>	<b>16</b>	
Dr. Chavare D T	M. Com II	Business Finance I & II	04	Visiting
	M.Com -I&II	Advanced Accounting Paper IV & VI (Research Methodology)	02	
		<b>Total</b>	<b>06</b>	
		<b>Total</b>	<b>120</b>	

*Sawar*  
Head

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Principal  
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SATARA.



Rayat shikshan sanstha's

## Savitribai Phule Mahila Mahavidyalaya, Satara.

Department of Commerce -Workload: 2023-24  
PG - M. Com (General)

Class	Sr. No	Subject	Workload
M.Com-I	1.	Business Management	04
	2.	Advanced Accounting paper I	04
	3.	Advanced Accounting Paper II	04
	4	Advanced Accounting Paper III	04
	5	Advanced Accounting Paper IV	04
	6	Research Methodology	04
M.Com-II	7	Business Finance	04
	8	Management Accounting	04
	9	Advanced Accounting Paper- V&VI	04
	10	Advanced Accounting Paper- VII&VIII	04
Total			40

Rayat shikshan sanstha's

## Savitribai Phule Mahila Mahavidyalaya, Satara.

Department of Commerce -Workload: 2023-24  
UG and PG - M.Com

Subject	7	Workload		Total
	B.Com (Grantable)	B.Com-I (Non- Grant)	M.Com (Non- Grant)	
Commerce	36	36	04	84
Accountancy	16	16	36	48
Total	52	52	40	144

*Suresh*  
Head

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Savitribai Phule Mahila Mahavidyalaya, Satara



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Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management

Department Meeting -2023-24

1<sup>st</sup> Meeting Notice

Day & Date: Friday, 7<sup>th</sup> July, 2023

All the faculty members of the Commerce and Management department are hereby informed that, 1<sup>st</sup> meeting of the department will be held on Saturday, 8<sup>th</sup> July, 2023 at 1.00 PM at the Commerce and Management department.. All the members should remain present with accurate time.

Agenda of the Meeting

1. Welcome & Introduction of Faculty members.
2. Allotment of Workload (Subject)
3. Syllabus Planning & Timetable
4. Academic Calendar of the Department
5. COC Courses
6. Any other issues with the permission of the Chairperson.

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. S. S. Pawar	Head	
2	Ms.S.M.Pawar	Assit- Prof.	
3	Mr.N.D.Bansode	Assit- Prof.	
4	Mr.N.K.Awatade	Assit- Prof.	
5	Ms.S.C.Gaikwad	Assit- Prof.	
6	Ms.P.R.Jadhav	Assit- Prof.	
7.	Ms.J.B.Kadam	Assit- Prof.	
8.	Ms.R.J.Pawar	Assit- Prof.	

Head  
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Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management  
Minutes of the 1<sup>st</sup> Meeting

Date: Saturday, 8<sup>th</sup> July, 2023

Department of Commerce and Management has arranged 1<sup>st</sup> meeting at the Department Cabin on Saturday, 8<sup>th</sup> July, 2023 at 1.00 PM and following faculty members were present for the meeting.

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. S. S. Pawar	Head	
2	Ms. S. M. Pawar	Assit- Prof.	
3	Mr. N. D. Bansode	Assit- Prof.	
4	Mr. N. K. Awatade	Assit- Prof.	
5	Ms. S. C. Gaikwad	Assit- Prof.	
6	Ms. P. R. Jadhav	Assit- Prof.	
7.	Ms. J. B. Kadam	Assit- Prof.	
8.	Ms. R. J. Pawar	Assit- Prof.	

1. Ms.S.M.Pawar has welcomed all the faculty member.
2. Allotment of workload of subject is given to respective faculty.
3. Dr. S. S. Pawar Head, Dept. of Commerce and Management had taken review regarding completion of syllabus. He suggested to complete the syllabus as per best manner before 30<sup>th</sup> October, 2023.
4. Dr. S. S. Pawar Head, Dept. of Commerce and Management is advised to prepare timetable & Syllabus planning .
5. Academic calendar of the department is prepared as per the guidelines issued by HOD.
6. Allotment of departmental activities is given & all faculty members are giving approved to the resolution.
7. Decision regarding COC Course and Appointment of Co-ordinator is decided.
8. No other issue was discussed and meeting was over after vote of thanks by Ms.S.C.Gaikwad of all the members.

Head  
Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya  
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Savitribai Phule Mahila Mahavidyalaya  
SATARA.



Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
Department of Commerce and Management

Department Meeting -2023-24

**2<sup>nd</sup> Meeting Notice**

Day & Date: Saturday, 2<sup>nd</sup> September, 2023

All the faculty members of the Commerce and Management department are hereby inform that, 2<sup>nd</sup> meeting of the department will be held on Monday, 4<sup>th</sup> September, 2023 at 1.40 PM at the Commerce and Management department.. All the members should remain present with accurate time.

**Agenda of the Meeting**

1. To confirm the minutes of the last meeting
2. Review of syllabus completion
3. Inauguration of COC Courses
4. Any other issues with the permission of the Chairperson.

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. S. S. Pawar	Head	
2	Ms. S. M. Pawar	Assit- Prof.	
3	Mr. N. D. Bansode	Assit- Prof.	
4	Mr. N. K. Awatade	Assit- Prof.	
5	Ms. S. C. Gaikwad	Assit- Prof.	
6	Ms. P. R. Jadhav	Assit- Prof.	
7.	Ms. J. B. Kadam	Assit- Prof.	
8.	Ms. R. J. Pawar	Assit- Prof.	

Head  
Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya  
Satara



Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA.





Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management

Minutes of the 2<sup>nd</sup> Meeting

Date: Monday, 4<sup>th</sup> September, 2023

Commerce and Management department has arranged 2<sup>nd</sup> meeting at the Department Cabin on Monday, 4<sup>th</sup> September, 2023 at 1.00 p.m. and following faculty members were present for the meeting.

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. S. S. Pawar	Head	
2	Ms.S.M.Pawar	Assit- Prof.	
3	Mr.N.D.Bansode	Assit- Prof.	
4	Mr.N.K.Awatade	Assit- Prof.	
5	Ms.S.C.Gaikwad	Assit- Prof.	
6	Ms.P.R.Jadhav	Assit- Prof.	
7.	Ms.J.B.Kadam	Assit- Prof.	
8.	Ms.R.J.Pawar	Assit- Prof.	

- 1.Mr.N.D.Bansode has welcomed all the members.
- 2.Dr. S. S. Pawar Head, Dept. of Commerce and Management had taken review regarding completion of syllabus. He suggested to complete the syllabus as per best manner before 30<sup>th</sup> October, 2023.
- 3.Overview of COC Courses had taken.
- 4.No other issue was discussed and meeting was over after vote of thanks by Mr.N.K.Awatade of all the members.

Head  
Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya  
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Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
Department of Commerce and Management

Department Meeting -2023-24

**3<sup>rd</sup> Meeting Notice**

Day & Date: Friday, 20<sup>th</sup> October, 2023

All the faculty members of the Commerce and Management department are hereby inform that, 3<sup>rd</sup> meeting of the department will be held on Saturday, 21<sup>st</sup> October, 2023 at 1.00 PM at the Commerce and Management department.. All the members should remain present with accurate time.

**Agenda of the Meeting**

- 1.To confirm the minutes of the last meeting
- 2.To Review awareness about University Examination.
3. To Conduct Seminar for B.Com III
- 4.Any other issues with the permission of the Chairperson.

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. S. S. Pawar	Head	
2	Ms.S.M.Pawar	Assit- Prof.	
3	Mr.N.D.Bansode	Assit- Prof.	
4	Mr.N.K.Awatade	Assit- Prof.	
5	Ms.S.C.Gaikwad	Assit- Prof.	
6	Ms.P.R.Jadhav	Assit- Prof.	
7.	Ms.J.B.Kadam	Assit- Prof.	
8.	Ms.R.J.Pawar	Assit- Prof.	

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Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
Department of Commerce and Management  
**Minutes of the 3<sup>rd</sup> Meeting**

Date: Saturday, 21<sup>st</sup> October, 2023

Commerce and Management department has arranged 3<sup>rd</sup> meeting at the Department Cabin on Saturday, 21<sup>st</sup> October, 2023 at 1.00 PM. and following faculty members were present for the meeting.

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. S. S. Pawar	Head	
2	Ms.S.M.Pawar	Assit- Prof.	
3	Mr.N.D.Bansode	Assit- Prof.	
4	Mr.N.K.Awatade	Assit- Prof.	
5	Ms.S.C.Gaikwad	Assit- Prof.	
6	Ms.P.R.Jadhav	Assit- Prof.	
7.	Ms.J.B.Kadam	Assit- Prof.	
8.	Ms.R.J.Pawar	Assit- Prof.	

- 1) Ms.P.R.Jadhav has welcomed all the members.
- 2) Dr. S. S. Pawar Head, Dept. of Commerce and Management had taken review regarding Updating of exam related information of student.
- 3) Dr. S. S. Pawar Head, Dept. of Commerce and Management had suggested extension activity on field visit.
- 4) Discussion has made regarding to Conduct Seminar for B.Com III students.
- 5) No other issue was discussed and meeting was over after vote of thanks by Ms.R.J.Pawar of all the members.

Head  
Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya  
Satara



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Savitribai Phule Mahila Mahavidyalaya  
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Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
Department of Commerce and Management

Department Meeting -2023-24

**4<sup>th</sup> Meeting Notice**

Day & Date: Friday, 7<sup>th</sup> December, 2023

All the faculty members of the Commerce and Management department are hereby informed that, 1<sup>st</sup> meeting of the department will be held on **Saturday, 8<sup>th</sup> December, 2023** at 1.00 PM at the Commerce and Management department.. All the members should remain present with accurate time.

**Agenda of the Meeting**

1. Welcome & Introduction of Faculty members.
2. Allotment of Workload (Subject)
3. Syllabus Planning & Timetable
4. Academic Calendar of the Department
5. COC Courses
6. Any other issues with the permission of the Chairperson.

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. S. S. Pawar	Head	
2	Ms.S.M.Pawar	Assit- Prof.	
3	Mr.N.D.Bansode	Assit- Prof.	
4	Mr.N.K.Awatade	Assit- Prof.	
5	Ms.S.C.Gaikwad	Assit- Prof.	
6	Ms.P.R.Jadhav	Assit- Prof.	
7.	Ms.J.B.Kadam	Assit- Prof.	
8.	Ms.R.J.Pawar	Assit- Prof.	

Head  
Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya  
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Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
Department of Commerce and Management  
**Minutes of the 4<sup>th</sup> Meeting**

Date: Saturday, 8<sup>th</sup> December, 2023

Department of Commerce and Management has arranged 4<sup>th</sup> meeting at the Department Cabin on Saturday, 8<sup>th</sup> December, 2023 at 1.00 PM and following faculty members were present for the meeting.

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. S. S. Pawar	Head	
2	Ms.S.M.Pawar	Assit- Prof.	
3	Mr.N.D.Bansode	Assit- Prof.	
4	Mr.N.K.Awatade	Assit- Prof.	
5	Ms.S.C.Gaikwad	Assit- Prof.	
6	Ms.P.R.Jadhav	Assit- Prof.	
7.	Ms.J.B.Kadam	Assit- Prof.	
8.	Ms.R.J.Pawar	Assit- Prof.	

1. Ms.S.M.Pawar has welcomed all the faculty member.
2. Allotment of workload of subject is given to respective faculty.
3. Dr. S. S. Pawar Head, Dept. of Commerce and Management is advised to prepare timetable & Syllabus planning.
4. Academic calendar of the department is prepared as per the guidelines issued by HOD.
5. Allotment of departmental activities is given & all faculty members are giving approved to the resolution.
6. Decision regarding COC Course and Appointment of Co-ordinator is decided.
7. No other issue was discussed and meeting was over after vote of thanks by Ms.S.C.Gaikwad of all the members.

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Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya  
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Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management

Department Meeting -2023-24

5<sup>th</sup> Meeting Notice

Day & Date: Saturday, 15<sup>th</sup> Jan, 2024

All the faculty members of the Commerce and Management department are hereby informed that, 2<sup>nd</sup> meeting of the department will be held on Monday, 17<sup>th</sup> Jan, 2024 at 1.40 PM at the Commerce and Management department.. All the members should remain present with accurate time.

Agenda of the Meeting

1. To confirm the minutes of the last meeting
2. Review of syllabus completion
3. Inauguration of COC Courses
4. Any other issues with the permission of the Chairperson.

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. S. S. Pawar	Head	
2	Ms.S.M.Pawar	Assit- Prof.	
3	Mr.N.D.Bansode	Assit- Prof.	
4	Mr.N.K.Awatade	Assit- Prof.	
5	Ms.S.C.Gaikwad	Assit- Prof.	
6	Ms.P.R.Jadhav	Assit- Prof.	
7.	Ms.J.B.Kadam	Assit- Prof.	
8.	Ms.R.J.Pawar	Assit- Prof.	

Head  
Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya  
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Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management

Minutes of the 5<sup>th</sup> Meeting

-Date: Monday, 17<sup>th</sup> Jan2024

Commerce and Management department has arranged 2<sup>nd</sup> meeting at the Department Cabin on Monday 17<sup>th</sup> Jan., 2024 at 1.00 p.m.. and following faculty members were present for the meeting.

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. S. S. Pawar	Head	
2	Ms.S.M.Pawar	Assit- Prof.	
3	Mr.N.D.Bansode	Assit- Prof.	
4	Mr.N.K.Awatade	Assit- Prof.	
5	Ms.S.C.Gaikwad	Assit- Prof.	
6	Ms.P.R.Jadhav	Assit- Prof.	
7.	Ms.J.B.Kadam	Assit- Prof.	
8.	Ms.R.J.Pawar	Assit- Prof.	

1. Mr.N.D.Bansode has welcomed all the members.
2. Dr. S. S. Pawar Head, Dept. of Commerce and Management had taken review regarding completion of syllabus. He suggested completing the syllabus as per best manner before 30<sup>th</sup> March 2024.
3. Overview of COC Courses had taken.
4. No other issue was discussed and meeting was over after vote of thanks by Mr.N.K.Awatade of all the members.

Head  
Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya  
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Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
Department of Commerce and Management

Department Meeting -2023-24

**6<sup>th</sup> Meeting Notice**

Day & Date: Friday, 15<sup>th</sup> March, 2024

All the faculty members of the Commerce and Management department are hereby informed that, 3<sup>rd</sup> meeting of the department will be held on **Saturday, 15<sup>th</sup> March, 2024** at 1.00 PM at the Commerce and Management department.. All the members should remain present with accurate time.

**Agenda of the Meeting**

1. To confirm the minutes of the last meeting
2. To Review awareness about University Examination.
3. To Conduct Seminar for B.Com III
4. Any other issues with the permission of the Chairperson.

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. S. S. Pawar	Head	
2	Ms.S.M.Pawar	Assit- Prof.	
3	Mr.N.D.Bansode	Assit- Prof.	
4	Mr.N.K.Awatade	Assit- Prof.	
5	Ms.S.C.Gaikwad	Assit- Prof.	
6	Ms.P.R.Jadhav	Assit- Prof.	
7.	Ms.J.B.Kadam	Assit- Prof.	
8.	Ms.R.J.Pawar	Assit- Prof.	

Head  
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Savitribai Phule Mahila Mahavidyalaya  
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Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
Department of Commerce and Management  
**Minutes of the 6<sup>th</sup> Meeting**

Date: Saturday, 15<sup>th</sup> March, 2024

Commerce and Management department has arranged 3<sup>rd</sup> meeting at the Department Cabin on Saturday, 15<sup>th</sup> March, 2024 at 1.00 PM. and following faculty members were present for the meeting.

Sr. No.	Name of the Faculty	Designation	Sign
1	Dr. S. S. Pawar	Head	
2	Ms.S.M.Pawar	Assit- Prof.	
3	Mr.N.D.Bansode	Assit- Prof.	
4	Mr.N.K.Awatade	Assit- Prof.	
5	Ms.S.C.Gaikwad	Assit- Prof.	
6	Ms.P.R.Jadhav	Assit- Prof.	
7.	Ms.J.B.Kadam	Assit- Prof.	
8.	Ms.R.J.Pawar	Assit- Prof.	

- 1.Ms.P.R.Jadhav has welcomed all the members.
- 2.Dr. S. S. Pawar Head, Dept. of Commerce and Management had taken review regarding Updating of exam related information of student.
- 3.Dr. S. S. Pawar Head, Dept. of Commerce and Management had suggested extension activity on field visit.
- 4.Discussion has made regarding to Conduct Seminar for B.Com III students.
5. No other issue was discussed and meeting was over after vote of thanks by Ms.R.J.Pawar of all the members.

Head  
Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya  
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Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara.**  
Department of Commerce and Management  
B.Com. Time Table 2023-24 (IT)  
Name of the Teacher: Miss. R. J. Pawar

Sr. No.	Time	Class	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	11.35 to 12.25 pm	B.Com-I T-22	-	Prin. of Mgt. (RJP)	Prin. of Mgt. (RJP)	Prin. of Mgt. (RJP)	-	-
		B.Com. II F-8	-	-	-	-	Income Tax (RJP)	Income Tax (RJP)
2	12.25 to 1.15 pm	B.Com-I T-22	Fin. A/C (RJP)	-	Fin. A/C (RJP)	Fin. A/C (RJP)	Prin. of Mgt. (RJP)	Fin. A/C (RJP)
		B.Com. II F-8	-	Income Tax (RJP)	-	-	-	-
1.15 to 1.30 Short Recess								
3	1.30 to 2.20 pm	B.Com-I T-22	-	-	-	-	-	-
		B.Com. II F-8	Income Tax (RJP)	Corp. A/c (RJP)	Corp. A/c (RJP)	Corp. A/c (RJP)	Corp. A/c (RJP)	-
		B.Com. II F-8	-	-	-	-	-	-

Subject Teacher

*Ruhija*

(Miss.R.J.Pawar)

*Pawar*  
Head

Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya, Satara



*Principals*  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
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Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management  
Syllabus planning 2023-24  
Subject: Principles Of Management  
Class- B.Com – IT-I

Sr. No	Month	No. of Periods	Units	Teaching Methods
1	July 2023	15	Introduction to the Management: Meaning, Characteristics, Level of Management, 14 Principles of Management, Scientific Management, Professional Management, Managerial Skills,	Offline Lecture
2	August 2023	15	Planning and Decision Making: Planning: Meaning, Types of Planning- Steps in Planning Process, SWOC Analysis. Decision Making- Concept, Decision- making Process, Techniques of Decision making	Offline Lecture
3.	Sep - 2023	15	Organizing and Motivtion Organizing : Meaning, Concept, Steps of organization, Principles of Organizing. Staffing- Nature, need Directing- Nature, need. Motivation: Concept, Importance Leadership: Concept, Qualities of Leader, Styles of Leadership	Offline Lecture
4	Oct - 2023	15	Commuciation Commuciation: Meaning and Process of Commuciation, Types of Communication Control- Concept, Need, Process of Contolling, Techniques of Control- Traditional and Modern	Offline Lecture

Subject Teacher

*Rutuja*

(Miss.R.J.Pawar)

*Sawas*  
Head

Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya, Satara



*Rutuja*  
Principal

Savitribai Phule Mahila Mahavidyalaya  
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Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management  
Syllabus planning 2023-24  
Subject: Financial Accounting  
Class- B.Com – IT-I

Sr. No	Month	No. of Periods	Units	Teaching Methods
1	July 2023	20	Financial Accounting: Natures, Scope and Importance of Financial Accounting, Branches of accounting; Objectives of accounting, International Accounting Standards ( Only Outline); Accounting Principles; Accounting Standards in India, Accounting Transactions: Journal; Rules of debit and Credit; Compound Journal entry; Opening entry; Relationship between Journal and Ledger, Rules regarding posting; Trial Balance;	Offline Lecture
2	August 2023	20	Preparation of Financial Statement : Classification of income : Classification of expenditure; Classification of receipts Accounting concepts of income; Accounting concepts and income measurement Final Accounts: Manufacturing account: Trading Account : Profit and loss account: Balance sheet; Adjustment entries, Rectification of errors; Classification of errors; Location of errors; Suspense account; Effects on profit.	Offline Lecture / On Board
3.	Sep - 2023	10	Depreciation, Provisions and Reserves: Concept of depreciation; Causes of depreciation ; Methods for providing depreciation; Depreciation of different assets; Different types of Reserves.	Offline Lecture / On Board
4	Oct - 2023	10	Analysis of Financial Statements; Financial Statements, types of Financial Statements. Nature and Limitations, Techniques of Analysis and Interpretation of financial Statements, Ratio Analysis . Introduction to cost Accounting. Preparation of Cost Sheet.	Offline Lecture / On Board

Subject Teacher

*Rubija*

(Miss.R.J.Pawar)

*S. J. Pawar*  
Head

Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya, Satara



*Rubija*  
Principal

Savitribai Phule Mahila Mahavidyalaya  
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Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management  
Syllabus planning 2023-24  
Subject: **Corporate Accounting – Paper -I**  
Class- B.Com IT-II

**Objectives –**

1. Demonstrate accounting for issue of bonus shares, rights shares and sweat equity.
2. Demonstrate accounting for issue of debentures and redemption of debentures.
3. Demonstrate accounting for redemption of Preference share capital .
4. Prepare final Accounts of Limited Company

Sr. No	Month	No. of Periods	Units	Teaching Methods
1	July 2023	10	Issue of Bonus Shares, Rights Shares and Sweat Equity.	Offline Lecture
2	August 2023	15	Issue and Redemption of Debentures	Offline Lecture
3	September 2023	15	Redemption Of Preference Shares	Offline Lecture
4	Oct -2023	20	Preparation of final Accounts Of Companies	Offline Lecture

Subject Teacher

Ruhij

(Miss.R.J.Pawar)

S. Pawar  
Head

Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya, Satara



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Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management  
Syllabus planning 2023-24  
Subject: **Income Tax and GST**  
Class- B.Com – IT-II

Sr. No	Month	No. of Periods	Units	Teaching Methods
1	July 2023	10	Unit No-I A) Meaning of Income Tax, Basis of Charge Concepts of Previous Year, Assessment Year, Person, Income, Assessee. B) Residential Status and Taxability Meaning of Residential Status, Provisions for determination of Residential states and tax liability in respect of individual and HUF. Determination of Residential Status of Forms and Companies	Offline Lecture
2	August 2023	10	Unit II-Exemptions, Deductions and Rates of Tax Exemptions under section 10 and Deductions under Chapter VI A, Tax Rates for Current Assessment Year for Individual Assesses	Offline Lecture / On Board
3.	Sep - 2023	30	Unit III-Computation of Taxable Income and Tax Liability Computation of Income from Salary, House Property, Business or Profession Capital Gains and from Other Sources, Computation of Taxable Income and Tax Liability of Individual Assessee.	Offline Lecture / On Board
4	Oct - 2023	10	Unit IV-Introduction to Goods and Service Tax (GST) History of GST, Meaning, Nature, Benefits, Need and Constitutional Provisions of GST, Levy and collection of GST. Meaning of CGST, SGST, IGST, UTGST	Offline Lecture / On Board

Subject Teacher

*R. J. Pawar*

(Miss.R.J.Pawar)

*R. J. Pawar*  
Head

Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya, Satara




*R. J. Pawar*  
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Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara.**  
Department of Commerce and Management  
**Time Table 2023-24**  
**Name of the Teacher: Mr. N. K. Awatade**

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
08.00 to 08.50 am	-	<b>B.Com-I</b> (Mgt.Prin.&App. P-1)	-	<b>B.Com-I</b> (Financial Accounting P-1)	-	<b>B.Com-I</b> (Mgt.Prin.&App. P-1)
08.50 to 9.40 am	<b>B.Com-I</b> (Financial Accounting P-1)	-	-	-	<b>B.Com-I</b> (Mgt.Prin.&App. P-1)	-
09.55 to 10.45 am	-	<b>B.Com-III</b> (IM- P-II)	<b>B.Com-I</b> (Financial Accounting P-1)	-	<b>B.Com-III</b> (IM- P-II)	<b>B.Com-III</b> (IM- P-II)
10.45 to 11.35 am	-	-	<b>B.Com-I</b> (Mgt.Prin.&App. P-1)	<b>B.Com-III</b> (IM- P-II)	<b>B.Com-I</b> (Financial Accounting P-1)	-

  
Subject Teacher  
**Mr. N. K. Awatade**

  
Head  
Department of Commerce and Management



  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA.



Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara.**

Department of Commerce and Management

Teaching planning 2023-24

Subject: Industrial Management Paper -II

Class- B.Com – III

Sr. No	Month	No of Periods	Units	Teaching methods
1	July-2023	04	Syllabus and introduction of subject	Lecture Interactive Use of PPT
2	July 2023	16	<b>Introduction to Human Resource Management</b> Concept and Nature, Scope, Significance, Objectives, Functions of HRM. and Ethical Issues In HRM: Meaning, Importance and Ethical Issues In HRM.	Lecture Interactive Use of PPT
3	August 2023	16	<b>Human Resource Planning (HRP)</b> Meaning and need for Human Resource Planning, Process of HRP, Factors affecting HRP, Job Analysis, Job Description, Job Specification. Recruitment and selection: Meaning, Sources of Recruitment, Steps in the scientific selection procedure, e-recruitment: Meaning and Advantage	Lecture Interactive Use of PPT,
3	September 2023	16	<b>Employee Training, Performance Appraisal &amp; Merit Ratings:</b> Employee Training: Meaning, Need for training, Steps in training, Methods of Training, Impediments of effective training. Performance Appraisal: Meaning, Purpose of performance appraisal, Methods of performance appraisal Ethics in performance appraisal. Merit Rating: Meaning, Benefits of Merit Rating, Difference between Performance Appraisal and Merit Rating.	Lecture Interactive Use of PPT,
4	October 2023	10	<b>Recent Trends in HRM (Concept and Nature)</b> Employee's brand, Outsourcing of HR, e-HRM, Work Life Balance, Emotional Intelligence and Talent Management	Lecture Interactive Use of PPT,

  
Head

Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya, Satara



  
Principal

Savitribai Phule Mahila Mahavidyalaya  
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Mr.N.K.Awatade  
Subject Teacher





Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara.**  
Department of Commerce and Management  
Teaching planning 2023-24  
Subject: Financial Accounting Paper – I  
Class- B.Com – I

Sr. No	Month	No of Periods	Units	Teaching methods	Status
1	July 2023	04	Syllabus and introduction of subject	Lecture Interactive, PPT Presentation ,Video- You tube	
2	July 2023	16	<b>Basic Accounting:</b> Concepts and Conventions, Accounting Process. Accounting Standards-Need & Procedure, Concept of IFRS	Lecture Interactive , Use of ICT Video- You tube	
3	August 2023	16	<b>Amalgamation of Partnership Firms</b> Different methods of amalgamation	Lecture Interactive Use of ICT Video- You tube	
4	September 2023	16	<b>Consignment Accounts-</b> Important Terms and Accounting in the books of Consignor and Consignee.	Lecture Interactive, Use of ICT	
	October 2023	10	<b>Accounts of Professionals –</b> Preparation of Receipts and Expenditure Account and Balance sheet of Medical Practioners and Professional Accountants.	Lecture Interactive Use of PPT	

  
Mr. N.K. Awatade  
Subject Teacher

  
Head  
Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya, Satara



  
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Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
Department of Commerce and Management  
Syllabus planning 2023-24  
Management Functions and Application – Paper –I  
Class- B.Com –I (Marathi Medium)

Sr. No	Month	No of Periods	Units	Teaching methods
1	July 2023	15	<b>Introduction to the Management:</b> Meaning, Definition, Concept, Characteristics, Need for Management Study, Levels of Management, Contribution Towards Development of Management Theory - a) Elton Mayo- Hawthorne Experiments and their findings b) Peter Drucker- Management by Objectives (8), Its Merits and Demerits c) CK Prahlad-Core Competence	Offline Lecture
2	August 2023	15	<b>Planning and Decision Making:</b> Meaning and techniques of Forecasting SWOC Analysis Meaning and Definition of Planning Types of Planning-Steps in Planning Process Decision Making- Concept, Importance, Decision-making Process, Techniques of Decision making-qualitative and quantitative, Six Thinking Hats	Offline Lecture
3	September 2023	15	<b>Organizing and Staffing</b> Organizing - Meaning Concept, Steps of organization, and Principles of organizing. Delegation of Authority: Meaning, Elements, Difficulties in delegation, Guidelines for making effective delegation. Centralization and Decentralization Meaning. Merits and Demerits Staffing: Concept Need and importance of Staffing, Sources of	Offline Lecture
4	October 2023	15	<b>Direction and Communication</b> Direction: Meaning, Elements, Principles & Techniques of Direction. Concept of Team Work, Group Dynamics. Communication: Meaning and process of Communication, Types of Communication, Barriers to Communication, Overcoming Barriers to Communication.	Offline Lecture

*Fawas*  
Head

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Principal  
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SATARA.

*Mr. N. K. Awatade*  
Subject Teacher  
(Mr.N.K.Awatade)



Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
Department of Commerce and Management  
Time Table 2023-24  
Name of the Teacher: Miss. K. S. Jagtap

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
08.00 to 08.50 am	B.Com I (Bus. Maths)	-	-	-	-	B.Com II Bus. Stat
08.50 to 9.40 am	B.Com II Bus. Stat	-	B.Com I (Bus. Maths)	-	-	-
09.55 to 10.45 am	-	-	-	B.Com II Bus. Stat	-	B.Com I (Bus. Maths)
10.45 to 11.35 am	-	-	B.Com II Bus. Stat	B.Com I (Bus. Maths)	-	-

Subject Teacher

*K.S. Jagtap*

(Miss.K.S. Jagtap)

*S. J. J. J.*  
Head

Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya, Satara



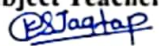
*K. S. Jagtap*  
Principal

Savitribai Phule Mahila Mahavidyalaya  
SATARA.



Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management  
Syllabus planning 2023-24  
Business Mathematics – Paper -I  
Class- B.Com –I

Sr. No	Month	No of Periods	Units	Teaching methods
1	July 2023	15	Syllabus and Introduction of subject Arithmetic And Geometric Progressions - Definitions of A.P. and G.P., Formulae for nth term and sum to n terms of A.P. and G.P., Simple examples	Offline Lecture
2	August 2023	15	Compound Interest, Ratio, percentage, proportion and partnership Different types of interest rates, simple examples on simple and compound interest. Introduction to ratio and percentage, simple problems on ratio and percentage, Concept of proportion, simple and compound proportion, simple problems on proportion, Applications to division into proportional part and partnership	Offline Lecture
3	September 2023	15	Matrices And Determinants Definition of a matrix, Types of matrices, Algebra of matrices, Adjoint of a matrix, Finding inverse of a matrix by using adjoint matrix. Properties of determinants (without proof), calculation of values of determinants upto third order, Solution of system of linear equations by Cramer's Rule.	Offline Lecture
4	October 2023	15	Linear Programming Problems (L.P.P.) Formation of L.P.P., Graphical method of solution, problems relating to two variables including the case of mixed constraints, cases having no solution, multiple solutions, unbounded solution.	Offline Lecture

Subject Teacher  
  
(Miss.K.S.Jagtap)

  
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Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management  
Syllabus planning 2023-24  
Subject: Business Statistics  
Class- B.Com IT- II

Sr. No	Month	No. of Periods	Units	Teaching Methods
1	July 2023	14	<b>Introduction to Statistics:</b> Meaning of word Statistics, Primary and secondary data, Qualitative and Quantitative data, Discrete and continuous data, Sampling Techniques: Need and meaning, Definition of population, Sample and Sampling, Advantages of sampling method over Census method. Methods of Sampling: Simple random sampling (SRSWR and SRSWOR), Stratified random sampling (concept only)	Offline Lecture
2	August 2023	16	<b>Measures of Central Tendency and Dispersion:</b> Concept of Central tendency and Dispersion, Requirements Of good statistical average, Definitions of Arithmetic Mean, Median and Mode, Empirical relation between mean, Median and mode. Absolute and Relative measures of dispersion, Mean Deviation, Standard Deviation and their relative measures, Combined mean and combined S.D for two groups, Variance and Coefficient of Variation (C.V.), Merits and demerits of mean, median, mode and S.D., Numerical Examples.	Offline Lecture / On Board

3.	Sep - 2023	14	<b>Probability:</b> Definitions of various terms use in probability, Classical definition of probability and examples based on it, Addition and Multiplication laws of probability (without proof), Conditional probability, Examples of probability without use of permutations and combinations.	PPT Presentation
4	Oct - 2023	16	<b>Index Numbers:</b> Need and Meaning of Index numbers, Problems involved in Construction of Index numbers, Price, Quantity and Value based index numbers, Simple (unweighted) I. Numbers By aggregate method and average of relatives by A.M., Weighted I. numbers: Lasperye's, Paasche's and Fishers I. numbers, Numerical Examples.	PPT Presentation

Subject Teacher

*K.S. Jagtap*  
 (Miss. K.S. Jagtap)

*S. Suresh*  
 Head

Department of Commerce & Management  
 Savitribai Phule Mahila Mahavidyalaya, Satara



*K.S. Jagtap*  
 Principal

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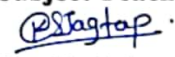
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Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management  
Syllabus planning 2023-24  
Subject: **Business Statistics Paper -I**  
Class- B.Com –II

Sr. No	Month	No. of Periods	Units	Teaching Methods
1	July 2023	15	<b>Introduction to Statistics</b> 1.1 Meaning of Statistics, Scope of Statistics in business. 1.2 Primary and secondary data, Discrete and continuous variables, Classification and its basis, Frequency and frequency distribution, Tabulation. Illustrative problems 1.3 Diagrammatic representation: pie-chart, simple bar diagram, Graphical representation: histogram, ogive curves. Illustrative problems. 1.4 Sampling: Definitions of population, sample, sampling, and census, Principle steps in sample survey, Advantages of sampling over census, Methods of sampling: simple random sampling (with and without replacement), stratified random sampling. Illustrative Examples.	Offline Lecture
2	August 2023	15	<b>Measures of Central Tendency</b> 2.1 Concept of central tendency, Requirements of a good average. 2.2 Arithmetic mean (A. M.): Definition, Properties of A. M. (without proof), Combined A.M., Merits and demerits. Numerical problems. 2.3 Median and quartiles: Definitions, Merits and demerits of median. Numerical problems. 2.4 Mode: Definition, Merits and demerits, Empirical relation among mean, median, and mode. Numerical problems.	Offline Lecture

3	September 2023	15	<p>Measures of Dispersion</p> <p>3.1 Concept of dispersion, Requirements of a good measure of dispersion, Absolute and relative measures of dispersion.</p> <p>3.2 Range, Coefficient of range, Merits and demerits of range. Numerical problems.</p> <p>3.3 Quartile deviation (Q. D.), Coefficient of Q. D., Merits and demerits of Q. D. Numerical problems.</p> <p>3.4 Variance, Standard deviation (S. D), Coefficient of S. D., Coefficient of variation, Merits and demerits of S. D. Numerical problems</p>	Offline Lecture
4	October 2023	15	<p><b>Analysis of Bivariate Data: Correlation and Regression</b></p> <p>4.1 Concept of correlation, Types of correlation.</p> <p>4.2 Methods of studying correlation: Scatter plot, Karl Pearson's correlation coefficient (r), Spearman's Rank correlation coefficient (R), Interpretation of r (with special cases <math>r = -1, 0,</math> and <math>1</math>), Numerical problems on computation of r and R (with and without ties) for ungrouped data.</p> <p>4.3 Concept of regression, Lines of regression.</p> <p>4.4 Regression equations, regression coefficients, relation between correlation coefficients and regression coefficient. Numerical problems on ungrouped data.</p>	Theory Offline Lecture

  
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Subject Teacher  
  
 (Miss. K. S. Jagtap)

  
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Rayat Shikshan Sanstha's

## Savitribai Phule Mahila Mahavidyalaya, Satara.

### Department of Commerce and Management

#### Time Table 2023-24

Name of the Teacher: Prof. Dr. Pawar S. S.

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
08.00 to 08.50 am	Insurance B.Com-I	MMP B.Com-III	MMP B.Com-III	-	MMP B.Com-III	-
08.50 to 9.40 am	-	-	Insurance B.Com-I	F. Entre. B.Com-II	-	-
09.55 to 10.45 am	F. Entre. B.Com-II	F. Entre B.Com-II	I.M-I B.Com-III	I.M-I B.Com-III	-	Insurance B.Com-I
10.45 to 11.35 am	MMP B.Com-III	I.M-I B.Com-III	-	Insurance B.Com-I	F. Entre. B.Com-II	I.M-I B.Com-III

Pawar  
Subject Teacher  
Prof. Dr. S. S. Pawar



Pawar  
Head  
Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya, Satara

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Rayat Shikshan Sanstha's

**Savitribai Phule Mahila Mahavidyalaya, Satara.**

Department of Commerce and Management

Teaching planning 2023-24

Subject: Insurance Paper - I

Class- B.Com – I

Sr. No	Month	No of Periods	Units	Teaching methods
1	July - 2023	12	<b>Objective:</b> 1. The objective of this course is to provide basic knowledge of principles and practice of insurance and life insurance. Syllabus and introduction of subject <b>Introduction to Insurance</b> - Definition, characteristics and need of insurance.	Lecture Interactive Use of PPT,
2	Aug.- 2023	16	Syllabus and introduction of subject <b>Introduction to Insurance</b> - Definition, characteristics and need of insurance. Economic and commercial significance of insurance. Insurance as a social security tool. Types of insurance in brief. Principles of insurance. Insurance contract and wagering contract.	Lecture Interactive Use of PPT,
3	September 2023	16	<b>Life Insurance</b> Meaning and Nature of life insurance. Life insurance products, - whole life, endowment, term plans, pension and annuity plans, unit linked Insurance plans.	Lecture Interactive Use of PPT,
4	October 2023	16	<b>Life Insurance Policy</b> Meaning, Procedure of taking life insurance policy-policy conditions -settlement of claims.	Lecture Interactive Use of PPT,
5	November 2023	10	<b>Life Insurance Business in India -</b> Growth of life insurance business after privatization. Evaluation of performance of LIC of India and private companies. Insurance Regulatory and Development Authority Act, 1999- structure. Organizational set up and functions.	Lecture Interactive Use of PPT,

Subject Teacher

  
Prof. Dr. S.S. Pawar



  
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**Savitribai Phule Mahila Mahavidyalaya, Satara.**  
Department of Commerce and Management  
Teaching planning 2023-24  
Subject: **Fundamentals of Entrepreneurship – Paper -I**  
Class- B.Com –II

Sr. No	Month	No of Periods	Units	Teaching methods
1	July -2023	04	Objectives 1. To impart theoretical knowledge of Entrepreneurship 2. To develop Entrepreneurship qualities and skills 3. To acquaint students with Steps involved in the formation of Small Enterprises 4. To enlighten students with Recent Trends and Concepts in Entrepreneurship of Successful Syllabus and introduction of subject	Lecture Interactive Use of PPT,
2	Aug.- 2023	16	<b>Entrepreneur:</b> Concept, Classification Qualities of Successful Entrepreneur- Functions of Entrepreneur Concept of Intra-preneur and Net-preneur Challenges before entrepreneur in modern Era	Lecture Interactive Use of PPT,
3	September 2023	16	<b>Entrepreneurship and Entrepreneurship Development:</b> Concept, Definitions, Importance, Theories- Joseph Schumpeter's Theory of Innovation, Hagen's theory of Status Withdrawal, David McClelland's Need for Achievement theory, Knight's Risk Taking theory, Entrepreneurship Development- Concept and Process. Introduction, Functions and Performance of – EDI, MCED And DIC	Lecture Interactive Use of PPT,
4	October 2023	16	<b>Micro, Small and Medium Enterprises (MSME):</b> Definition, Importance, Problems of MSME and Remedies, Government Policy and Support, Steps involved in the formation of Small Enterprises- Location, Clearances, Permits required, Formalities, Licensing and Registration procedure	Lecture Interactive Use of PPT,
5	November 2023	10	<b>Recent Trends and Concepts in Entrepreneurship:</b> Recent Trends- Start up, Stand up, Skill India, Make in India, Incubation Centre- Concept and Importance. Concepts- Sociopreneur, Edupreneur, Ecopreneur, Netpreneur, Entrepreneur( Only concept and Characteristics)	Lecture Interactive Use of PPT,

S. Pawar  
Head

Department of Commerce & Management  
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Subject Teacher  
S. Pawar  
Prof. Dr. S.S. Pawar

Principal  
Principal

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Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara.**  
Department of Commerce and Management  
Teaching planning 2023-24  
Subject : Modern Management Practice- Paper-I  
Class: B. Com III

Sr. No	Month	No of Periods required	Units	Teaching methods
1	July - 2023	04	<b>Objectives:</b> 1. To impart knowledge of modern management 2. To understand concepts of CRM 3. To know the concepts of emotional and social intell 4. To understand the concept of lean and talent management Syllabus and introduction of subject	Lecture Interactive Use of PPT
2	Aug.- 2023	16	<b>Contribution to Modern Management Practice</b> a. Concept of Modern Management b. Contribution of Vijay Govindarajan: Three Box Solution and Reverse Innovation c. Contribution of C.K. Pralhad : The Fortune at the Bottom of the Pyramid. d. Michael Porter : competitive advantage	Lecture Interactive Use of PPT
3	September 2023	16	<b>Emotional and Social Intelligence in Management</b> a. Emotional Intelligence: Concept, Components, Importance of emotional intelligence in leadership, Advantages and Disadvantages of emotional intelligence, emotional intelligence skills b. Social intelligence: Concept, Importance, Advantages and Disadvantages of social intelligence, Models of emotional and social intelligence	Lecture Interactive Use of PPT,
4	October 2023	16	<b>Customer Relationship Management (CRM) and Supply Chain Management (SCM)</b> a. Customer Relationship Management (CRM) : Concept, Importance, Elements, Process, e-CRM b. Supply Chain Management (SCM): Concept, Importance, Components, Process, Benefits of SCM	Lecture Interactive Use of PPT,
5	November 2023	10	<b>Lean Management and Talent Management</b> a. Lean Management: Concept, Principles, Benefits and disadvantages, tools of lean Management, lean management best practices b. Talent Management: Concept, Importance, Process, Components, benefits.	Lecture Interactive Use of PPT,



Subject Teacher  
*S.S. Pawar*  
Prof. Dr. S.S. Pawar

*S.S. Pawar*  
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*S.S. Pawar*  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
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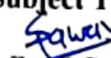
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**Savitribai Phule Mahila Mahavidyalaya, Satara.**  
Department of Commerce and Management  
**Teaching planning 2023-24**  
**Industrial Management – Paper –I**  
**Class- B.Com –III**

Sr. No	Month	No of Periods	Units	Teaching methods
1	July-2023	04	. Syllabus and introduction of subject	Lecture Interactive Use of PPT
2	Aug.-2023	16	<b>Introduction to Industrial Management-</b> Meaning and importance of Industrial Management, Recent Trends in Industrial Management, Quality Management, Enterprise Resource Planning, Competitive advantage.	Lecture Interactive Use of PPT
3	September 2023	16	Factory Location and Plant Layout: Meaning and factors determining location of factory. Meaning, objectives, importance of Plant Layout. Factors Influencing layout, types of layout and problems of layout.	Lecture Interactive Use of PPT,
4	October 2023	16	Work Environment: meaning and importance of work environment. Factors affecting work environment – lighting, Ventilation, Sanitation, Noise Control and Air Conditioning.	Lecture Interactive Use of PPT,
5	November 2023	10	Industrial Pollution: Meaning, causes, effects and measures of Industrial pollution.	Lecture Interactive Use of PPT,

  
Head

Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya, Satara



Subject Teacher  
  
Prof. Dr. S.S. Pawar

  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
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Rayat Shikshan Sanstha's

**Savitribai Phule Mahila Mahavidyalaya, Satara.**

Department of Commerce and Management

Time Table 2023-24

Name of the Teacher: Mr. N. D. Banasode

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
08.00 to 08.50 am	-	-	-	-	-	-
08.50 to 9.40 am	Co-op. Dev. B.Com-III	-	-	-	Co-op. Dev. B.Com-III	Co-op. Dev. B.Com-III
09.55 to 10.45 am	-	A/C -I B.Com-III	A/C -I B.Com-III	A/C -I B.Com-III	Prin. of Mark B. Com I.	A/C -I B.Com-III
10.45 to 11.35 am	Prin. of Mark B. Com I.	Prin. of Mark B. Com I.	Co-op. Dev. B.Com-III	-	-	Prin. of Mark. B. Com I.

  
Subject Teacher  
Shri. N. D. Banasode

  
Head  
Department of Commerce and Management



  
Principal  
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Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara.

Department of Commerce and Management

Teaching planning 2023-24

Subject: Principles of Marketing Paper -I

Class- B.Com – I, Sem-I

Sr. No	Month	No of Periods	Units	Teaching methods
1	July 2023	04	Syllabus and introduction of subject	PPT Presentation
2	July 2023	16	<b>Introduction:</b> Nature, Scope and Importance of Marketing : Evolution of Marketing Concept : Marketing environment	Use of ICT Use of PPT
3	August-2023	16	<b>Consumer Behavior &amp; Market Selection ;</b> An Overview :Consumer Buying Process : Factors Influencing Consumer buying decision, Market selection : Market segmentation – Concept, Importance and Bases: Target market selection: Positioning Concept & Importance, Product differentiation v/s Market segmentation.	Use of ICT Use of PPT
3	Sep-2023	16	<b>Rural marketing:</b> Growing Importance, Distinguish Characteristics of Rural marketing, Understanding Rural consumer and Rural markets. Marketing mix planning for rural markets.	Use of ICT Use of PPT
4	Oct- 2023	10	<b>Recent Developments in marketing :</b> Social marketing, Online marketing, Green marketing. Marketing Information System: concept and components: Marketing research and its process.	Lecture Interactive Use of PPT, Case Study

Subject Teacher

  
Mr. N. D. Banasode

  
Head

Department of Commerce & Management  
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Rayat Shikshan Sanstha's

**Savitribai Phule Mahila Mahavidyalaya, Satara.**

Department of Commerce and Management

Teaching planning 2023-24

Subject: Advanced Accountancy Paper –I

Class: B Com. III

Sr. No	Month	No of Periods	Units	Teaching methods
1	July 2023	04	Syllabus and introduction of subject	PPT Presentation Video- You tube
2	July 2023	16	Bank Final Accounts (Vertical Format Only)	On Board/ Practical
3	August-2023	16	Bank Final Accounts (Vertical Format Only)	On Board/ Practical
4	Sep-2023	16	a) Farm Accounting 10 Lectures b) Hire purchase system-Excluding Hire purchase Trading Account	On Board/ Practical
5	Oct-2023	10	Insurance Claim- Loss of stock and Loss of profit policy  GST Accounting with practical's using Tally part – I Theory Introduction to GST on Goods, Introduction, Indirect Taxation prior GST, GST Implementation in India, Why GST was introduced in India? Understanding GST Taxation System, Dual GST, Structure of GST, Determination of Tax, Registration, GSTIN Structure, Businesses Liable to Register under GST, Tax Invoice, Bill of Supply, Supplementary Invoice, Input Tax Credit Set Off, GST Returns, Payment of Tax. Practical: a) Getting Started with GST (GOODS) in Tally ERP 9, Basic Concepts in GST, Configuring GST in Tally. ERP 9, Company Setup, Enabling Goods & Services Tax (GST), b) GST Classifications, Creating Masters, Creating Purchase Ledger, Creating Sales Ledger, Creating GST Ledger, Creating Party Ledger, Creating Stock Items c) Entering Transactions, Creating Purchase Invoice with GST, Creating Sales Invoice with GST, Printing Sales invoice d) GST Reports, GST Tax Payment	Theory

*S. J. Joshi*  
Head

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Subject Teacher

*Mr. Banasode N. D.*  
Mr. Banasode N. D.





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Department of Commerce and Management  
Teaching planning 2023-24  
Subject: **Cooperative Development Paper –I**  
Class: **B Com. III, Sem-VI**

Sr. No	Month	No of Periods	Units	Teaching methods
1	July 2023	04	<b>Course Outcomes:</b> 1. To study the meaning and principles of Co-operation. 2. To study the agricultural and Non-agricultural Credit Co-operative institutions. 3. To study the Co-operative credit system 4. To Study the important cooperative organizations <b>Expected Skills Impartation</b> 1. Ability to explain cooperatives principles 2. Ability to applications of cooperative principles 3. Interpretation and comparison of different cooperative organizations	PPT Presentation Video- You tube <i>Lecture, Interactive ICT Based Use of case lets</i>
2	July 2023	16	<b>Unit-I Introduction to Co-operative movement in India</b> 1.1.Meaning, definition and features of Co-operation. 1.2.Principles of Co-operation - ICA and Manchester Principles 1.3.Role of Co-operation in economic development. 1.4.Review of Committees on Cooperative Development since 1991 (Vaidhyanathan Committee, Shivajirao Patil Committee and Kuraian and Alagh Committee )	Use of ICT Video- Use of PPT
3	August-2023	16	<b>Unit-II Agricultural Co-operatives in India</b> 2.1.Co-operative Marketing- Types, functions, problems and remedies 2.2.NAFED- Objectives, Management, Functions and Progress 2.3.Co-operative Farming - Types, problems and remedies 2.4.Role of Dairy Cooperatives - National Dairy Development Board.	Use of ICT Video- Use of PPT
4	Sep-2023	16	<b>Unit-III Co-operative Banking &amp; Credit Societies in India</b> 3.1.Review of Co-operative credit movement - Three Tier and Two Tier Structure 3.2.Primary Agricultural Cooperative Societies -Functions, Problems and Remedies 3.3.DCC Banks - Administrative Structure, Progress, Problems and Remedies 3.4.State Cooperative Banks - Administrative Structure, Progress, Problems and Remedies	Use of ICT Video- Use of PPT
5	Oct-2023	10	<b>Important Cooperative Organizations in India</b> 4.1.Urban Cooperative Banks - Types, Management, Progress and Problems 4.2.Non-Agriculture Credit Cooperatives - Functions and Problems 4.3.Consumer Cooperatives - Types, Role and Problems 4.4.Sugar Co-operatives - Role, Progress, problems and remedies	Lecture Interactive Use of PPT, Case Study

*S. Suresh*  
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Subject Teacher  
*Mr. Banasode N.D*  
Mr. Banasode N.D  
Savitribai Phule Mahila Mahavidyalaya,  
SATARA.



Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara.**

Department of Commerce and Management

Time Table 2023-24

Name of the Teacher: Miss. S.C.Gaikwad

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
08.00 to 08.50 am	BRF B.Com-III	-	-	BRF B.Com-III	-	-
08.50 to 9.40 am	-	BRF B.Com-III	BRF B.Com-III	Fund.Entre B.Com-II	-	-
09.55 to 10.45 am	Fund.Entre B.Com-II	Fund.Entre B.Com-II	-	-	Prin.Mark B.Com-I	-
10.45 to 11.35 am	Prin.Mark B.Com-I	Prin.Mark B.Com-I	-	-	Fund.Entre B.Com-II	Prin.Mark B.Com-I



Subject Teacher  
Miss. S.C.Gaikwad





Head  
Department of Commerce and Management

  
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SATARA.



Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara.

Department of Commerce and Management

Teaching planning 2023-24

Subject: Principles of Marketing Paper -I

Class- B.Com – I, Sem-I

Sr. No	Month	No of Periods	Units	Teaching methods
1	July 2023	04	Syllabus and introduction of subject	PPT Presentation
2	July 2023	16	<b>Introduction:</b> Nature, Scope and Importance of Marketing : Evolution of Marketing Concept : Marketing environment	Use of ICT Use of PPT
3	August-2023	16	<b>Consumer Behavior &amp; Market Selection ;</b> An Overview :Consumer Buying Process : Factors Influencing Consumer buying decision, Market selection : Market segmentation – Concept, Importance and Bases: Target market selection: Positioning Concept & Importance, Product differentiation v/s Market segmentation.	Use of ICT Use of PPT
4	Sep-2023	16	<b>Rural marketing:</b> Growing Importance, Distinguish Characteristics of Rural marketing, Understanding Rural consumer and Rural markets. Marketing mix planning for rural markets.	Use of ICT Use of PPT
5	Oct- 2023	10	<b>Recent Developments in marketing :</b> Social marketing, Online marketing, Green marketing. Marketing Information System: concept and components: Marketing research and its process.	Lecture Interactive Use of PPT, Case Study

Subject Teacher

*S. Gaikwad.*

Ms. Gaikwad S.C



*S. Phule*  
Head

Department of Commerce & Management  
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*P. Phule*  
Principal

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**Rayat Shikshan Sanstha's**  
**Savitribai Phule Mahila Mahavidyalaya, Satara.**  
Department of Commerce and Management  
**Teaching planning 2023-24**  
**Subject: Fundamentals of Entrepreneurship – Paper -I**  
**Class- B.Com – II, Sem-III**

Sr. No	Month	No of Periods	Units	Teaching methods
1	July 2023	04	Syllabus and introduction of subject	Offline Lecture
2	July 2023	16	<b>Entrepreneur:</b> Concept, Classification Qualities of Successful Entrepreneur- Functions of Entrepreneur Concept of Intra-preneur and Net-preneur Challenges before entrepreneur in modern Era	Lecture Interactive Use of ICT
3	August 2023	16	<b>Entrepreneurship-</b> Concept- Importance. Theories of Entrepreneurship- Joseph Schumpeter's Innovation Theory. McClelland's Theory of Need Achievement – Hagen's Theory of Status withdrawal –Factors stimulating Entrepreneurship- Obstacles in Entrepreneurship Growth. Entrepreneurship in Service Industry-	Lecture Interactive Use of PPT
4	September 2023	16	<b>Entrepreneurship Development –</b> Concept –objectives- Process of EDP, Problems and measures of EDP in India. Institutional support for Entrepreneurship development - ED II Ahmadabad, NIESBUD New Delhi- MCED Aurangabad. SIDBI, DIC. Government Initiatives- Startup India, Stand up India	Lecture Interactive Use of PPT, Case Study
5	October 2023	10	<b>Micro Small and Medium Enterprise:</b> Definition – Importance- MSMF, Policy in India after 1991- Problems & remedies of MSMF- Franchising- concept Characteristics and Importance.	Lecture Interactive Use of PPT, Case Study

Subject Teacher

Ms. GaiKWad S.C



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**Savitribai Phule Mahila Mahavidyalaya, Satara.**  
Department of Commerce and Management  
Syllabus planning 2023-24  
B.Com-III , Sem-V  
Business Regulatory Framework

Sr. No	Month	No of Periods required	Units	Teaching methods
1	July 2023	04	Syllabus and introduction of subject	Offline Lecture
2	July 2023	16	Law of Contract- 1872 Definition of Business Law and its sources Definition of contract, Essential element and Kinds of Contract Offer and Acceptance, Capacity of Parties, Consideration, Free Consent and Legality of objectives, Void Contracts Discharge of Contract, Remedies for breach of contract	Lecture Interactive Use of ICT
3	August 2023	16	A) Employees Provident Fund Act- 1952- Meaning and its applicability criteria, Rates of Contribution , Periodicity of Payment and Return, Mandatory Records, Consequences of Non compliances B) Employees State Insurance Act-1948- Meaning and its applicability criteria, Rates of Contribution , Periodicity of Payment and Return, Mandatory Records, Consequences of Non compliances C) Payment of Gratuity (Amendment)Act-2018- Meaning and its applicability criteria, Rates of Contribution , Payment calculation, Mandatory Records, Consequences of Non compliances	Lecture Interactive Use of PPT
4	September 2023	16	A) Sale of Goods Act- Contract of Sale of goods concept and essentials, Sale and Agreement to sell, Conditions and Warranties, Performance of Contract of Sale	Lecture Interactive Use of PPT, Case Study
5	October 2023	10	A) Indian Partnership Act-1932- Partnership Deed meaning and general terms and conditions, Role and Responsibilities of Partners. 5 Hrs B) Limited Liability Partnership Act- 2008- Nature and Silent features of LLP, Incorporation of LLP, Limitations of liability of LLP and Partners, Difference between Partnership and LLP.	Lecture Interactive Use of PPT, Case Study

*S. G. G.*  
Head

Department of Commerce & Management  
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*S. G. G.*  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
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Subject Teacher

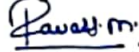
*S. C. G.*  
Ms. Gaikwad S.C



Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
Department of Commerce and Management  
Time Table 2023-24  
Name of the Teacher: Miss. S. M. Pawar

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
08.00 to 08.50 am	-	B.Com-I (Mgt.Fun. & App.)	B.Com-II (Corp. A/C)	-	B.Com-II (Corp. A/C)	B.Com-I (Mgt.Fun. & App.)
08.50 to 9.40 am	-	B.Com-II (Corp. A/C)	-	-	B.Com-I (Mgt.Fun. & App.)	-
09.55 to 10.45 am	-	-	-	-	B.Com-III (Adv. A/c P-II)	-
10.45 to 11.35 am	B.Com-II (Corp. A/C)	B.Com-III (Adv.A/c P-II)	B.Com-I (Mgt.Fun. & App.)	B.Com-III (Adv.A/c P-II)	-	B.Com-III (Adv.A/c P-II)

Subject Teacher

  
(Miss.S.M.Pawar)

  
Head

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Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management  
Syllabus planning 2023-24  
Management Functions and Application – Paper -I  
Class- B.Com –I

Sr. No	Month	No of Periods	Units	Teaching methods
1	July 2023	15	Introduction to the Management: Meaning, Definition, Concept, Characteristics, Need for Management Study, Levels of Management, Contribution Towards Development of Management Theory - a) Elton Mayo- Hawthorne Experiments and their findings b) Peter Drucker- Management by Objectives (8), Its Merits and Demerits c) CK Prahlad-Core Competence	Offline Lecture
2	August 2023	15	Planning and Decision Making: Meaning and techniques of Forecasting SWOC Analysis Meaning and Definition of Planning Types of Planning-Steps in Planning Process Decision Making- Concept, Importance, Decision-making Process, Techniques of Decision making-qualitative and quantitative, Six Thinking Hats	Offline Lecture
3	September 2023	15	Organizing and Staffing Organizing - Meaning Concept, Steps of organization, and Principles of organizing. Delegation of Authority: Meaning, Elements, Difficulties in delegation, Guidelines for making effective delegation. Centralization and Decentralization Meaning. Merits and Demerits Staffing: Concept Need and importance of Staffing, Sources of	Offline Lecture
3	October 2023	15	Direction and Communication Direction: Meaning, Elements, Principles & Techniques of Direction. Concept of Team Work, Group Dynamics. Communication: Meaning and process of Communication, Types of Communication, Barriers to Communication, Overcoming Barriers to Communication.	Offline Lecture

Subject Teacher  
*S.M. Pawar*  
(Miss.S.M.Pawar)

*S.M. Pawar*  
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*S.M. Pawar*  
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Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management  
Syllabus planning 2023-24  
Subject: Corporate Accounting – Paper -I  
Class- B.Com –II

Sr. No	Month	No. of Periods	Units	Teaching Methods
1	July 2023	15	Issue of Bonus Shares, Rights Shares and Sweat Equity.	Offline Lecture
2	August 2023	20	Issue of Debentures, Interest on Debentures and Amortization of Discount and loss on Issue of Debentures, Redemption of Debentures (Sinking Fund Method only)	Offline Lecture
3	September 2023	15	Profit /Loss Prior to Incorporation.(In vertical format only)	Offline Lecture
4	October 2023	10	Practical of Fundamental Computerized Accounting. a) Introduction to Tally ERP. 9, Technological Advantages. Getting Functional with Tally ERP. 9, Tally ERP.9 Start-up. Mouse/Keyboard Conventions, Switching between Screen Areas, Quitting Tally ERP.9, Setting up of Company in Tally ERP. 9. b) Create a Company- Select a Company, Alter a Company, Shut a Company, Creating Accounting Masters in Tally ERP. 9, Chart of Accounts, c) Pre-defined Groups of Accounts, Groups- Creating Single Group, Creating Multiple Group, Displaying Group, Altering Group, d) Ledgers, Creating Single Ledger, Creating Multiple Ledger, Displaying Ledger. Altering Ledger, Voucher Entry in Tally ERP. 9, e) Accounting Vouchers- Contra Voucher (F4), Payment Voucher (F5). Receipt Voucher (F6). Journal Voucher (F7). Purchase (F9). Sales (F8), Debit Note (Ctrl+F9), Credit Note (Ctrl+F8), f) Financial Statements- Balance Sheet, Profit & Loss A/c., Trial Balance. g) Accounting Books and Registers- Cash Book, Bank Book, Purchase Register, Sales Register, Journal Register, Debit Note Register, Credit Note Register and Day Book.	Theory Offline Lecture

Subject Teacher  
*Pawar. m.*  
(Miss.S.M.Pawar)

*Pawar*  
Head  
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Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management

Syllabus planning 2023-24

Subject: **Advanced Accountancy – Paper -II**

Class- B.Com –III

Sr. No	Month	No. of Periods	Units	Teaching Methods
1	July 2023	15	Syllabus and Introduction of Subject –Nature and Scope of Audit: Audit – Meaning and Nature, Scope of Audit, Objectives of Audit, Relationship of Audit with other disciplines, Difference between Audit and Investigation, Basic Principles Governing Audit, Statutory Audit, Internal Audit, Cost Audit, Tax Audit, Management Audit, concept of Vouching, Verification and Valuation.	Offline Lecture
2	August 2023	15	Audit of Specific Items in Financial Statements: A) Audit of sale of Products and Services; Audit of Interest Income, Rental Income, Dividend Income, Net gain/loss on sale of Investments; Audit of Purchases, Depreciation, Interest expense, Rent, Repair to building, Repair to Machinery, Insurance, Taxes, Travelling Expenses, Miscellaneous Expenses B) Audit of Share Capital, Reserve & Surplus, Long Term Borrowings, Trade Payables (creditors), Provisions, Short Term Borrowings and Other Current Liabilities, Audit of Land, Buildings, Plant and Equipment, Furniture and Fixtures, Goodwill, Brand/Trademarks, Computer Software, Audit of Loans and Advances, Trade Receivables, Inventories, Cash and Cash Equivalents, Other Current Assets, Audit of Contingent Liabilities.	Offline Lecture / On Board
3.	Sep - 2023	15	Company Audit: Eligibility, Qualifications and Disqualifications of Auditors; Appointment of auditors; Removal of auditors; Remuneration of Auditors; Powers and duties of auditors; Branch audit; Joint audit; Reporting requirements under the Companies Act, 2013 including CARO.	PPT Presentation
4	Oct - 2023	15	Special Audit and Audit Report: Audit of special entities like Bank, Insurance Companies, Charitable Trust, Hotel and Hospital, Elements of Audit Report; Types of Reports – Clean, Qualified ,Adverse, Disclaimer of Opinion;	PPT Presentation

Subject Teacher

*Pawar S.M.*  
(Miss.S.M.Pawar)

*Pawar*  
Head

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*[Signature]*  
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Rayat Shikshan Sanstha's

**Savitribai Phule Mahila Mahavidyalaya, Satara.**

**Department of Commerce and Management**

**M.Com. Time Table 2023-24**

**Name of the Teacher : Miss. Jadhav P.R.**

Sr. No.	Time	Class	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	8.00 To 9.00	M.Com. I F-9	Advanced Accountancy II (PRJ)	-	-	-	Advanced Accountancy II (PRJ)	-
		M.Com.II F-7	-	Advanced Accountancy II (PRJ)	Advanced Accountancy II (PRJ)	-	-	Advanced Accountancy II (PRJ)
2	9.00 To 10.00	M.Com. I F-9	Advanced Accountancy II (PRJ)	-	Business Management (PRJ)	-	Advanced Accountancy II (PRJ)	-
		M.Com.II F-7	-	Advanced Accountancy II (PRJ)	-	Advanced Accountancy II (PRJ)	-	Advanced Accountancy II (PRJ)

*P. Jadhav*  
Subject Teachers  
(Jadhav. P. R.)

*S. Pawar*  
Head

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*P. Jadhav*  
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Department of Commerce and Management  
Syllabus planning 2023-24

Subject: **Advanced Accountancy Paper No VI**  
Class- M.Com –II

Sr. No	Month	No of Periods	Units	Teaching methods
1	August 2023	15	Syllabus and introduction of subject Income from Salary: Income from Salary: Features, Deductions, Specific Provisions: Taxable Allowances, Perquisites, PF Contribution, TDS, Determination of taxable salary Income from House Property: Features, Gross Annual Value, Net Annual Value, Deductions, Multiple house properties, Determination of taxable income from house property.	
2	September 2023	15	Income Business/Profession: Income from Business/Profession : Features of Business / Profession, Permissible Deductions of Business/Profession Expenses, Specific Provisions for determination of taxable income from business of Individual, Partnership firm and Company.	
3	October 2023	15	Capital Gain and Income from Other Sources: A) Capital Gain: Meaning, Long term and Short term Capital Gain, Deductions for calculating capital gain, Exemptions from Capital Gain B) Income from Other Sources: Meaning, Features, Computation of Taxable Income from Other Sources	
4	November 2023	15	Computation of Tax Liability: Deductions applicable to the Assesses, Determination of Tax	

*Petadhay*  
Subject Teacher

(Asst. Prof. Miss.Jadhav P.R.)

*Pawan*  
Head

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**Department of Commerce and Management**  
**Syllabus planning 2023-24**  
**Subject: Advanced Accountancy Paper No V**  
**Class- M.Com –II**

Sr. No	Month	No of Periods	Units	Teaching methods
1	August 2023	15	Syllabus and introduction of subject Accounting of amalgamation, absorption (AS-14) and Reconstruction of companies.	Offline Lecture
2	September 2023	15	Accounting of Co-operatives Societies- Consumer Credit and Dairy unites as per Maharashtra Co- operatives Societies Act.	Offline Lecture
3	October 2023	15	Accounting for lease (AS-19) Introduction, Types of lease, Accounting for operating lease and finance lease.	Offline Lecture
4	November 2023	15	a . Social Responsibility Accounting, Environment Accounting and Human Resource Accounting- Meaning, Objectives, Need. b. Accounting of Fixed Assets AS-10 and accounting of investment AS-13	Offline Lecture

  
Subject Teacher

(Asst. Prof. Miss.Jadhav P.R.)

  
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Department of Commerce and Management  
Syllabus planning 2023-24  
Subject: **Business Management Paper I**  
Class- M.Com –I

Sr. No	Month	No of Periods	Units	Teaching methods
1	August 2023	15	Syllabus and introduction of subject Introduction to Management: Definition, Nature, Significance, Managerial Skills, Mitzberg's Role, Management as a Profession, Code of Conduct for Managers. Functional areas of Management - Human Resource, Finance, Production and Marketing.	Offline Lecture
2	September 2023	15	Contribution towards Management Thought: A) Contribution of Frank Gilbreth, Mary Parker Follett. Tom Peters and Robert Waterman. B) Organizational Learning Approach- Need and Evaluation. Virtual Organization - Features and Implications.	Offline Lecture
3	October 2023	15	Strategic Management: (A) Concept, Importance, Levels of Strategy, Strategic Intent, Different type of Strategies, Strategic Analysis and Choice - Corporate Level Analysis (GAP analysis, BCG Matrix, GE9 Cell Matrix), Industry Level Analysis (Porter's 5 Forces Model). (B) Strategy implementation and control- Techniques of Strategy Evaluation - Functional Issues, Behavioural Issues and McKinsey's 7-S Model. Strategic Control Technique.	Offline Lecture
4	November 2023	15	. Contemporary Issues in Management: (A) Ethical Issues- Social, Cultural, Financial, Marketing and Environment related Issues. (B) Management of 21st Century Organization - Challenges and Opportunities in E-Commerce, E-Business and M-Commerce.	Offline Lecture

  
Subject Teacher

(Asst. Prof. Miss.Jadhav P.R.)

  
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Department of Commerce and Management  
Syllabus planning 2023-24

Subject: Advanced Accountancy Paper IV (Introduction of Income Tax)  
Class- M.Com –I

Sr. No	Month	No of Periods	Units	Teaching methods
1	August 2023	02	Syllabus and introduction of subject	Offline Lecture
2	September 2023	03	Introduction to Income Tax Introduction to Income Tax Act 1961 and Finance Act, Indian Tax System – Direct Tax and Indirect Tax	Offline Lecture, Use ICT Tools
3	October 2023	03	procedure of charging tax and Income Tax Return, Introduction to Income tax – meaning, Characteristics	Offline Lecture Use ICT Tools
3	November 2023	02	meaning of PAN, TAN, TDS	Offline Lecture Use ICT Tools

*Petadhay*  
Subject Teacher

(Asst. Prof. Miss.Jadhav P.R.)

*S. Jadhav*  
Head

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Department of Commerce and Management  
Syllabus planning 2023-24  
Subject: **Advanced Accountancy Paper III**  
Class- M.Com –I

Sr. No	Month	No of Periods	Units	Teaching methods
1	August 2023	15	Syllabus and introduction of subject Income from Salary Exemptions under salary income, valuation of perquisites, Deductions from salaries u/s 16, Computation of Income from Salary considering the exemptions and deductions available under Regular (Old) Tax Regime and Alternative (New) Tax Regime.	Offline Lecture
2	September 2023	15	Income from Business or Profession, Income from House Property, Capital Gains and Income from other Sources (of Individuals only) Computation of income from business or profession and Income from House Property considering the exemptions and deductions available under Regular (Old) Tax Regime and Alternative (New) Tax Regime. Brief information about Capital Gains and Income from other Sources.	Offline Lecture
3	October 2023	15	Deductions under Chapter VIA, Computation of Total Income and Tax Liability (of Individuals only) Deductions available to individuals, Computation of Total (Taxable) Income and Tax Liability under Regular (old) Tax Regime and Alternative (New) Tax Regime, when information about two or more sources of income is given	Offline Lecture
4	November 2023	15	Clubbing of Income Set-off and Carry Forward of Losses, E-Filing and E- Payment: Clubbing of Income, Set-off and Carry Forward of Losses, E Filing of Returns, E- Payment of Tax.	Offline Lecture

  
Subject Teacher

(Asst. Prof. Miss.Jadhav P.R.)

  
Head

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Rayat Shikshan Sanstha's

**Savitribai Phule Mahila Mahavidyalaya, Satara.**

**Department of Commerce and Management**

**M.Com. Time Table 2023-24**

**Name of the Teacher : Miss. Kadam J.B.**

Sr. No.	Time	Class	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	8.00 To 9.00	M.Com. I F-9	-	Advanced Accountancy I (JBK)	Advanced Accountancy II (JBK)	-	-	Advanced Accountancy II (JBK)
		M.Com.II F-7	Managemen t Accounting (JBK)	-	-	Management Accounting (JBK)	-	-
2	9.00 To 10.00	M.Com. I F-9	-	Advanced Accountancy I (JBK)	-	-	-	Advanced Accountancy II (JBK)
		M.Com.II F-7	Managemen t Accounting (JBK)	-	Management Accounting (JBK)	-	-	-

Kadam.

[Kadam J.B.]

Subject Teacher

S. Kadam  
Head

Department of Commerce & Management  
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**Savitribai Phule Mahila Mahavidyalaya, Satara**  
Department of Commerce and Management  
Syllabus planning 2023-24  
Advanced Accountancy – Paper -I  
Class- M.Com –I

Sr. No	Month	No of Periods	Units	Teaching methods
1	July 2023	15	Introduction to Accounting Standard: Theory : Meaning, Definition, Objectives and Need of Accounting Standard, Introduction to IFRSs, Distinction between GAAPs and IFRSs, Disclosure of Accounting Policies (AS-1) and Valuation of Inventories (AS-2) Practical- a) Visit Chartered Accountant's Office and discuss the ideas of accounting standards, IFRSs and GAAPs b) Arrange group discussion or seminar on AS-2 and AS-2	Offline Lecture
2	August 2023	15	Accounting for Holding Company Theory : Group Accounts with one subsidiary Co-AS-21 (Vertical Form only) Practical : Collect consolidated financial statements from the website of any group of companies and arrange group discussion on it.	Offline Lecture
3	September 2023	15	Accounting of Life Insurance Companies Theory : Introduction, Accounting forms, Financial Statements with schedules, IRDA Regulations related to financial statements of Life insurance companies Practical : a) Download financial statements of Life Insurance Co. and discuss on them in the classroom. b) Arrange visit to Life insurance company branch office to know their accounting process.	Offline Lecture
3	October 2023	15	Accounting of General Insurance Companies Theory : Introduction, Accounting forms, Financial Statements with schedules, IRDA Regulations related to financial statements of General insurance companies Practical : a) Download financial statements of General Insurance Co. and discuss on them in the classroom. b) Arrange visit to General insurance company branch office to know their accounting process	Offline Lecture

Subject Teacher  
  
(Miss. J.B Kadam)

  
Head  
Department of Commerce & Management  
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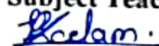


  
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**Savitribai Phule Mahila Mahavidyalaya, Satara**  
Department of Commerce and Management  
**Syllabus planning 2023-24**  
**Advanced Accountancy – Paper –II (Management Accounting)**  
**Class- M.Com –I**

Sr. No	Month	No of Periods	Units	Teaching methods
1	July 2023	10	Introduction : Theory : Meaning of Management Accounting, Scope and Functions of Management Accounting, Role of Management Accountant in Decision Making, Management Accounting And Financial Accounting, Tools and Techniques of Management Accounting Practical : Group discussion can be conducted in the classroom on contents of Unit -I	Offline Lecture
2	August 2023	15	Analysis of Financial Statements : Part –I Theory : Meaning and Types of Financial Statements, Analysis of financial statements : Comparative Statement Analysis, Common –size Statement Analysis, Trend Analysis and Ratio Analysis Classification of Ratios, Advantages and Limitations of Accounting ratios. Practical : Download financial statements of any company and analysis it with any technique of Financial analysis. Also write interpretation	Offline Lecture
3	September 2023	20	Analysis of Financial Statements : Part –II Theory : Ratio Analysis - Classification of Ratios, Advantages and Limitations of Accounting ratios. Calculation of ratios and Interpretation Practical : Download financial statements of any company and analysis with help of Ratios and state your interpretation.	Offline Lecture
3	October 2023	15	Working capital : Theory : Meaning , Significance and Determinants of Working Capital, Estimation of Working Capital Requirements Practical : Exercise for Simulation of estimation of working capital can be arranged in the classroom.	Offline Lecture

Subject Teacher  
  
(Miss. J.B Kadam)

  
Head  
Department of Commerce & Management  
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Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of Commerce and Management  
Syllabus planning 2023-24  
Advanced Accountancy – Paper –I (Management Accounting)  
Class- M.Com –II

Sr. No	Month	No of Periods	Units	Teaching methods
1	July 2023	10	Introduction : Theory : Meaning of Management Accounting, Scope and Functions of Management Accounting, Role of Management Accountant in Decision Making, Management Accounting And Financial Accounting, Tools and Techniques of Management Accounting Practical : Group discussion can be conducted in the classroom on contents of Unit -I	Offline Lecture
2	August 2023	15	Analysis of Financial Statements : Theory : Meaning and Types of Financial Statements, Analysis of financial statements : Comparative Statement Analysis, Common –size Statement Analysis, Trend Analysis and Ratio Analysis Classification of Ratios, Advantages and Limitations of Accounting ratios. Practical : Download financial statements of any company and analysis it with any technique of Financial analysis. Also write interpretation	Offline Lecture
3	September 2023	15	Working capital : Theory : Meaning , Significance and Determinants of Working Capital, Estimation of Working Capital Requirements Practical : Exercise for Simulation of estimation of working capital can be arranged in the classroom.	Offline Lecture
3	October 2023	20	Funds flow Statement and Cash Flow Statement: Theory: a) Meaning of Fund and Funds Flow Statement, Identifying Flow of Funds, Preparation of Funds Flow Statement, b) Meaning and Preparation of Cash Flow Statement (AS-3) c) Difference between Funds Flow Statement and Cash Flow Statement Practical : a) Prepare fund flow statement on hypothetical data and try to interpret it. b) Download cash flow statement of any company and interpret it.	Offline Lecture

Subject Teacher  
*J.B. Kadam*  
(Miss. J.B Kadam)

*S. Kadam*  
Head  
Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya, Satara



*J. B. Kadam*  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
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Department of Commerce and Management  
Syllabus planning 2023-24

Subject: Advanced Accountancy Paper IV (Introduction of Income Tax)

Class- M.Com –I

Sr. No	Month	No of Periods	Units	Teaching methods
1	August 2023	02	Basic information about Income Tax	Offline Lecture
2	September 2023	03	Important definitions Under the Income Tax Act, 1961,	Offline Lecture, Use ICT Tools
3	October 2023	03	Residential Status, Procedure of Assessment (Sec. 139 to 149), Income Tax Authorities	Offline Lecture Use ICT Tools
3	November 2023	02	Group discussion	Offline Lecture Use ICT Tools

Subject Teacher

*Kadam.*  
(Miss. J.B Kadam)

*Sawas*  
Head

Department of Commerce & Management  
Savitribai Phule Mahila Mahavidyalaya, Satara



*Savitribai Phule*  
Principal

Savitribai Phule Mahila Mahavidyalaya  
SATARA.



Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara.**  
Department of Commerce and Management  
Syllabus Completion Report  
2023-24

**Dr. Pawar S. S.**  
Professor,  
Department of Commerce,  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

To,  
The Principal,  
Savitribai Phule Mahila Mahavidyalaya,  
Satara.

**Subject:** Syllabus Completion Report 2023-24

Respected Sir,

I, the undersigned Dr. Pawar S. S. am working as a Professor in Commerce in our College. I have completed the syllabus allotted to me in the Second Half of the academic year 2023-24 as follows:

Sr. No.	Class	Semester	Paper Name	Paper No.
1.	B.Com I	II	Insurance	II
2.	B.Com II	IV	Fundamental of Entrepreneurship	II
3.	B.Com III	VI	Modern Management Practices	II
4.	B.Com III	VI	Industrial Management	III

*Pawar*  
Dr. S. S. Pawar



*[Signature]*  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA.



Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara.  
Department of Commerce and Management  
Syllabus Completion Report  
2023-24

Dr. Pawar S. S.  
Professor,  
Department of Commerce,  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

To,  
The Principal,  
Savitribai Phule Mahila Mahavidyalaya,  
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**Subject:** Syllabus Completion Report 2023-24

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Sr. No.	Class	Semester	Paper Name	Paper No.
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2.	B.Com II	III	Fundamental of Entrepreneurship	I
3.	B.Com III	V	Modern Management Practices	I
4.	B.Com III	V	Industrial Management	I

*S. S. Pawar*  
Dr. S. S. Pawar



*[Signature]*  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA.



Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara.  
Department of Commerce and Management  
Syllabus Completion Report  
2023-24

Miss. Gaikwad S. C.  
Assistant Professor,  
Department of Commerce,  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

To,  
The Principal,  
Savitribai Phule Mahila Mahavidyalaya,  
Satara.

**Subject:** Syllabus Completion Report 2023-24

Respected Sir,

I, the undersigned Miss. Gaikwad S. C. am working as an Assistant Professor in Commerce in our College. I have completed the syllabus allotted to me in the First Half of the academic year 2023-24 as follows:

Sr. No.	Class	Semester	Paper Name	Paper No.
1.	B.Com I	I	Principles of Marketing	I
2.	B.Com II	III	Fundamental of Entrepreneurship	I
2.	B.Com III	V	Business Regulatory Framework	I

*Sr. Gaikwad.*  
(MS. S.C. Gaikwad)



*Principal*  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA.



Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara.  
Department of Commerce and Management  
Syllabus Completion Report  
2023-24

**Miss. Gaikwad S. C.**  
Assistant Professor,  
Department of Commerce,  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

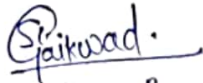
To,  
The Principal,  
Savitribai Phule Mahila Mahavidyalaya,  
Satara.

**Subject:** Syllabus Completion Report 2023-24

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Sr. No.	Class	Semester	Paper Name	Paper No.
1.	B.Com I	I	Principles of Marketing	II
2.	B.Com II	III	Fundamental of Entrepreneurship	II
2.	B.Com III	V	Business Regulatory Framework	II

  
(Ms. S.C. Gaikwad)



  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA.





Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara.  
Department of Commerce and Management  
Syllabus Completion Report  
2023-24

**Miss. Pawar S.M.**  
Assistant Professor,  
Department of Commerce  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

To,  
The Principal,  
Savitribai Phule Mahila Mahavidyalaya,  
Satara.

**Subject : Syllabus Completion Report 2023-24**

Respected Sir,

I, the undersigned Miss. Pawar S. M. am working as an Assistant Professor in Commerce in our College. I have completed the syllabus allotted to me in the First Half of the academic year 2023-24 as follows:

Sr. No.	Class	Semester	Paper Name	Paper No.
1.	B.Com I	I	Management Functions and Applications	I
2.	B.Com II	III	Corporate Accounting	I
3.	B.Com III	V	Advanced Accountancy (Auditing)	II

*S.M. Pawar*



*Savitribai Phule*  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA.



Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara.  
Department of Commerce and Management  
Syllabus Completion Report  
2023-24

**Miss. Pawar S.M.**  
Assistant Professor,  
Department of Commerce  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

To,  
The Principal,  
Savitribai Phule Mahila Mahavidyalaya,  
Satara.

**Subject : Syllabus Completion Report 2023-24**

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Sr. No.	Class	Semester	Paper Name	Paper No.
1.	B.Com I	I	Management Functions and Applications	II
2.	B.Com II	III	Corporate Accounting	II
3.	B.Com III	V	Advanced Accountancy (Auditing)	IV



Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA.



Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara.**  
Department of Commerce and Management  
Syllabus Completion Report  
2023-24

**Mr. Awatade N.K**  
Assistant Professor,  
Department of Commerce,  
Savitribai Phule Mahila Mahavidyalaya  
Satara.


To,  
The Principal,  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

**Subject: Syllabus Completion Report 2023-24**

Respected Sir,

I, the undersigned Mr. Awatade N.K am working as an Assistant Professor in B.Com and B.Com (IT) in our College. I have completed the syllabus allotted to me in the First Half of the academic year 2023-24 as follows:

Sr. No.	Class	Semester	Paper Name	Paper No.
1.	B.Com I	I	Management Functions & Applications	I
2.	B.Com I	I	Financial Accountancy	I
3.	B.Com-III	V	Industrial Management	II

  
(Awatade N.K)



  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA.



Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara.**  
Department of Commerce and Management  
Syllabus Completion Report  
2023-24

**Mr. Awatade N.K**  
Assistant Professor,  
Department of Commerce,  
Savitribai Phule Mahila Mahavidyalaya  
Satara.


To,  
The Principal,  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

**Subject:** Syllabus Completion Report 2023-24

Respected Sir,

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Sr. No.	Class	Semester	Paper Name	Paper No.
1.	B.Com I	II	Management Functions & Applications	II
2.	B.Com I	II	Financial Accountancy	II
3.	B.Com-III	VI	Industrial Management	IV

  
(Awatade N.K)



  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA.



Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara.  
Department of Commerce and Management  
Syllabus Completion Report  
2023-24

**Mr. Banasode N. D.**  
Assistant Professor,  
Department of Commerce,  
Savitribai Phule Mahila Mahavidyalaya  
Satara.


To,  
The Principal,  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

**Subject:** Syllabus Completion Report 2023-24

Respected Sir,

I, the undersigned Mr. Banasode N D. I am working as an Assistant Professor in Commerce in our College. I have completed the syllabus allotted to me in the First Half of the academic year 2023-24 as follows:

Sr. No.	Class	Semester	Paper Name	Paper No.
1.	B.Com I	I	Principles of Marketing	I
2.	B.Com III	V	Co-operative Development	I
3.	B.Com III	V	Advanced Accountancy Paper- I	I

  
(Dr. N. D. Banasode)



  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA.



Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara.  
Department of Commerce and Management  
Syllabus Completion Report  
2023-24

**Mr. Banasode N. D.**  
Assistant Professor,  
Department of Commerce,  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

To,  
The Principal,  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

**Subject:** Syllabus Completion Report 2023-24

Respected Sir,

I, the undersigned Mr. Banasode N D. I am working as an Assistant Professor in Commerce in our College. I have completed the syllabus allotted to me in the Second Half of the academic year 2023-24 as follows:

Sr. No.	Class	Semester	Paper Name	Paper No.
1.	B.Com I	II	Principles of Marketing	II
2.	B.Com III	VI	Co-operative Development	II
3.	B.Com III	VI	Advanced Accountancy Paper- III	III

*Banasode*  
Mr. N. D. Banasode



*Principal*  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA.



**Rayat Shikshan Sanstha's**  
**Savitribai Phule Mahila Mahavidyalaya, Satara**

**Department Of English**

**Academic Calendar: 2023-24**  
**(3/7/23 to 11/11/23, 24/11/23 to 9/5/24)**

Sr. No.	Month	Activity
1	June	1.University examination and CAP-B.A.I,II,III 2. Admission- B.A.I, B. Com.I, B.Voc.I, B.CA I
2	July	1.University Exam, M.A., Admission- B.A.I,II,III Offline- Classes: B.A.I, B.Com.I(10 July)
3	July/ Aug.	1.Meeting of the Department: Action plan/Academic Calendar, Timetable, workload, distribution of syllabus, 1. SSR: Restructure as per suggestions of Sanstha:1.Cri. II- Cri.-7 2. Dept. Profile: last five years 3. File preparation of the Department for Interface Meeting of NAAC 4. Result preparation, compilation, submission for Cri.II : Final Year and attainment
4	Aug.	Offline Teaching of all classes Spirit- First Issue Display Welcome of Freshers/ Principal's Address Guest Lecture on Language and Linguistics Short Term Courses: Commencement Google Classroom B.A.III & English Literary Association: Inauguration
5	Sept.	Teachers Day Celebration Departmental Meeting Expert Lect. On Communication Skills/ Soft Skills/ Personality Development Workshop under Lead College Celebration of Birth Anniversary of Karmaveer Bhaurao Patil Karmaveer Jayanti - Saptah Diagnostic Test for Slow and Advanced Learners scrutiny Home Assignment-1
6	Oct.	Parent Institute- Celebration of Foundation Day-4th Oct. Coaching to slow and Advanced Learners Departmental Meeting Unit Test-1 Seminar on Language, Literature and Culture Expert Lecture on Lit.& Cinema/ Partition Lit. Infotainment, Research Activity Avishkar Preliminary Exam- Las week and Classroom seminar
7	I/ II Term	Literary News Clipping



		International women's' Day- celebration
		Preliminary Exam
		Departmental Meeting, Extension Activity: Teaching at Sambarwadi
		Sports Trade Fair, Gymkhana Day, Trade Fair
19	April	Farewell to final year Students
		Uni. Exam, CAP of first Year of Degree
		International /National Seminar/webinar
		CIE Activities-Prelim
20	May	Alumni Meet
		Maharashtra Din-1 st May,24
		Death Anniversary of Karmaveer B. Patil -celebration,
		Uni. Exam, CAP

*[Handwritten Signature]*

**Professor & Head  
Department of English  
Savitribai Phule Mahila Mahavidyalaya  
Satara.**



*[Handwritten Signature]*  
**Principal**

**Savitribai Phule Mahila Mahavidyalaya  
SATARA**





**RAYAT SHIKSHAN SANSTHA'S**  
**SAVITRIBAI PHULE MAHILA MAHAVIDYALAYA, SATARA**  
**DEPARTMENT OF ENGLISH**  
**TIME-TABLE : 2023-24**

SR.NO.	TIME	CLASS	MON	TUE	WED	THUR	FRI	SAT
1	8.00-8.50	B.A.I	OPT-JAA	--	--	--	--	COMP-SSG
		B.A.II	--	COMP-JAA	--	--	OPT-LSP	--
		B.A.III	SPL -LSP	SPL-LSP	SPL-JAA	SPL-JAA	SPL-JAA	SPL-LSP
		B.COM.I	--	--	B.C. I -LSP	--	--	--
		B.COM.II	B.C.II -SSG	--	--	B.C. II-LSP	--	--
2	8.50.-9.40	B.A.I	--	--	--	OPT -LSP	COMP-SSG	--
		B.A.II	--	OPT -SSG	OPT -SSG	--	--	--
		B.A.III	SPL -SSG	SPL -LSP	SPL-JAA	SPL -SSG	SPL-LSP	SPL -JAA
		B.COM.I	--	--	--	B.C.I-JAA	--	--
		B.COM.II	--	--	--	--	--	B.C. II-SSG
		R	E	C	E	S	S	
3	9.50-10.40	B.A.I	--	Comp-LSP	--	--	--	OPT -JAA
		B.A.II	OPT -SSG	--	--	COMP -JAA	COMP -JAA	--
		B.A.III	SPL -JAA	SPL-SSG	COMP -LSP	SPL -SSG	SPL -SSG	COMP -LSP
		B.COM.I	B.C. -LSP	B.C.-JAA	--	--	--	--
		B.COM.II	--	--	--	--	B.C. LSP	-
4	10.40-11.30	B.A.I	COMP -LSP	--	--	--	OPT-JAA	--
		B.A.II	--	--	--	OPT -LSP	--	--
		B.A.III	SPL -JAA	SPL -JAA	SPL -SSG	COMP-SSG	COMP -SSG	SPL -SSG
5	11.30.-12.20	B.A.II						
6	12.20-1.10	B.A.II			COMP(JAA)			OPT -LSP
7	1.10-2.00	B.A.II				OPT (SSG)		
8	2.00-2.50	B.A.II			OPT (LSP)			

1) SSG- Prof. Dr. Gharge S.S

2) JAA -Dr. Aphale J.A.

3) LSP- Prof. Patil L.S.

*S.S. Gharge*  
**Head**  
**Department of English**  
**Savitribai Phule Mahila Mahavidyalaya**  
**Satara**



*Savitribai Phule*  
**PRINCIPAL**  
**Savitribai Phule Mahila Mahavidyalaya**  
**SATARA**

Rayat Shikshan Sansth's

**Savitribai Phule Mahila Mahavidyalaya, Satara**

**Department of English**

**WORKLOAD & ITS DISTRIBUTION**

**Total workload (Grant.): 52**

Sr. No.	Name of the Teacher	B.A.I		B.A.II		B.A.III						B. Com. I	B. Com. II	Total	
		Comp.	Opt.	Comp.	Opt.	Comp.	Spl.								
		-	I & II		III V	IV VI		VII XII	VIII XIII	XI XIV	X V				XI XVI
1	SSG	2	-	-	4	-	2	-	-	-	3	4	-	2	17
2	JAA		3	4	-	-		4	4				2		17
	LSP	2	1	-	-	4	2			4	1		2	2	18
Total		4	4	4	4	4	4	4	4	4	4		4	4	52

Teachers: 03

1. Dr. Gharge S.S.= SSG (17)

2 Dr. Aphale J.A.=JAA (17)

3. Smt. Patil L.S.=LSP (18)

  
**Professor & Head**  
Department of English  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

  
**PRINCIPAL**  
Savitribai Phule Mahila Mahavidyalaya  
SATARA

Rayat Shikshan Sansth's

**Savitribai Phule Mahila Mahavidyalaya, Satara**

**Department of English**

**WORKLOAD**

**Total workload (Grant.): 52**

<b>Sr. No.</b>	<b>Class</b>	<b>Comp. (No. of Periods)</b>	<b>Opt./Spl (No. of Periods)</b>	<b>Total (No. of Periods)</b>
1	B.A.I	04	04	08
2	B.A.II	04	08	12
3	B.A.III	04	20	24
4	B.Com.I	04	-	04
5	B.Com.II	04	-	04
<b>Total</b>				<b>52</b>

  
**Professor & Head**  
Department of English  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

  
**PRINCIPAL**  
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Rayat Shikshan Sanstha's  
**SAVITRIBAI PHULE MAHILA MAHAVIDYALAYA, SATARA**  
**Department Of English**  
Record of Departmental Meetings 2023-24

Sr. No	Date	Meeting Agenda
1	21/7/23	1.Academic Calendar 2.Department Files for NAAC 3.Action Plan: forthcoming Activities 4. Distribution of Workload 5. Annual Teaching Plan
2	25/9/23	1. Welcome of Freshers 2. Expert Lecture on Eng.Lang. and Lit. 3. Classroom Seminar 4. Avishkar: Participation 5. Q.P.-Prelim 6. Attendance Sheets completion of first Sem
3	20/10/23	Q.P SETTING for semester end exam of Uni. Files for NAAC PPT – Dept. for NAAC update Website
4	21/12/23	Workshop under Lead College Infotainment Extension Activity International Seminar/Webinar Guest Lecture Slow and Advanced Learners
5	3/1/2024	International Webinar Dept. Files-NAAC
6	12/1/2024	Guest Lecture- Career Opportunities for Graduates
7	8/3/2024	Publication of the Research Articles called for International Webinar

  
**Head**  
**Department of English**  
 Savitribai Phule Mahila Mahavidyalaya  
 Satara


  
**PRINCIPAL**  
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 SATARA

**Rayat Shikshan Sanstha's**  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
**Annual Teaching Plan of the Year: 2023-24**

Name of the Teacher: **Dr. Gharge Sunita Sunil**  
Name of the Department: **English**

Sr. No.	Class	Paper/Topic/Text Allotted	Unitization	Month	Periods Required
1 SEM-I	B.A.III	English Novel	1 The Old Man and the Sea: Ernest Hemingway Life and Career, works Being novelist themes explored Novel : Introduction Characters, Theme Critical Analysis 2. Rise of the English Novel 3. Aspects of the Novel	July " Aug. Sept. Oct	3 periods per week " " " "
2 SEM-II	"	"	Animal Farm: G. Orwell His life and Career, works Being novelist themes explored Novel : Introduction Characters Theme Critical Analysis 2. Historical and Psychological Novel 2. Satirical and Epistolary Novel 3. Revision	Nov../ Dec.  Jan/Fe b.  Feb. /Mar.  March/ April	 " " " "  "  "

N.B.1) Plan may change 2) Extra periods may be engaged when necessary.

  
**Subject Teacher**

  
**Professor & Head**  
Department of English  
Savitribai Phule Mahila Mahavidyalaya  
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**PRINCIPAL**  
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SATARA

**Rayat Shikshan Sanstha's**  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
**Annual Teaching Plan of the Year: 2023-24**

- Name of the Department: English
- Name of the Teacher: Dr. Gharge S.S.

Sr. No.	Class	Paper Allotted	Unitization	Month	Periods Required
<b>Sem -I</b>					
1.	B.A.III (Spl. Eng)	Language and Linguistics	1. Language and Communication 1. Definition and Characteristics of lang. 2. Human and Animal Communication	July, Aug..	Per Week 4 Lectures
2	”	”	2. Phonology: Sounds in English, Consonants, Vowels, Diphthongs, Transcription of words, Primary Stress mark	Aug./ Sept.	Per Week 4 Lecture ”
			3. Morphology ,Morphological Analysis, Morphological Processes	Sept.	”
			4. Words: 1. Labels of Units Formal & Functional Labels 2. Classes of words 3. Open : N,Aj,Av,V 4. Closed : Pn. P, cj,ij,v,e,d	Oct.	”
<b>Sem.-II</b>					
1	”	”	5. Phrases 1)-Types of Phrases NP,AJP,AVP,PP,GP,VP 2) Their Formal and functional labels, their structure and function in the se.	Nov./ Dec	”
2	”	”	6. Clauses 1. Cl. Elements ,2. Basic Se. Pattern 3. Functional classification of Clause	Dec./ Jan	”
3	”	”	7 . Subordination & coordination Finite & non-finite, types of cl.- NCL,RCL.PCL.ACL,CCL	Jan./ Feb.	”
			8. Basic and Derived Structures 1. Inversion/ fronting 2. Negative, 3. Interrogative 4. Exclamation 5. Omission of elements 6. Passivization 7. Subject raising 8. style transformation	March/ April	”

N.B.1) Plan may change 2) Extra periods may be engaged when necessary.

  
**Subject Teacher**

  
**Professor & Head**  
 Department of English  
 Savitribai Phule Mahila Mahavidyalaya  
 Satara.

  
**PRINCIPAL**  
 Savitribai Phule Mahila Mahavidyalaya  
 SATARA

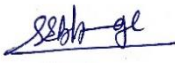
**Rayat Shikshan Sanstha's**  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
**Annual Teaching Plan of the Year:2023-24**  
**B.A.III**

Name of the Teacher: Dr. Gharge S.S.

Name of the Department: English

Sem. I					
Sr. No.		Paper/Topic/Text Allotted	Unitization	Month	Periods Required
1.	B.A. III	English for Communication	1. Interview Skills	July/Aug.	Per Week 2
			2. The Interview	Aug	''
			3. I shall Return to this Bengal	Sept.	''
			4. Song of Youth	Oct.	''
			5. The orphan Girl	Oct.	''
2.	B.A. III	''	6. Group Discussion	Nov./Dec.	''
			7. The Lighthousekeeper...	Jan.	''
			8. Note Making	Feb./March	''
			9. Three Questions	April	''

N.B.1) Plan may change 2) Extra periods may be engaged when necessary.

  
**Subject Teacher**

  
**Professor & Head**  
 Department of English  
 Savitribai Phule Mahila Mahavidyalaya  
 Satara.

  
**PRINCIPAL**  
 Savitribai Phule Mahila Mahavidyalaya  
 SATARA

**Rayat Shikshan Sanstha'**  
**SPMM,Satara**  
 Dept. of English  
**Annual Teaching Plan of the Year:2023-24**

- Name of the Teacher: Dr. Gharge S.S.
- Name of the Department: English

Se m.	Class	Paper/T opic/Text Allotted	Unitization	Month	Periods Required
Se m. I	B.A.II (Opt. Eng)	Literature and Cinema Play and movie	1.Theories of Adaptation 2. Adaptation as Interpretation 3. The Comedy of Errors 4. Angoor	July/Aug. August Sept. Sept Oct./ Nov	Per Week 4 Lectures " " "
Se m. II	"	Literature and Cinema Novel And movie	1. Transformation and Transposition 2. 2.Hollywood and Bollywood 3. 3. Five point Someone 4. Three Idiots • Revision	Nov./ Dec. Dec/Jan. Jan./Feb Mar. April.	" " " " "

  
 Subject Teacher

  
 Professor & Head  
 Department of English  
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**Rayat Shikshan Sanstha's**  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
**Annual Teaching Plan of the Year:2023-24**  
**B.Com.II**

**Name of the Teacher: Dr. Gharge S.S.**

**Name of the Department: English**

<b>Sem. I</b>					
<b>Sr. No.</b>		<b>Paper/Topic/Text Allotted</b>	<b>Unitization</b>	<b>Month</b>	<b>Periods Required</b>
<b>1.</b>	<b>B.Com. II</b>	<b>English for Business Communication</b>	<b>1.Oral Skills 2. Phenomenal Women</b>	<b>July/Aug Aug</b>	<b>Per Week 2 lect.s</b>
			<b>1. Conversation Skills</b>	<b>Sept.</b>	<b>''</b>
			<b>2. The Childless One</b>	<b>Oct.</b>	<b>''</b>
			<b>3. Those Winter Sundays</b>	<b>Oct.</b>	<b>''</b>
<b>Sem. II</b>					
<b>2.</b>	<b>B.Com. II</b>	<b>''</b>	<b>4. E-Communication</b>	<b>Nov./Dec.</b>	<b>''</b>
			<b>5. Breathing Spaces</b>	<b>Jan..</b>	<b>''</b>
			<b>6. English for Banking Purpose and Industries</b>	<b>Feb./Mar.</b>	<b>''</b>
			<b>7. My Financial Career</b>	<b>March/ April</b>	<b>''</b>

**N.B.1) Plan may change 2) Extra periods may be engaged when necessary.**



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**Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara**

**Annual Teaching Plan of the Year: 2023-24**

- **Name of the Teacher: Dr. GhargeSunita Sunil**
- **Department: English**

Sr. No.	Class	Paper/Topic/Text Allotted	Unitization	Month	Periods Required
1  SEM-I	B.A.I	English for Communication AECC	1.Developing Vocabulary	July	2 periods per week
			2.On Saying Please	Aug.	”
			3.Narration	Sept.	”
			4.In Passion's Shadow	Oct.	”
SEM-II	”	”	5.Telephonic Communication	Nov. Dec.	” ”
			6.To My Countrymen	Jan.	”
			7.Making Enquiries	Feb	”
			8.The Lost Child	Feb Marc	”

N.B.1) Plan may change 2) Extra periods may be engaged when necessary.

  
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**Rayat Shikshan Sanstha's**  
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**Department of English**

**Annual Teaching Plan: 2023-24**

**Name of the Teacher:** Dr. Mrs. Jayashri Ajay Aphale (M.A., SET., Ph.D.)


**Class:** B.A.I

**Paper:** P. No. I (Optional English)

Sr. No	Semester & Title of Paper	Units/Modules Assigned	Sub-units	Month	Periods Required
1	I Modern Indian Writing in English Translation P. No. I NEP DSC-A3 71220	Module I: short Story as a Minor Form of Literature	Definitions Origin and Characteristic features of Short story	July 2023	Per Week (03) 06
		Module II: Short Story :Types	<ul style="list-style-type: none"> <li>• Anecdote</li> <li>• Legend</li> <li>• Fable</li> <li>• Parable</li> <li>• Fairy Tales</li> </ul>	August 2023	12
		Module III: Short Stories	<ul style="list-style-type: none"> <li>• Premchand: The Shroud</li> <li>• Saratchandra Chatterji: Laloo (L Sp)</li> </ul>	September 2023	04 06
		Module IV: Short Stories	<ul style="list-style-type: none"> <li>• Gurudial Singh: A Season no Return</li> <li>• Fakir Mohan Senapati: Rebati</li> </ul>	October 2023/ November 2023	06 06
	II P. No. II NEP DSC-A15 71266	Module I  Rabindranath Tagore	<ul style="list-style-type: none"> <li>• Light, oh, Where is the Light</li> <li>• When My Play Was with Thee</li> </ul>	December 2023	08

2		: Amrita Pritam	<ul style="list-style-type: none"> <li>• I Say Unto Waris Shah</li> <li>• The Void</li> <li>• So Very Far</li> </ul>	January	08
		ModuleII:G.M. Muktibodh		February	04
		Module III: Drama Module IV: Drama Satish Alekar	<ul style="list-style-type: none"> <li>• The Dread Departure</li> <li>• Revision of The Dread Departure</li> </ul>	February 2024 March 2024	02 08
			University Examination	April/ May 2024	-

Revision, MCQs, Assignments, Open–book tests, Google tests etc will be conducted accordingly

  
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**Annual Teaching Plan: 2023-24**

**Name of the Teacher:** Dr. Mrs. Jayashri Ajay Aphale (M.A., SET., Ph.D.)

**Class:** B.A.I

**Paper:** P. No. I (Optional English)

Sr. No	Semester & Title of Paper	Units/Modules Assigned	Sub-units	Month	Periods Required
1	I Modern Indian Writing in English Translation P. No. I NEP DSC-A3 71220	Module I: short Story as a Minor Form of Literature	Definitions Origin and Characteristic features of Short story	July 2023	Per Week (03) 06
		Module II: Short Story :Types	<ul style="list-style-type: none"> <li>• Anecdote</li> <li>• Legend</li> <li>• Fable</li> <li>• Parable</li> <li>• Fairy Tales</li> </ul>	August 2023	12
		Module III: Short Stories	<ul style="list-style-type: none"> <li>• Premchand: The Shroud</li> <li>• Saratchandra Chatterji: Laloo (L Sp)</li> </ul>	September 2023	04 06
		Module IV: Short Stories	<ul style="list-style-type: none"> <li>• Gurudial Singh: A Season no Return</li> <li>• Fakir Mohan Senapati: Rebati</li> </ul>	October 2023/ November 2023	06 06
	II P. No. II NEP DSC-A15 71266	Module I  Rabindranath Tagore	<ul style="list-style-type: none"> <li>• Light, oh, Where is the Light</li> <li>• When My Play Was with Thee</li> </ul>	December 2023	08

2		: Amrita Pritam	<ul style="list-style-type: none"> <li>• I Say Unto Waris Shah</li> <li>• The Void</li> <li>• So Very Far</li> </ul>	January	08
		ModuleII:G.M. Muktibodh		February	04
		Module III: Drama Module IV: Drama Satish Alekar	<ul style="list-style-type: none"> <li>• The Dread Departure</li> <li>• Revision of The Dread Departure</li> </ul>	February 2024  March 2024	02  08
			University Examination	April/ May 2024	-

Revision, MCQs, Assignments, Open–book tests, Google tests etc will be conducted accordingly

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**Department of English**

**Annual Teaching Plan: 2023-24**

**Name of the Teacher:** Dr. Mrs. Jayashri Ajay Aphale (M.A., SET., Ph.D.)

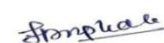
**Class:** B.A.II(NEP)

**Paper:** P. No. III and IV(Compulsory English)

Sr. No	Semester & Title of Paper	Units/Modules Assigned	Sub-units	Month	Periods Required
1	III English for Communication P.No.C	Module I:	A)Oral Skills B)A Real good Smile: Bill Naughton C)Mending Wall: Robert Frost	August 2023	Per Week (04) 08
		Module II:	A)Conversational Skills B)The Highway :Ray Bradbury	August 2023 September 2023	06 06
		Module III:	A)Developing Writing Skills B)Whitewashing the Fence :Mark Twain	September 2023 October 2023	04 02
		Module IV: Poems	A)Father Returning Home: Dilip Chitre B)There is a Garden in Her Face: Thoma Camspion	October 2023	06 04

2	IV English for Communication P.No.D	Module V:	A)E- Communication B) Preparation for England: M.K.Gandhi	December 23/	10
		Module VI:	A)Information Transfer and Interpretation of Data B)The Selfish Giant: Oscar Wilde C)Auto Reck: Karl Shapiro	December 23/	05
		Module VII: Drama	A)English for Banking and Industries B)The Journey: Mary	January 2024	07 04
		Module VIII: Prose &Poetry	A)An Old Man's Wisdom: Sudha Murty B)My Soul has a Hat: Mario de Andrade Oliver	February 2024	02 08
		Revision	University Examination	March2024 April 2024	

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**Annual Teaching Plan: 2023-24**

**Name of the Teacher:** Dr. Mrs. Jayashri Ajay Aphale (M.A., SET., Ph.D.)

**Class:** B.A. III (Special English)


**Paper:** P. No. VIII and XIII( Introduction to English Poetry)

Sr. No	Semester & Title of Paper	Units/Modules Assigned	Sub-units	Month	Periods Required
1	V  DSE-E12	Module I: General Topic	1. Elizabethan Poetry and Elizabethan Sonnet	August 2023	Per Week (04) 06
		Module II: Selections from Elizabethan Poetry	2. Characteristics of Elizabethan Poetry 3. Sweet Warrior: Edmund Spenser 4. Full many A Glorious :W. B. Shakespeare	August 2023	04 04
		Module III: Selections from Metaphysical Poetry	1. Metaphysical Poetry- Donne as a Metaphysical Poet 2. The Sun Rising :John Donne 3. The Retreat: Henry Vaughan 4. The Collar :George Herbert	September 2023 September 2023 September 2023	03 03 02

2.	VI DSE-137	Module IV:  Selections from Romantic Poetry	1.Romantic Poetry 2.My Heart Laps Up(The Rainbow)	October 2023	03 02
			2.The Rime of the Ancient Mariner: S.T. Coleridge 3. Ozymandias of Egypt : P.B. Shelley 4.When We Two Parted: Lord Byron	October 2023  November 2023	04 02  <b>University Exam</b>
		Module V:  Module VII:  Selections from Victorian Poetry	1.Victorian Poetry  2.The Lady Shallot: Lord Tennyson 3My Last Duchess: Robert Browning 4.Love Came Down at Christmas: Christina Rossetti	December 2023	03 03 02 02
2		Module VII: Selections from Modern English Poetry	1.Modern English poetry 2.No Second Troy: W. B. Yeats 3.The Hollow Man :T. S. Eliot 4.Tonight I can Write: Pablo Neruda	December 2023 January 2024	04 03 04 03

		Module VIII: Selections from Modern Indian English Poetry	1.Modern Indian English Poetry 2.A Hot Noon in Malbar: Kamala Das 3.A River : A.K. Ramanujan 4.A Kind of Happiness: Jayant Mahapatra	January 2024 February 2024	04 03 02 03	
		Revision and University Examination		March /April 2024		

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**Annual Teaching Plan: 2023-24**

**Name of the Teacher:** Dr. Mrs. Jayashri Ajay Aphale (M.A., SET., Ph.D.)

**Class:** B.A. III (Special English)


**Paper:** P. No. VIII and XIII( Introduction to English Poetry)

Sr. No	Semester & Title of Paper	Units/Modules Assigned	Sub-units	Month	Periods Required
1	V  DSE-E12	Module I: General Topic	1. Elizabethan Poetry and Elizabethan Sonnet	August 2023	Per Week (04) 06
		Module II: Selections from Elizabethan Poetry	2. Characteristics of Elizabethan Poetry 3. Sweet Warrior: Edmund Spenser 4. Full many A Glorious :W. B. Shakespeare	August 2023	04 04
		Module III: Selections from Metaphysical Poetry	1. Metaphysical Poetry- Donne as a Metaphysical Poet 2. The Sun Rising :John Donne 3. The Retreat: Henry Vaughan 4. The Collar :George Herbert	September 2023 September 2023 September 2023	03 03 02

2.	VI DSE-137	Module IV:  Selections from Romantic Poetry	1.Romantic Poetry 2.My Heart Laps Up(The Rainbow)	October 2023	03 02
			2.The Rime of the Ancient Mariner: S.T. Coleridge 3. Ozymandias of Egypt : P.B. Shelley 4.When We Two Parted: Lord Byron	October 2023  November 2023	04 02  <b>University Exam</b>
		Module V:  Module VII:  Selections from Victorian Poetry	1.Victorian Poetry  2.The Lady Shallot: Lord Tennyson 3My Last Duchess: Robert Browning 4.Love Came Down at Christmas: Christina Rossetti	December 2023	03 03 02 02
2		Module VII: Selections from Modern English Poetry	1.Modern English poetry 2.No Second Troy: W. B. Yeats 3.The Hollow Man :T. S. Eliot 4.Tonight I can Write: Pablo Neruda	December 2023 January 2024	04 03 04 03

		Module VIII: Selections from Modern Indian English Poetry	1.Modern Indian English Poetry 2.A Hot Noon in Malbar: Kamala Das 3.A River : A.K. Ramanujan 4.A Kind of Happiness: Jayant Mahapatra	January 2024 February 2024	04 03 02 03	
		Revision and University Examination		March /April 2024		

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**Annual Teaching Plan: 2023-24**

**Name of the Teacher:** Dr. Mrs. Jayashri Ajay Aphale (M.A., SET., Ph.D.)

**Class:** B.A.III(Special English)

**Paper:** P. No.VII and XII (Introduction to Literary Criticism) CBCS

Sr. No	Semester & Title of Paper	Units/ Modules Assigned	Sub-units	Month	Periods Required
1	V P. No.VII (DSE-E11)	Module I: Introduction To literary Criticism	<ul style="list-style-type: none"> <li>• Nature of Criticism</li> <li>• Function of Criticism</li> </ul>	August 2023	Per Week (04) 05 05
		Module II: Classical Criticism	<ul style="list-style-type: none"> <li>• The Concept of Tragedy</li> <li>• The Ideal Tragic Hero (From Aristotle's <i>Poetics</i>)</li> </ul>	September 2023	04 04
		Module III: Neo - Classical Criticism	Dr. Samuel Jonson's <i>Preface to Shakespeare(1765)</i>	September 2023 October 2023	04 08
		Module IV: Literary Terms	<ul style="list-style-type: none"> <li>• Symbolism</li> <li>• Realism</li> <li>• Humour</li> <li>• Paradox</li> </ul>	October2023  November 2024	03 03 03 Uni. Exam

2	VI P. No.XII (DSE-E 136)	Module V: Romantic Criticism	William Wordsworth's <b>Theory of Poetic Diction</b>  <b>From Wordsworth's</b> <i>Preface to Lyrical Ballads</i>	December 2023	<b>10</b>
		Module VI: Victorian Criticism	Matthew Arnold's <b>Touchstone Method</b> <b>From Matthew Arnold's The Study of Poetry</b>	January 2024	<b>08</b>
		Module VII: Modern Criticism:	T.S. Eliot's <b>Tradition and Individual Talent</b>	January 2024	<b>6</b>
		Module VIII: Practical Criticism	Poetry Critical Appreciation	February 2024	<b>08</b>
	Revision and University Examination- n		March/April 2024	<b>04</b>	

Revision, MCQs, Assignments, Open–book tests, Google tests etc will be conducted accordingly

*J.A. Aphale*  
Subject Teacher  
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*S. B. J. J.*  
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**Annual Teaching Plan: 2023-24**

**Name of the Teacher:** Dr. Mrs. Jayashri Ajay Aphale (M.A., SET., Ph.D.)


**Class:** B.Com.I(Compulsory English)

**Paper:** P. No.I and II( English for Business Communication )

Sr. No	Semester & Title of Paper	Units/Modules Assigned	Sub-units	Month	Periods Required
1	<b>I</b> <b>Business Communication</b> <b>-n</b> <b>Paper-A</b> <b>NEP</b>	Module I:	<ul style="list-style-type: none"> <li>Developing Vocabulary</li> </ul>	August 2023	Per Week (02) 04 04
			<ul style="list-style-type: none"> <li>On Smiles: A.G. Gardiner</li> </ul>	September 2023	04
		Module II:	<ul style="list-style-type: none"> <li>Description</li> </ul>	October/ 2023	06
		:	<ul style="list-style-type: none"> <li>The Unknown Citizen: W.B. Yeats</li> </ul>	October 2023 November 2023	03 <b>Diwali vacation</b>

2	II Paper-B	Module IV:	<ul style="list-style-type: none"> <li>• Business Correspondence</li> <li>• Why Does the Child Cry? : Mulk Raj Anand</li> </ul>	December 2023	06
		Module V:	<ul style="list-style-type: none"> <li>• Telephonic Communication</li> <li>• The Necklace: Guy -de - Maupassant</li> </ul>	January 2024	06
			Revision	February/ March 2024	03
			University Examination		

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**Annual Teaching Plan : 2023-24**

**Name of the Teacher: Mrs. Patil Latika Subhash**

**Class: B.A. I Paper: Compulsory English**

Sr. No	Sem	Units Assigned	Sub-units	Month	Periods Required
1	I	English for General Purposes	Friendly communication Introducing Yourself Introducing People to One Another English for Writing SMS	July	06
		The Solitary Reaper	William Wordsworth-Life and Works Theme, Analysis, Figures of Speech	August	06
		My School	Rabindranath Tagore- Intro Theme, Vocabulary, Question-Answers	August	08
		All the World is a Stage	Shakespeare- Life and Works Theme, Analysis, Figures of Speech	September	06
		The Secret	Kusumagraj-Life and Works Theme, Analysis, Figures of Speech	October	04
2	II	Description	Describing a) Person b) Object c) Places d) Routine	November	06
		A Village Girl	Poet's life and work Theme, Analysis, Figure of speech	December	06
		My Elder Brother	Premchand-Life and Works Theme, Analysis	January	08
		The Tiger	Poet's life and work Theme, Analysis, Figure of speech	February	06
		A Poet	Poet's life and work Theme, Analysis, Figure of speech	March	04



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Department of English  
Annual Teaching Plan : 2023-24

Name of the Teacher: Mrs. Patil Latika Subhash

Class: B.A. III (Spl) Paper: IX and XIV English Drama

Sr. No	Sem	Units Assigned	Sub-units	Month	Periods Required
1	V	Definition and Elements of Drama	Drama-definition Plot, characters, dialogue, dramatic instructions	July	08
		Tragedy as a Form	Definition, origin, elements, types, examples	August	18
		Hamlet	Intro., plot, characterization, as a tragedy	September	18
		Importance of Being Ernest	Intro, plot, characterization. Theme, as a comedy	October	16
2	VI	Comedy as a Form	Concept Types-Romantic Comedy, Comedy of Humours, Restoration, Comedy of Manners,	November	08
		Types of Drama	Tragedy, Comedy, Farce, Melodrama, Opera, farce, Tragicomedy	December	18
		Nagmandala	Intro, plot, characterization. Themes,	January	18
		Harvest	Intro, plot, characterization. Themes,	February	16

  
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Name of the Teacher: Mrs. Patil Latika Subhash

Class: B.A. II Optional English

Paper: Partition Literature

Sr. No	Sem	Units Assigned	Sub-units	Month	Periods Required
1	III	Causes and Effects of the Partition	Historical background, British rule, All India Muslim league Party, Massive Migration,	July	04
		Communal Riots and conflicts	Violence, communal hatred, riots, chaos	August	18
		Train to Pakistan	Intro, plot, themes, characters	September	18
		Train to Pakistan	Intro, plot, themes, characters	October	18
2	IV	Impact of Partition on Women	Abduction, Rape, Prostitution, Homelessness	December	18
		Home and Exile	Loss of Home, sudden exile	January	18
		Toba Tek Singh Final solution	Intro, plot, themes, characters	February	18
		Leaf in the story	Intro, plot, themes, characters	March	08



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**Name of the Teacher: Mrs.Patil Latika Subhash**

**Class:B.A. III Paper: Compulsory English**

Sr. No	Sem	Units Assigned	Sub-units	Month	Periods Required
1	V	Grammar for Competitive Exam	Tense, One word substitute, Words often confused, Active Passive Voice, Degree, conjunction, Prepositions, Punctuation	July	04
		The Lottery	Theme, detailed analysis, vocabulary, question answer	August	10
		Writing Skills for Competitive Exam	Essay,Precis, Letters- Formal, Informal, Complaint, Condolence	September	10
		After Twenty Years	Theme, detailed analysis, vocabulary, question answer	October	06
2	VI	Media Writing	Journalistic writing, editorials, proof reading, punctuation	November	04
		Eight Rupees	Theme, detailed analysis, vocabulary, question answer	December	10
		Two Dead Soldiers Mystic Drum Bora Ring	Theme, detailed analysis, vocabulary, question answer	January	10
		Three Questions	Theme, detailed analysis, vocabulary, question answer	February	06



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Department of English  
Annual Teaching Plan : 2023-24

Name of the Teacher: Mrs.Patil Latika Subhash

Class: B.Com. II      Paper: Business Communication

Sr. No	Sem	Units Assigned	Sub-units	Month	Periods Required
1	III	English for Competitive Exam-I	Tense, One word substitute, Words often confused, Active Passive Voice, Degree, Conjunction, Prepositions, Punctuation	July	06
		Four Minutes that Get You Hired	Theme, detailed analysis, vocabulary, question answer	August	06
		Stormy Arrival in South Africa	Theme, detailed analysis, vocabulary, question answer	September	08
		The Road Not Taken	Theme, detailed analysis, vocabulary, question answer	October	04
2	IV	English for Competitive Exam-II	Essay, Precise, Types and Transformation of Sentences,	November	06
		My Financial Career	Theme, detailed analysis, vocabulary, question answer	December	06
		The Verger	Theme, detailed analysis, vocabulary, question answer	January	08
		I am the People, Mob	Theme, detailed analysis, vocabulary, question answer	February	06
		One Day I Wrote Her Name	Theme, detailed analysis, vocabulary, question answer	March	04

  
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Savitribai Phule Mahila Mahavidyalaya  
Satara

  
PRINCIPAL  
Savitribai Phule Mahila Mahavidyalaya  
SATARA

Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara.  
Department of English  
Annual Teaching Plan : 2023-24

Name of the Teacher: Mrs. Patil Latika Subhash

Class:B.Com. I Paper: Business Communication

Sr. No	Sem	Units Assigned	Sub-units	Month	Periods Required
1	I	Narration	Simple Past, Perfect Past, Linking Words	July	06
		Kabuliwala	Theme, detailed analysis, vocabulary, question answer	August	06
		Panch Parmeshwar	Theme, detailed analysis, vocabulary, question answer	September	08
		Offering in the Temple On Killing a Tree	Theme, detailed analysis, vocabulary, question answer	October	04
2	II	English for Specific Purposes	Advertisement, E-mail, Business Report	November	06
		I Thank You God	Theme, detailed analysis, vocabulary, question answer	December	06
		To the Cuckoo	Theme, detailed analysis, vocabulary, question answer	January	08
		War	Theme, detailed analysis, vocabulary, question answer	February	06
		Let Me Not to the Marriage of True minds	Theme, detailed analysis, vocabulary, question answer	March	04



Subject Teacher

  
Head  
Department of English  
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**Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara  
Department of English  
Academic Year: 2023-24**

**Report of Syllabus Completion**

**Name of the Teacher: Dr. Gharge S.S..**

Sr. No	Class	Se m	Paper No & Title	Prescribed Units	Completed Units	Incom plete Units
1	B.A.I	I	Compulsory English(2 periods)	1.Developing Vocabulary 2.On Saying Please 3.Narration 4.In Passion's Shadow	1.Developing Vocabulary 2.On Saying Please 3.Narration 4.In Passion's Shadow	-
2	B.A.II	III	Optional English- Literature & Cinema P.No. III(4-periods)	1.Theories of Adaptation 2. Adaptation as Interpretation 3. The Comedy of Errors 4. Angoor	1.Theories of Adaptation 2. Adaptation as Interpretation 3. The Comedy of Errors 4. Angoor	-
3	B.A.II I	V	English Novel(P. No. .X) (3 periods)	1 The Old Man and the Sea: Ernest Hemingway 2. Rise of the English Novel 3. Aspects of the Novel	1 The Old Man and the Sea: Ernest Hemingway 2. Rise of the English Novel 3. Aspects of the Novel	-
4	B.A.II I	V	Language and Linguistics(P .No.-XI) 4-periods	1.Language and Communication. 2. Phonology 3..Morphology 4.Words	1.Language and Communication. 2. Phonology 3..Morphology 4.Words	
5	B.A.II I	V	Compulsory English 2-periods	1.Interview Skills 2.The Interview 3.I shall Return to this Bengal 4.Song of Youth 5.The orphan Girl	1.Interview Skills 2.The Interview 3.I shall Return to this Bengal 4.Song of Youth 5.The orphan Girl	
5	B.Co m. II	III	Business Communicati on(2 periods)	1.Oral Skills 2. Phenomenal Women 3.Conversation Skills 4.The Childless One 5.Those Winter Sundays	1.Oral Skills 2. Phenomenal Women 3.Conversation Skills 4.The Childless One 5.Those Winter Sundays	

  
**Subject Teacher**

  
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SATARA

Rayat Shikshan Sanstha's  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
 Department of English  
**Syllabus Completion Report(Sem-I,III,V)**  
 Academic Year: -2023-2024

**Name of the Teacher: Dr. Mrs. Jayashri Ajay Aphale**  
 (M.A., SET., Ph.D.)

**Date: 20 October 2023**

<b>Sr. No</b>	<b>Class</b>	<b>Semester</b>	<b>Paper No &amp; Title</b>	<b>Total Units Prescribed</b>	<b>Total Units Taught</b>	<b>Incomplete Units</b>
1	<b>B.A.I</b> NEP- DSC A- 3	<b>I</b>	<b>Optional English</b> P. No. II(Modern Indian Writing in English Translation )	<b>Module:1,</b> <b>Module :2</b> <b>Module :3</b> <b>Module :4</b>	<b>All three units</b> <b>are completed</b> <b>Revision and</b> <b>Preparation</b> <b>for MCQs</b> <b>Bank</b>	<b>Nil</b>  <b>Revision is in</b> <b>progress</b>
2	<b>B.A.II</b> NEP- AECC-3	<b>III</b>	<b>Compulsory</b> <b>English(English</b> <b>for</b> <b>Communication)</b>	<b>Module: I</b> <b>with A&amp; B</b> <b>Module: II with</b> <b>A,B,C</b> <b>Module III:</b> <b>with A&amp;B</b>  <b>Module IV:</b> <b>with A&amp;B</b>	<b>All Modules</b> <b>are</b> <b>Completed</b> <b>Preparation</b> <b>for MCQs</b> <b>Bank</b>	<b>Nil</b>  <b>Revision is in</b> <b>progress</b>
3			<b>Special English</b>	<b>Module :I,</b>	<b>All Modules</b>	

	<b>B.A.III CBCS - DSE-E- 11</b>	<b>V</b>	<b>P. No. VII :Introduction to Literary Criticism-</b>	<i>Nature and Function of Criticism Module II: Aristotle's Concept of Tragedy Module III: Neo Criticism(Prefa ce to Shespeare0 Module IV :Literary Terms</i>	<b>are Completed Preparation for MCQs Bank Class Seminars are completed</b>	<i>Nil</i>
<b>4</b>	<b>B.A.III CBCS - DSE-E- 12</b>	<b>V</b>	<b>Special English P. No VIII : Introduction English Poetry</b>	<b>Module No. I(contains with 03 general topics) Module No II (Contains with03 poems) Module III (contains with 03poems) Module IV(Contains with 04 poems)</b>	<b>All Modules are Completed Preparation for MCQs Bank Class Seminars are completed</b>	<b>Nil</b>

5	<b>B. Com. I NEP- AECC- A</b>	<b>I</b>	<b>Compulsory English (English for Business Communication)</b>	<b>Module :I with A&amp;B Module II with A&amp;B</b>	<b>All Modules are completed Preparation for MCQs Bank</b>	<b>Nil Revision is in progress</b>
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*J.A. Aphale*  
Subject Teacher  
(Dr. Mrs. J. A. Aphale)

*J.A. Aphale*  
Professor & Head  
Department of English  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

*J.A. Aphale*  
PRINCIPAL  
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SATARA

Rayat Shikshan Sanstha's  
Savitribai Phule Mahila Mahavidyalaya, Satara

Department of English

**Syllabus Completion Report**

**Semester :II, IV,VI**

Academic Year: 2023-2024

**Name of the Teacher: Dr. Mrs. Jayashri Ajay Aphale**

(M.A., SET., Ph.D.)

Sr. No	Class	Semester	Paper No & Title	Total Units Prescribed	Total Units Taught	Incomplete Units
1	B.A.I	II	Optional English P. No. II(Modern Indian Writing in English Translation ) CBCS-DSC A-15	Module:5with A and B (Contains with 3 poems Module :6 (contains with 2 poems) Module:7 Drama: A Dread Departure	All three units are completed Revision and Preparation for MCQs Bank	Nil
p2	B.A.II	IV	Compulsory English(English for Communication)CB CS-AECC-4	Module: V with A& B Module: VI with A,B,C Module VII: with A&B  Module VIII with A &B	Module :V(A,B),Module VI:A,B,C and Module VII A&B are completed	Module VIII –B is in Progress
3	B.A.III	VI	<i>Special English P. No. XII :Introduction to Literary Criticism- CBCS -DSC-136</i>	<i>Module :V Romantic Criticism Module VI: Victorian Criticism</i>	<i>Module :V Romantic Criticism &amp; Module VIII :Practical Criticism</i>	Nil

				<b>Module VIII :Practical Criticism</b>	<b>are completed</b>	
<b>4</b>	<b>B.A.III</b>	<b>VI</b>	<b>Special English P. No XIII :English Poetry- CBCS -DSC-137</b>	<b>Module No. V(contains with 03 general topics) Module No.VI (Contains with03 poems) Module VIII (contains with 04 poems)</b>	<b>Completed</b>	<b>Nil</b>
<b>5</b>	<b>B. Com. I</b>	<b>II</b>	<b>Compulsory English (English for Business Communication) CBCS-AECC-B</b>	<b>Module :V with A&amp;B Module VI with A&amp;B</b>	<b>Module :V with A&amp;B Module VI with A are completed</b>	<b>Module VI –B TheNecklace is in progress</b>

*J.A. Aphale*  
Subject Teacher  
(Dr.Mrs.J.A.Aphale)

*J.A. Aphale*  
Professor & Head  
Department of English  
Savitribai Phule Mahila Mahavidyalaya  
Satara.

*J.A. Aphale*  
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SATARA

**Rayat Shikshan Sanstha's**  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
**Department of English**  
**Academic Year: 2023-24**

**Report of Syllabus Completion**

**Name of the Teacher: Mrs.Patil L. S.**

Sr. No	Class	Sem	Paper No & Title	Prescribed Units	Completed Units	Incomplete Units
1	B.A.I	I	Compulsory English	English for General Purposes The Solitary Reaper My School All the World is a Stage The Secret	English for General Purposes The Solitary Reaper All the World is a Stage The Secret	My School (Half)
2	B.A.II	III	Optional English P. IV	Causes and Effects of the Partition Communal Riots and conflicts Train to Pakistan	Causes and Effects of the Partition Communal Riots and conflicts Train to Pakistan	--
3	B.A.III	V	English Drama P. IX	Definition and Elements of Drama Tragedy as a Form Importance of Being Ernest Hamlet	Definition and Elements of Drama Tragedy as a Form Importance of Being Ernest Hamlet	Hamlet (Near Completion)
4	B.A.III	V	Compulsory English	Grammar for Competitive Examination The Lottery Writing Skills for Competitive Examination After Twenty Years	Grammar for Competitive Examination Writing Skills for Competitive Examination After Twenty Years	The Lottery
5	B.Com. I	I	Business Communication	Narration Panch Parmeshwar Kabuliwala Offering in the Temple Felling of the Bunyan Tree	Narration Kabuliwala Offering in the Temple Felling of the Bunyan Tree	Panch Parmeshwar
6	B.Com. II	III	Business Communication	English for Competitive Exam-I Four Minutes that Get You Hired Stormy Arrival in South Africa Road Not Taken	English for Competitive Exam-I Four Minutes that Get You Hired Road Not Taken	Stormy Arrival in South Africa



**Subject Teacher**



**Head**  
**Department of English**  
**Savitribai Phule Mahila Mahavidyalaya**  
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**Rayat ShikshanSanstha's**  
**Savitribai Phule Mahila Mahavidyalaya, Satara**  
**Department of English**  
**Academic Year:2023-24**  
**Report of Syllabus Completion**

Name of the Teacher: Mrs. Patil L. S.

Sr. No	Class	Sem.	Paper No & Title	Prescribed Units	Completed Units	Incomplete Units
1	B.A.I	II	Compulsory English	Description A Village Girl The Tiger The Poet My Elder Brother	Description A Village Girl The Tiger The Poet	My Elder Brother Brother (Half)
2	B.A.II	IV	Optional English P. VI	Impact of Partition on Women Home & Exile Toba Tek Singh Final Solution Defend Yourself Against Me Leaf in the Storm	Impact of Partition on Women Home & Exile Toba Tek Singh Final Solution Defend Yourself Against Me Leaf in the Storm	--
3	B.A.III	VI	English Drama P. XIV	Comedy As a Form Types of Drama Nagmandala Harvest	Comedy As a Form Types of Drama Nagmandala Harvest	--
4	B.A.III	VI	English Novel P.XV	The Guide	The Guide	--
5	B.A.III	F	Compulsory English	Media Writing Two Dead Soldiers Bora Ring The Mystic Drum Eight Rupees	Media Writing Two Dead Soldiers Bora Ring The Mystic Drum Eight Rupees	--
5	B.Com. I	II	Business Communication	English for Specific Purposes I Thank You God The Cuckoo Let me Not To the Marriage of True Minds	English for Specific Purposes I Thank You God Let me Not To the Marriage of True Minds The Cuckoo	--
6	B.Com.II	IV	Business Communication	English For Competitive Exam The Verger Once Upon I Wrote her Name I am People, the mob My Financial Career	English For Competitive Exam The Verger Once Upon I Wrote her Name I am People, the mob My Financial Career The Verger	--

Sign of the Teacher

**Head**  
**Department of English**  
**Savitribai Phule Mahila Mahavidyalaya**  
**Satara**

**PRINCIPAL**  
**Savitribai Phule Mahila Mahavidyalaya**  
**SATARA**





Rayat Shiakshan Sanstha's

**Savitribai Phule Mahila Mahavidyalaya Satara.**

**Department of BCA**

**Academic Year 2023-2024**

Sr.No	Month	Activities
1.	June 2023	Student Admission process Planning <ul style="list-style-type: none"><li>• Visit to College</li><li>• Collection of Phone No</li><li>• Banner Creation</li><li>• Radio Advertisement</li><li>• Pamphlets</li><li>• Departmental Meeting</li></ul>
2.	July 2023	<ul style="list-style-type: none"><li>• Admission Process</li><li>• Preparation and display of the class wisetime table and Master Time Table</li><li>• Short term courses planning andmeeting.</li></ul>
3.	Aug 2023	<ul style="list-style-type: none"><li>• Celebration of Independence Day</li><li>• Organization of Welcome function</li><li>• Inauguration of Short term courses</li><li>• Giving Home Assignment tostudents.</li><li>• Celebration of Karmaveer JayantiWeek.</li><li>• Guest lecture on Cloud Computing</li><li>• Workshop on Website development</li></ul>
4.	Sep 2023	<ul style="list-style-type: none"><li>• Class Wise What App Group Creation</li><li>• Guiding the students about BCA Programme</li><li>• Celebration of Teacher's Day</li><li>• Celebration of Karmaveer JayantiWeek.</li><li>• Departmental Meeting</li><li>• Guest lecture on Cloud Computing</li><li>• Workshop on Website development</li></ul>
3	Oct 2023	<ul style="list-style-type: none"><li>• To conduct diagnostic test of BCA I</li><li>• To identify slow and advanced learners</li><li>• Celebration of Gandhi Jayanti.</li></ul>

		<ul style="list-style-type: none"> <li>• YuvaMahostav</li> </ul>
<b>4</b>	<b>Nov 2023</b>	<ul style="list-style-type: none"> <li>• Extension Activity</li> <li>• Field Visit</li> <li>• Guest Lecture</li> <li>• Mentor Mentee</li> </ul>
<b>5</b>	<b>Dec 2023</b>	<ul style="list-style-type: none"> <li>• Giving Home Assignment to students.</li> <li>• Avishkar competition</li> <li>• “Krutadyanata Saptah”</li> <li>• Project Preparation of BCA III.</li> <li>• Lectures on Social Reformer.</li> <li>• Student Development Programme</li> </ul>
<b>6</b>	<b>Jan 2024</b>	<ul style="list-style-type: none"> <li>• Preliminary examination of BCA</li> <li>• Submission of Assignments</li> <li>• Submission of Seminars</li> <li>• Submission of Project</li> <li>• Submission of Journal File</li> <li>• Short term course Project Preparations</li> <li>• Practical Examination Of BCA I,II,III</li> <li>• University Examination work.</li> </ul>
<b>7</b>	<b>Feb 2024</b>	<ul style="list-style-type: none"> <li>• Mahindra pride workshop</li> <li>• Review of Short Term Courses.</li> <li>• Lecture Note</li> <li>• Workshop on website development under lead college.</li> <li>• Bosch course inauguration</li> <li>• Review of short term course</li> <li>• NSS Activity</li> </ul>
<b>8</b>	<b>March 2024</b>	<ul style="list-style-type: none"> <li>• Lead College activities</li> <li>• Work shop on Web development &amp; Hosting</li> <li>• Staff Academy</li> <li>• Wallpaper presentation Techno world 2023</li> <li>• Trade fair day</li> <li>• Traditional day</li> <li>• Annual Function</li> <li>• Guest Lecture</li> <li>• Career Guidance on PG. Courses</li> <li>• Sakal YIN Programme.</li> </ul>

9	April 2024	<ul style="list-style-type: none"> <li>• Giving Home Assignment to students.</li> <li>• Preparation of project</li> <li>• One Day Cybernetics Event: (Poster presentation, Quiz Competition, C Program, Ad-Mad Show, Project Presentation)</li> <li>• International Webinar</li> <li>• Assignment Submission</li> <li>• Workshop</li> <li>• Training on ICT Tools</li> <li>• Cyber Security</li> </ul>
10	May 2024	<ul style="list-style-type: none"> <li>• Submission of Assignments</li> <li>• Submission of Seminars</li> <li>• Submission of Project</li> <li>• Submission of Journal File</li> <li>• Practical Examination of BCA I,II,III</li> <li>• University Examination work.</li> <li>• Revision of syllabus of Short-Term courses.</li> </ul>

  
**H.H. H. H. H.**  
 Department of B. C. A.

  
**P. P. P. P. P.**  
 Savitribai Phule Mahila Mahavidyalaya  
 SATARA





**RAYAT SHIKSHAN SANSTHA'S**  
**SAVITRIBAIPULE MAHILA MAHAVIDYALAYA, SATARA**  
**BCA-I (SEM-I)**  
**Division- A**  
**TIME TABLE**  
**Year 2023-2024**

Class Room :F-10


w.e.f : 10 / 07 /2023

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11:00 – 12:00	C Prog	OA	C Prog	C Prog	C Prog	OA Lab
12:00- 1:00	BC	PM	FC	BC	FC	FC
1:00- 2:00	FC	C Prog Lab	C Prog Lab	OA	C Prog	PM
2:00-2:30	RECESS					
2:30-3:30	OA Lab	C Prog Lab	OA Lab	PM	PM	C Prog Lab
3:30-4:30	BC	OA Lab	BC	OA Lab	OA	OA

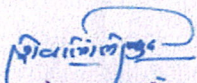
Sr.	Subject		Name of Faculty
1	Fundamentals of Computer	FC	Mr.Shrimant.B.Nikam
2	Introduction to Programming Using C	C Prog	Mrs.S.J.Dhanawade
3	Principles of Management	PM	Ms.P.V.Gosavi
4	Business Communication	BC	Mrs.Swapnali Phalkhe
5	Office Automation	OA	Mr.Shrimant.B.Nikam
6	Lab Course-I Based on CC 102	C Prog Lab	Mrs.S.J.Dhanawade
7	Lab course-II Based on AEC 105	OA Lab	Mr.Shrimant.B.Nikam
8	Skill Development	SD	

**Practical Batch**

Sr.	Batch	Roll No
1	Batch 1	1-63
2	Batch 2	64-126

  
Mrs.S.J.Dhanawade  
Class Co-Ordinator

  
**HOD.**  
Department of B. C. A.

  
**Principal**  
Savitribai Phule Mahila Mahavidyalaya  
SATARA





**RAYAT SHIKSHAN SANSTHA'S**  
**SAVITRIBAIPULE MAHILA MAHAVIDYALAYA, SATARA**  
**BCA-I (SEM-I)**  
**Division- B**  
**TIME TABLE**  
**Year 2023-2024**

Class Room : T-20

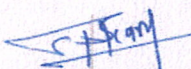
w.e.f : 10 / 07 /2023


Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11:00 – 12:00	C Prog Lab	C Prog	FC	OA	OA Lab	BC
12:00- 1:00	FC	OA	PM	C Prog. Lab	BC	C Prog.
1:00- 2:00	C Prog	PM	OA Lab	C Prog	FC	FC
2:00-2:30	RECESS					
2:30-3:30	PM	C Prog Lab	C Prog Lab	PM	OA	OA
3:30-4:30	OA Lab	BC	OA Lab	BC	-	-

Sr.	Subject		Name of Faculty
1	Fundamentals of Computer	FC	Mr.Shrimant.B.Nikam
2	Introduction to Programming Using C	C Prog	Mrs.S.J.Dhanawade
3	Principles of Management	PM	Ms.P.V.Gosavi
4	Business Communication	BC	Mrs.Swapnali Phalkhe
5	Office Automation	OA	Mr.Shrimant.B.Nikam
6	Lab Course-I Based on CC 102	C Prog Lab	Mrs.S.J.Dhanawade
7	Lab course-II Based on AEC 105	OA Lab	Mr.Shrimant.B.Nikam
8	Skill Development	SD	

**Practical Batch**

Sr.	Batch	Roll No
1	Batch 1	1-63
2	Batch 2	64-126

  
Mr.S.B.Nikam  
Class Co-Ordinator

  
**H.O.D.**  
Department of B. C. A.

  
**Principal**  
Savitribai Phule Mahila Mahavidyalaya  
SATARA





**RAYAT SHIKSHAN SANSTHA'S**  
**SAVITRIBAIPULE MAHILA MAHAVIDYALAYA, SATARA**  
**BCA-II (SEM-III)**  
**TIME TABLE**  
**Year 2023-2024**  
**Division-A**

Class Room : T-22


w.e.f: 24 / 07 / 2023


Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11:00 – 12:00	ES	RDBMS	RDBMS	HRMM	HRMM	ES
12:00- 1:00	CN	CN	DS	FS	RDBMS	HRMM
1:00- 2:00	DS	ES	HRMM	DS	CN	CN
2:00-2:30	<b>RECESS</b>					
2:30-3:30	RDBMS	DS	DS Lab	DS Lab	DS Lab	RDBMS Lab
3:30-4:30	RDBMS Lab	RDBMS Lab	RDBMS Lab	DS Lab	-	-

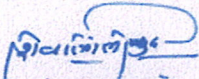
Sr.	Subject		Name of Faculty
1	RDBMS	RDBMS	Mrs.S.S.Tarade
2	Computer Network and Internet	CN	Mrs.S.J.Dhanawade
3	Data Structure using C	DS	Ms.A.A.Kshirsagar
4	Elements of Statistics	ES	Ms.K.S.Jagtap
5	Human Resource Management and Materials Management	HRMM	Ms.P.V.Gosavi
6	Lab Course-V Based on CC301	RDBMS Lab	Mrs.S.S.Tarade
7	Lab Course VI based on CC303	DS Lab	Ms.A.A.Kshirsagar

**Practical Batch**

Sr.	Batch	Roll No
1	Batch 1	1-93
2	Batch 2	94-186

  
Ms.P.V.Gosavi  
Class Co-Ordinator

  
**HOD.**  
Department of B. C. A.

  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA





RAYAT SHIKSHAN SANSTHA'S  
SAVITRIBAIPULE MAHILA MAHAVIDYALAYA, SATARA  
BCA-II (SEM-III)  
TIME TABLE  
Year 2023-2024  
Division-B

Class Room : S-15

w.e.f: 24 / 07 / 2023

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11:00 - 12:00	HRMM	HRMM	HRMM	RDBMS	RDBMS	RDBMS Lab
12:00- 1:00	ES	ES	CN	CN	DS Lab	ES
1:00- 2:00	RDBMS Lab	RDBMS	DS	ES	DS	DS
2:00-2:30	RECESS					
2:30-3:30	DS	HRMM	DS Lab	RDBMS Lab	CN	CN
3:30-4:30	RDBMS	DS Lab	-	DS Lab	RDBMS Lab	-

Sr.	Subject	Name of Faculty
1	RDBMS	Mrs.S.S.Tarade
2	Computer Network and Internet	Mrs.S.J.Dhanawade
3	Data Structure using C	Ms.A.A.Kshirsagar
4	Elements of Statistics	Ms.K.S.Jagtap
5	Human Resource Management and Materials Management	Ms.P.V.Gosavi
6	Lab Course-V Based on CC301	Mrs.S.S.Tarade
7	Lab Course VI based on CC303	Ms.A.A.Kshirsagar

Practical Batch

Sr.	Batch	Roll No
1	Batch 1	1-93
2	Batch 2	94-186

*ssttarade*  
Mrs.S.S.Tarade  
Class Co-Ordinator

*S. J. Jagtap*  
H.O.D.  
Department of B. C. A.

*M. S. J. Jagtap*  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA





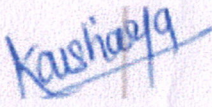
**RAYAT SHIKSHAN SANSTHA'S**  
**SAVITRIBAIPULE MAHILA MAHAVIDYALAYA, SATARA**  
**BCA-III (SEM-V)**  
**TIME TABLE**  
**Year 2023-2024**


**Class Room : S-16 B**

**w.e.f: 24 / 07/2023**

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11:00 – 12:00	Python	DMDW	DMDW	Python	Java	IT Security
12:00- 1:00	Java Lab	Python	IT Security	Java Lab	Python	Java
1:00- 2:00	IT Security	Java	Java	DM	DM	Java Lab
2:00-2:30	<b>RECESS</b>					
2:30-3:30	DMDW	IT Security	DM	Java Lab	DMDW	DM
3:30-4:30	Python Lab	Python Lab	-	-	Python Lab	Python Lab

Sr.	Subject	Name of Faculty
1	Java Programming	Mrs.S.J.Dhanawade
2	Data Mining and Data Warehousing	Ms.S.A.Khurd
3	IT Security	Mrs.S.S.Tarade
4	Python Programming	Ms.A.A.Kshirsagar
5	Digital Marketing	Ms.P.V.Gosavi
6	Lab Course IX based on CC501	Mrs.S.J.Dhanawade.
7	Lab Course X based on DSE504	Ms.A.A.Kshirsagar

  
Ms.A.A.Kshirsagar  
Class Co-Ordinator

  
**H.O.D.**  
Department of B. C. A.

  
**Principal**  
Savitribai Phule Mahila Mahavidyalaya  
SATARA

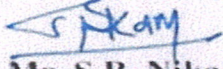






**Rayat Shikshan Sanstha's**  
**Savitribai Phule Mahila Mahavidyalaya, Satara.**  
**Work Load of Faculty**  
**BCA Department**  
**Term-I**  
**2023-2024**

Sr. No	Name of Faculty	BCA (Subjects)			BCA						Total		
		I	II	III	I		II		III				
					T	P	T	P	T	P			
1	Mr.S.B.Nikam	FC, OA	-	-	16	8	-	-	-	-	24		
2	Mrs.S.J.Dhanawade	C Prog	CN	Java	8	8	8	-	4	4	32		
3	Ms.A.A.Kshirsagar		DS	Python	-	-	8	8	4	4	24		
4	Ms.P.V.Gosavi	PM	HRM	DM	8	-	8	-	4	-	20		
5	Ms.K.S.Jagtap	-	Stat	-	-	-	8	-	-	-	08		
6	Ms.S.A.Khurd	-	-	DMDW	-	-	-	-	4	-	04		
7	Mrs.S.S.Tarade	-	RDBMS	IT Security	-	-	8	8	4	-	20		
8	Mrs.Swapnali Phalkhe	BC	-	-	8	-	-	-	-	-	08		
												Total:	140

  
Mr. S.B. Nikam  
H.O.D.  
Department of B. C. A.

  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA





**Rayat Shikshan Sanstha's**  
**Savitribai Phule Mahila Mahavidyalaya Satara**  
**Work Load of Faculty**  
**BCA Department**

**Term-II**  
**2023-2024**

Sr. No	Name of Faculty	BCA (Subjects)						BCA						Total			
		I		II		III		I		II		III					
		T	P	T	P	T	P	T	P	T	P	T	P				
1	Mr.S.B.Nikam	O.S		Mini Project		Major Project		4	-	-	4	-	-	4	-	5	13
2	Mrs.S.J.Dhanawade	DBMS		CPP		Cloud Computing		4	2	8	4	4	4	4	-	-	22
3	Ms.A.A.Kshirsagar	WT		-		R Programming		4	2	-	-	4	4	4	-	-	14
4	Mrs.S.S.Tarade	-		PHP		IT Management		-	-	8	4	4	4	-	-	-	16
5	Mrs.S.A.Khurd	-		SE		-		-	-	8	-	-	-	-	-	-	08
6	Ms.P.V.Gosavi	FA		ERP, ED		-		4	2	16	-	-	-	-	-	-	22
7	Ms.K.S.Jagtap	MF		-		-		4	-	-	-	-	-	-	-	-	04
																	99

Mr. S. B. Nikam

**HOD D.**  
Department of B. C. A.



Dr. Shiyling Menkudale  
Principal  
Savitribai Phule Mahila Mahavidyalaya  
SATARA

## Meeting Notice and Agenda

Date: 16.01.2024

Entire teaching faculty of BCA requested to attend the faculty meeting on 16.01.2024 at 2.30 pm. Venue of meeting is faculty cabin of undersigned. You are requested to carry academic diary with you for meeting.

Agenda of meeting is provided herewith. You may add the points you wish to be discussed in the meeting. Kindly write the points and put your signature after it.


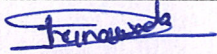
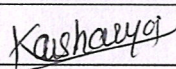
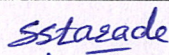
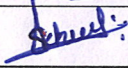
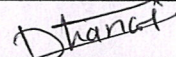
Regards,

Mr.S.B.Nikam  
HOD

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16.01.2024

### Agenda of Meeting

Sr.	Agenda
1.	Lead College Activity
2.	Syllabus Completion
3.	NSS Activity
4.	NAAC Criteria Work
5.	Assignment and Journal Record

Sr	Name of the faculty	Signature
1	Mr.S.B.Nikam	
2	Mrs. S.J.Dhanawade	
3	Ms.A.A.Kshirsagar	
4	Ms.P.V.Gosavi	
5	Mrs.S.S.Tarade	
6	Mrs.S.A.Khurd	
7	Mrs.D.R.Wagh	

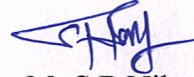


## Minutes of Meeting


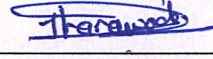
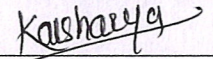
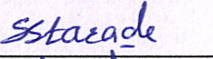
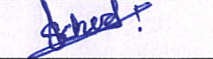
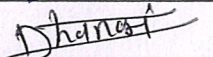
Date: 16.01.2024

BCA Staff meeting is held on 16.01.2024 at 2.30 pm. to 3.30 pm.  
Following decisions are taken:

1. Mr.S.B.Nikam, Mrs. S.J.Dhanawade and Ms. P.V.Gosavi faculties has to instructed to complete work assigned to them by NAAC criteria chairman of respective criteria.
2. All faculties of BCA department are instructed to Completion Syllabus.
3. All faculties of BCA department are instructed to maintain Assignment and Journal Record
4. All faculties of BCA department are instructed to maintain internal marks record.
5. Question Paper Setting for Preliminary Examination : All faculties of BCA department are instructed to Set Question Paper for Preliminary Examination.
6. Mrs.S.J.Dhanawade. assign responsibilities of maintain Preliminary Examination Record
7. Co-curricular activities: is to be decided in the next meeting at 28.02.2024 at 2.30pm.



Mr.S.B.Nikam  
HOD

Sr	Name of the faculty	Signature
1	Mr.S.B.Nikam	
2	Mrs. S.J.Dhanawade	
3	Ms.A.A.Kshirsagar	
4	Ms.P.V.Gosavi	
5	Mrs.S.S.Tarade	
6	Mrs.S.A.Khurd	
7	Mrs.D.R.Wagh	



## Meeting Notice and Agenda

Date: 28.02.2024

Entire teaching faculty of BCA requested to attend the faculty meeting on 28.02.2024 at 2.30 pm. Venue of meeting is faculty cabin of undersigned. You are requested to carry academic diary with you for meeting.

Agenda of meeting is provided herewith. You may add the points you wish to be discussed in the meeting. Kindly write the points and put your signature after it.

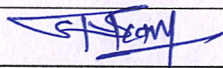
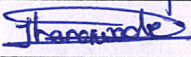
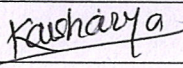
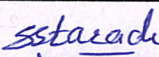
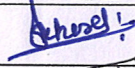
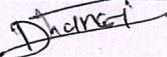
Regards,

Mr.S.B.Nikam  
HOD

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28.02.2024

### Agenda of Meeting

Sr.	Agenda
1.	Departmental Files
2.	Syllabus Completion
3.	Journal and Assignment records
4.	NAAC Criteria Work
5.	Departmental PPT
6.	AICTE registration process
7.	Ex-Students List and group creation
8.	Unit Test File

Sr.	Name of the faculty	Signature
1	Mr.S.B.Nikam	
2	Mrs. S.J.Dhanawade	
3	Ms.A.A.Kshirsagar	
4	Ms.P.V.Gosavi	
5	Mrs.S.S.Tarade	
6	Mrs.S.A.Khurd	
7	Mrs.D.R.Wagh	



## Minutes of Meeting

Date: 28.02.2024

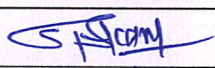
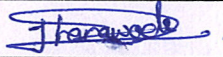
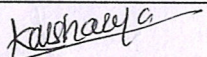
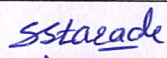
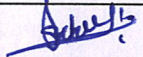
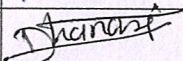
BCA Staff meeting is held on 28.02.2024 at 2.30 pm. to 3.30 pm.

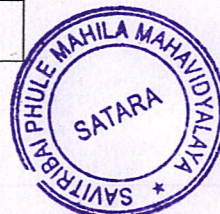
Following decisions are taken:

1. All faculties of BCA department are instructed to Completion departmental file work.
2. Mr.S.B.Nikam, Mrs. S.J.Dhanawade and Ms. P.V.Gosavi faculties has to instructed to complete work assigned to them by NAAC criteria chairman of respective criteria.
3. All faculties of BCA department are instructed to Completion Syllabus.
4. All faculties of BCA department are instructed to maintain Assignment and Journal Record
5. Mrs.S.J.Dhanawade. assign responsibilities of pre pate departmental presentation(PPT).
6. Mrs.S.J.Dhanawade. assign responsibilities of AICTE registration process.
7. Question Paper Setting for Unit Test Examination : All faculties of BCA department are instructed to Set Question Paper for Unit Test Examination.
8. Mrs.S.J.Dhanawade. assign responsibilities of maintain Unit Test Examination Record
9. Ms.A.A.Kshirsagar assign responsibilities of Ex-Students List and whatsapp group creation.
10. Co-curricular activities: is to be decided in the next meeting at 8.03.2024 at 2.30pm.



Mr.S.B.Nikam  
HOD

Sr.	Name of the faculty	Signature
1	Mr.S.B.Nikam	
2	Mrs. S.J.Dhanawade	
3	Ms.A.A.Kshirsagar	
4	Ms.P.V.Gosavi	
5	Mrs.S.S.Tarade	
6	Mrs.S.A.Khurd	
7	Mrs.D.R.Wagh	



## Meeting Notice and Agenda

Date: 04.12.2023

Entire teaching faculty of BCA requested to attend the faculty meeting on 04.12.2023 at 2.30 pm. Venue of meeting is faculty cabin of undersigned. You are requested to carry academic diary with you for meeting.

Agenda of meeting is provided herewith. You may add the points you wish to be discussed in the meeting. Kindly write the points and put your signature after it.

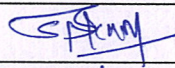
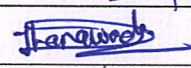
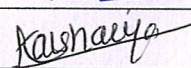
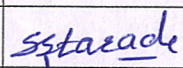
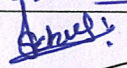
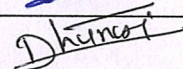
Regards,

Mr.S.B.Nikam  
HOD

.....  
04.12.2023

### Agenda of Meeting

Sr.	Agenda
1.	Subject distribution of term-2
2.	Short Term Courses.
3.	Preliminary Examination
4.	NAAC Criteria Work
5.	Preparation of Project

Sr.	Name of the faculty	Signature
1	Mr.S.B.Nikam	
2	Mrs. S.J.Dhanawade	
3	Ms.A.A.Kshirsagar	
4	Ms.P.V.Gosavi	
5	Mrs.S.S.Tarade	
6	Mrs.S.A.Khurd	
7	Mrs.D.R.Wagh	



## Minutes of Meeting

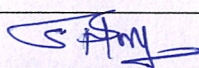
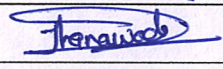
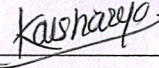
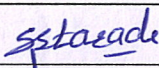
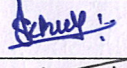
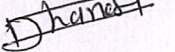
Date: 04.12.2023

BCA Staff meeting is held on 04.12.2023 at 2.30 pm. to 3.30 pm.  
Following decisions are taken:

1. Subject Distribution: Subject allotted to every faculty has to execute for term-2 academic year 2023-2024.
2. Mr.S.B.Nikam, Mrs. S.J.Dhanawade and Ms. P.V.Gosavi faculties has to instructed to complete work assigned to them by NAAC criteria chairman of respective criteria.
3. All faculties of BCA department are instructed to Completion Syllabus for Preliminary Examination.
4. All faculties of BCA department are instructed to maintain Short Term Course Record
5. Mrs.S.J.Dhanawade. assign responsibilities of maintain Preliminary Examination Record.
6. Mr.S.B.Nikam and Ms.A.A.Kshirsagar are assign responsibilities of Project Preparation of BCA-II and BCA-III.
7. Co-curricular activities: is to be decided in the next meeting at 16.01.2024 at 3.30pm.



Mr.S.B.Nikam  
HOD

Sr.	Name of the faculty	Signature
1	Mr.S.B.Nikam	
2	Mrs. S.J.Dhanawade	
3	Ms.A.A.Kshirsagar	
4	Ms.P.V.Gosavi	
5	Mrs.S.S.Tarade	
6	Mrs.S.A.Khurd	
7	Mrs.D.R.Wagh	





## Meeting Notice and Agenda

Date: 14.10.2023

Entire teaching faculty of BCA requested to attend the faculty meeting on 14.10.2023 at 3.00 pm. Venue of meeting is faculty cabin of undersigned. You are requested to carry academic diary with you for meeting.

Agenda of meeting is provided herewith. You may add the points you wish to be discussed in the meeting. Kindly write the points and put your signature after it.

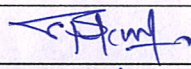

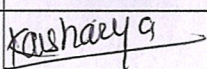
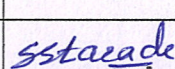
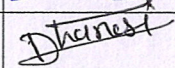
Regards,

Mr.S.B.Nikam  
HOD

.....  
14.10.2023

### Agenda of Meeting

Sr.	Agenda
1.	Syllabus Completion
2.	Question Paper Setting for Preliminary Examination
3.	Preliminary Examination Record
4.	NAAC Criteria Work
5.	Assignment and Journal Record
6.	Internal Marks
7.	College Website Work

Sr.	Name of the faculty	Signature
1	Mr.S.B.Nikam	
2	Mrs. S.J.Dhanawade	
3	Ms.A.A.Kshirsagar	
4	Ms.P.V.Gosavi	
5	Mrs.S.S.Tarade	
6	Mrs.S.A.Khurd	



## Minutes of Meeting


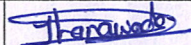
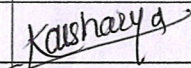
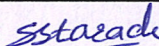
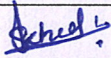
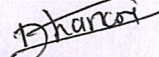
Date: 14.10.2023

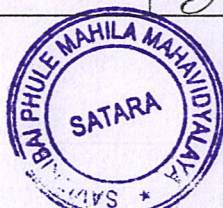
BCA Staff meeting is held on 14.10.2023 at 3.00 pm. to 4.00 pm.  
Following decisions are taken:

1. Mr.S.B.Nikam, Mrs. S.J.Dhanawade and Ms. P.V.Gosavi faculties has to instructed to complete work assigned to them by NAAC criteria chairman of respective criteria.
2. All faculties of BCA department are instructed to Completion Syllabus.
3. All faculties of BCA department are instructed to maintain Assignment and Journal Record
4. All faculties of BCA department are instructed to maintain internal marks record.
5. Question Paper Setting for Preliminary Examination : All faculties of BCA department are instructed to Set Question Paper for Preliminary Examination.
6. Mrs.S.J.Dhanawade. assign responsibilities of maintain Preliminary Examination Record
7. Ms.A.A.Kshirsagar has assigned responsibility to maintain website data.
8. Co-curricular activities: is to be decided in the next meeting at 27.11.2023 at 3.30pm.



Mr.S.B.Nikam  
HOD

Sr.	Name of the faculty	Signature
1	Mr.S.B.Nikam	
2	Mrs. S.J.Dhanawade	
3	Ms.A.A.Kshirsagar	
4	Ms.P.V.Gosavi	
5	Mrs.S.S.Tarade	
6	Mrs.S.A.Khurd	
7	Mrs.D.R.Wagh	



## Meeting Notice and Agenda

Date: 12.09.2023

Entire teaching faculty of BCA requested to attend the faculty meeting on 12.09.2023 at 3:30 pm. Venue of meeting is faculty cabin of undersigned. You are requested to carry academic diary with you for meeting.

Agenda of meeting is provided herewith. You may add the points you wish to be discussed in the meeting. Kindly write the points and put your signature after it.


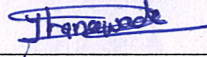
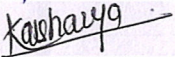
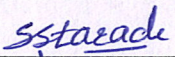
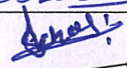
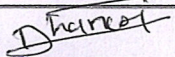
Regards,

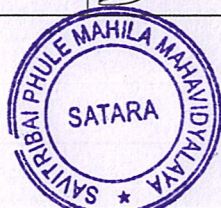
Mr.S.B.Nikam  
HOD

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12.09.2023

### Agenda of Meeting

Sr.	Agenda
1.	Lead College Activity
2.	Journal Record
3.	Attendance Record
4.	NAAC related work
5.	Workshop on Database Management System

Sr	Name of the faculty	Signature
1	Mr.S.B.Nikam	
2	Mrs. S.J.Dhanawade	
3	Ms.A.A.Kshirsagar	
4	Ms.P.V.Gosavi	
5	Mrs.S.S.Tarade	
6	Mrs.S.A.Khurd	
7	Mrs.D.R.Wagh	




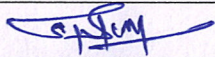
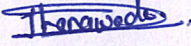
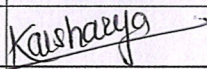
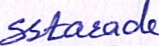
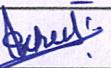
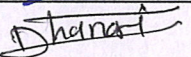
## Minutes of Meeting

Date: 12.09.2023

BCA Staff meeting is held on 12.09.2023 at 3.30 pm. to 4.30 pm.  
Following decisions are taken:

1. Mr.S.B.Nikam, Mrs. S.J.Dhanawade, Ms.A.A.Kshirsagar and Ms. P.V.Gosavi faculties has to instructed to complete work assigned to them by NAAC criteria chairman of respective criteria.
2. All faculties of BCA department are instructed to organize Lead College activity as per discussion in meeting.
3. All faculties of BCA department are instructed to maintain Journal Record
4. All class co-ordinator of BCA department are instructed to maintain Attendance Record of all classes.
5. Ms.A.A.Kshirsagar assign responsibilities of conducting Workshop on Database Management System.
6. Co-curricular activities: is to be decided in the next meeting at 14.10.2023 at 3.00pm.

  
Mr.S.B.Nikam  
HOD

Sr	Name of the faculty	Signature
1	Mr.S.B.Nikam	
2	Mrs. S.J.Dhanawade	
3	Ms.A.A.Kshirsagar	
4	Ms.P.V.Gosavi	
5	Mrs.S.S.Tarade	
6	Mrs.S.A.Khurd	
7	Mrs.D.R.Wagh	



## Meeting Notice and Agenda

Date: 07.08.2023

Entire teaching faculty of BCA requested to attend the faculty meeting on 07.08.2023 at 1.30 pm. Venue of meeting is faculty cabin of undersigned. You are requested to carry academic diary with you for meeting.

Agenda of meeting is provided herewith. You may add the points you wish to be discussed in the meeting. Kindly write the points and put your signature after it.

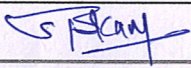

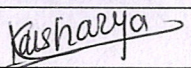
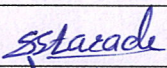

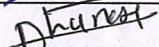
Regards,

Mr.S.B.Nikam  
HOD

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07.08. 2023

### Agenda of Meeting

Sr.	Agenda
1.	Class Coordinator Finalization
2.	Subject Distribution Finalization.
3.	Preparation of time table
4.	Preparation of Workload
5.	Preparation of Academic Calendar
6.	Guest lecture on Women Safety
7.	Preparation of computer Lab

Sr	Name of the faculty	Signature
1	Mr.S.B.Nikam	
2	Mrs. S.J.Dhanawade	
3	Ms.A.A.Kshirsagar	
4	Ms.P.V.Gosavi	
5	Mrs.S.S.Tarade	
6	Mrs.S.A.Khurd	
7	Mrs.D.R.Wagh	



## Minutes of Meeting

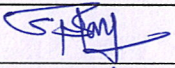
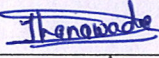
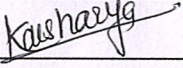
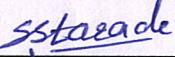
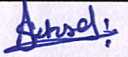
Date: 07.08.2023

BCA Staff meeting is held on 07.08.2023 at 1.30 pm. to 2.30 pm.  
Following decisions are taken:

1. Class coordinator Allotment: class allotted to every faculty has to execute for this academic year 2022-2023. For  
BCA I : Mrs. S.J.Dhanawade  
BCA-II (A) : Ms. P.V.Gosavi  
BCA II (B) : Mrs.S.S.Tarade  
BCA III: Ms.A.A.Kshirsagar.
2. Subject Distribution: Subject allotted to every faculty has to execute for this academic year 2023-2024.
3. Preparation of time table: Mrs.S.J.Dhanawade has entrusted with the responsibility to prepare a time table.
4. Preparation of Workload: Mrs.S.J.Dhanawade has entrusted with the responsibility to prepare a Workload
5. Preparation of Academic Calendar: is to be prepared by Mr.S.B.Nikam.
6. Ms.A.A.Kshirsagar and Mrs.S.J.Dhanawade are allotted to arranged Guest lecture on women Safety.
7. Preparation of Computer Lab: Mrs.D.R.Wagh has entrusted with the responsibility to prepare a Lab.
8. Co-curricular activities: is to be decided in the next meeting at 12.09.2023 at 3.30pm.



Mr.S.B.Nikam  
HOD

Sr	Name of the faculty	Signature
1	Mr.S.B.Nikam	
2	Mrs. S.J.Dhanawade	
3	Ms.A.A.Kshirsagar	
4	Ms.P.V.Gosavi	
5	Mrs.S.S.Tarade	
6	Mrs.S.A.Khurd	
7	Mrs.D.R.Wagh	