

NAAC Institutional Quality Sustenance and Development Survey

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2.

1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

3. Institutional Status

Affiliated Permanent

4. Contact Person Details

Name of Head of Institution:

Contact Phone:

Email:

Website URL:

Name of IQAC Co-ordinator:

Email:

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Recommendations
Implemented

Number of review committee 05

recommendation under implementation

Number of NAAC peer team recommendations under implementation 05

Number of UGC/ any other expert committee recommendations under implementation 05

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes 21

Total faculty on rolls 21

Faculty added during the year 0

Faculty positions vacant 0

Faculty left during the year 1

Total number of visiting faculty 0

Total number of guest faculty 0

8. Qualification of Faculty

PhD and Above 04

MPhil 13

Masters 21

Any other (Specify) 07

9. Faculty qualification improvement

PhD awarded to existing faculty 02

MPhil awarded to existing faculty 0

Any other degree awarded to existing faculty 0

Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	<input type="text" value="11"/>
Administrative staff (Actual strength)	<input type="text" value="07"/>
Added during the year of reporting	<input type="text" value="03"/>
Left during the year	<input type="text" value="0"/>
Number of posts vacant	<input type="text" value="04"/>

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	<input type="text" value="0"/>
Technical Support Staff (Actual strength)	<input type="text" value="0"/>
Added during the year	<input type="text" value="0"/>
Left during the year	<input type="text" value="0"/>
Number of posts vacant	<input type="text" value="0"/>

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SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty

Number of faculty members involved in curriculum restructuring/revision/syllabus development

Number of programmes in which evaluation process reformation taken up and implemented

Number of active teaching days during the current academic year

Average percentage of attendance of students

Percentage of classes engaged by guest faculty and temporary teachers

Number of self financed programmes offered

Number of aided programmes offered

Number of programmes discontinued during the year

23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken

Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year

Number of minor research projects undertaken during the year

Number of major ongoing projects

Number of minor ongoing projects

Number of major projects completed

Number of minor projects completed

Number of major project proposals submitted for external funding

Number of minor project proposals submitted for external funding

Number of research publications in peer reviewed journals

Number of research publications in international peer reviewed journals

Number of research publications in national peer reviewed journals

Number of research papers accepted for publication in international peer reviewed journals

Number of research papers accepted for publication in national peer reviewed journals

Average of impact factor of publications reported

Number of books published

Recommendations implemented

Number of review committee recommendation under implementation

Number of NAAC peer team recommendations under implementation

Number of UGC/ any other expert committee recommendations under implementation

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes

Total faculty on rolls

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Technical Support Staff (Actual strength)	<input type="text" value="0"/>
Added during the year	<input type="text" value="0"/>
Left during the year	<input type="text" value="0"/>
Number of posts vacant	<input type="text" value="0"/>

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AC Institutional Quality Sustenance and Development Survey

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SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details



Year of establishment of IQAC

DD MM YYYY

/ / *

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members

Number of Alumni in IQAC

Number of Students in IQAC

Number of Faculty in IQAC

Number of Administrative Staff in IQAC

Number of Technical Staff in IQAC

Number of Management Representatives

Number of External experts in IQAC

Number of any other stakeholder and community representatives

IQAC Meetings

Number of IQAC meetings held during the year

15. Whether Calendar of activities of IQAC formulated for the academic year
Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed

Number of value added programmes proposed

Number of skill oriented programmes proposed

Number of faculty competency and development programmes proposed

Number of other staff development programmes proposed

Number of student mentoring programmes proposed

Number of co-curricular activities proposed

Number of inter departmental cooperative schemes proposed

Number of community extension programmes proposed

Any other programmes proposed (Specify)

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented

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Number of value added programmes implemented

Number of skill oriented programmes implemented

Number of faculty competency and development programmes implemented

Number of other staff development programmes implemented

Number of student mentoring programmes implemented

Number of co-curricular activities implemented

Number of inter departmental cooperative programs implemented

Number of community extension programmes implemented

Any other programmes suggested that are implemented (Specify)

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution

Number of participants from the institution

Number of participants from outside

Number of external experts invited

Number of external conferences/seminars/

Number of events conducted with IQACs of other institutions as collaborative programmes

19. Did IQAC receive any funding from UGC during the year ?

- Yes
- No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC

Amount Received from any other source including the college management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

Need Based Courses - Short Term Courses - COC - Other - Writing & Reading Skill Research

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Number of research papers accepted for publication in national peer reviewed journals

Average of impact factor of publications reported

Number of books published

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Number of edited books published	0
Number of books (single authored) published	0
Number of books (coauthored) published	0
Numbers of conferences attended by faculty	46
Number of international conferences attended	10
Number of national conferences attended	22
Number of papers presented in conferences	24
Number of papers presented in international conferences	09
Number of papers presented in national conferences	15
Number of conferences organized by the institution	01
Number of faculty acted as experts resource persons	01
Number of faculty acted as experts resource persons - international	0
Number of faculty acted as experts resource persons - national	0
Number of collaborations with international institutions	0
Number of collaborations with national institutions	0
Number of linkages created during the year	02
Total budget for research for current year as a percentage of total institution budget	03
Amount of external research funding received in the year	220000
Number of patents received in the year	0

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Number of patents applied for in the year

Number of research awards/ recognitions received by faculty and research fellows of the institute in the year

Number of PhDs awarded during the year

Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities

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26. Does student support mechanism exist for coaching for competitive examinations?

27. Student participation, if response is yes to Qn. 27

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SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	<input type="text" value="960"/>
Actual enrollment during the year	<input type="text" value="850"/>
Student dropout percentage during the year	<input type="text" value="01"/>
Success percentage in the final examination across the courses	<input type="text" value="90"/>
Number of academic distinctions in the final examination and percentage	<input type="text" value="0"/>
Number of students who got admitted to institutions of national importance	<input type="text" value="0"/>
Number of students admitted to institutions abroad	<input type="text" value="0"/>
Number of students qualified in UGC NET/ SET	<input type="text" value="0"/>
Number of students qualified GATE/ CAT/ other examination (Specify)	<input type="text" value="0"/>

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 27

Number of students participated 14

30. Does student counselling and guidance service exist ?

Yes

31. Student participation, if answer to Qn. 29 is yes

Number of students participated 20

32. Career Guidance

Number of career guidance programmes organized 02

Percentage of students participated in career guidance programmes 100

33. Is there provision for campus placement?

No

34. If yes to Qn. 32

Number of students participated in campus selection programmes 0

Number of students selected for placement during the year 0

35. Does gender sensitization program exist ?

Yes

36. If Answer is Yes to Qn 34

Number of programmes organized 02

37. Student activities

Number of students participated in external 35

Number of prizes won by students in external cultural events

Number of cultural events conducted by the institute for the students

Number of students participated in international sports and games events

Number of students participated in national level sports and games events

Number of students participated in state level sports and games events

Number of students participated in university level sports and games events

Number of prizes won by students in international sports and games events

Number of prizes won by students in national level sports and games events

Number of prizes won by students in state level sports and games events

Number of prizes won by students in university level sports and games events

Number of sports and games events conducted by the institute for the students

38. Composition of students

Percentage of Scheduled Caste	9.76
Percentage of Scheduled Tribe	0
Percentage of other backward communities	15.76
Percentage of women students	100
Percentage of physically challenged	0
Percentage of rural students	80
Percentage of urban students	20

9. Scholarships and Financial Support

Number of students availing financial support from the institution	07
Amount disbursed as financial support from the institution	5382
Number of students awarded scholarship from the institution	215
Number of students received notable national/international achievements/recognition	0

40. Student initiatives

Number of community upliftment	02
--------------------------------	----

Programmes initiated
by students

Number of literary
programmes initiated
by students

01

Number of social
action initiatives based
on science /
environment initiated
by students

50

Number of student
research initiatives

04

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42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored?

43. Whether benchmarking is created for institutional quality management efforts?

44. If the answer to Question 43 is Yes, please list the benchmarking to various areas of development in bullet format

45. Is a Management Information System (MIS) in place?

46. If answer to question 45 is Yes, please provide details of MIS applied to

1. Administrative procedures including financial
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration

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SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes

No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes

No

43. Whether benchmarking is created for institutional quality management efforts ?

Yes

No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

45. Is a Management Information System (MIS) in place ?

Yes

No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration

Others

(enter the respective details corresponding to the serial numbers)

1. Internal Audit System, Staff Selection
Recruitment, Approvals, Service Conditions,

47. Existence of learning resource management

	Yes	No
e-database in library	<input checked="" type="radio"/>	<input type="radio"/>
ICT and smartclass room	<input type="radio"/>	<input checked="" type="radio"/>
e-learning sources (e-Books, e-Journals)	<input checked="" type="radio"/>	<input type="radio"/>
Production of teaching modules	<input type="radio"/>	<input checked="" type="radio"/>
Interactive learning facilities	<input checked="" type="radio"/>	<input type="radio"/>

48. Internal resource mobilization : Kindly provide the amount contributed .

Research	0
Consultancy and training	0
Student contribution	0
Alumni contribution	0
Wellwishers	587395

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	4129400
Amount spent for student welfare	8772
Amount spent for staff welfare	1000

50. Is delegation of authority practiced

- Yes
 No

51. Does grievance redressal cell exist ?

Yes No

Faculty

- | | Yes | No |
|----------|----------------------------------|-----------------------|
| Students | <input checked="" type="radio"/> | <input type="radio"/> |
| Staff | <input checked="" type="radio"/> | <input type="radio"/> |

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

55. Has the institution conducted any SWOT analysis during the year

- Yes
 No

56. The SWOT analysis was done by internal or by external agency

- Internal
 External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

1. Good academic performance & low dropout rate.

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

1. Limited academic flexibility.
2. No N.C.C. wing for girl students.

Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

1. Home science department may be strongly started.

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

1. To maintain efficiency & stability in a competitive age.

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

1. Increasing the strength of the students.
2. Establishment of need based courses.

62. How do you perceive the role of NAAC in the quality development of your institution
Suggestions in bullet format to be given below)

1. Quality Tool.
2. Research Awareness.

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Thanks for completing the survey. To your own

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	02
Post Graduate (MA/M.Sc./M.Com etc.)	0
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	01
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	01
Other value added programmes	08
Any other programme offered (Specify)	0

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	05
New programes designed	01
Programes under revision	03
Interdepartmental collaborative programmes	01
Inter institutional collaborative programmes	0
Number of review committee recommendations implemented (Total)	05
Number of NAAC peer team recommendations implemented	08
Number of UGC/any other expert committee	10