

Performance Appraisal System for Teaching Staff - A.

SHIVAJI UNIVERSITY, KOLHAPUR Annual Self Appraisal Report (ASAR)

As per 7th Pay UGC Regulation 18th July, 2018 and

Govt. of Maharashtra Resolution 8th March, 2019

**For College Assistant / Associate Professor /
University Assistant Professor**

Academic Year : 2021 -2022

(Duration : From Jun 2021 To April 2022)

A. General Information

- a) Name (Surname first) : **Dr. Prakash Krishna Tone**
- b) Designation : **Assistant Professor**
- c) College / University : **Savitribai Phule Mahila Mahavidyalaya, Satara**
- d) Department : **Economics**
- e) Date of Birth : **24/02/1976**
- f) Date of Appointment : **04/12/2000**
- g) Total Teaching Experience : **UG: 22 PG: 11**
- h) Permanent Address (with Pin code) : **A/P- Arvi Tal- Koregaon, Dist- Satara**
- Mobile No. : **9850019428**
- Email : **tonepk76@gmail.com**

B. Academic Qualifications

Sr. No.	Exam. Passed	University	Subject	Year	Grade / Class
1	B.A.	SUK	Economics	1996	I
2	M.A.	SUK	Economics	1998	I
3	M.Phil	SUK	Socio Economics Contribution of Maharashtra Rajya Sahakari Sangh Ltd. Pune : A Case Study of Solapur District Cooperative board	2007	B
4	Ph.D	SUK	Sustainable Agricultural Development in Hilly area of Satara District	2021	-

C. Research / Fellowship / Research Training Program :

Sr. No.	Research	Title of Work / Thesis	University / Institute
1	M.Phil.	Socio Economics Contribution of Maharashtra Rajya Sahakari Sangh Ltd. Pune : A Case Study of Solapur District Cooperative board	SUK
2	Ph.D.	Sustainable Agricultural Development in Hilly area of Satara District	SUK
3	Research Training Program	-	-

D. Orientation / Refresher / Short Term Course Completed :

Sr. No.	Course	Duration	University / Institute
1	Orientation	3/3/2009 to 28/3/2009	Pune University
2	Refresher	2/3/2011 to 21/3/2011	Goa University
3	Refresher	05/12/2018 to 28/12/2018	Shivaji University, Kolhapur
4	Refresher	15/02/2021 to 28/02/2021	Pune University

Appendix II

Table 1
Assessment Criteria and Methodology for University/College Teachers

Table 1.1: Teaching –

Activity	Percentage Obtained	Grade Claimed	Grade Verified
Teaching- $\frac{A}{B} \times 100 = 95\%$ Where A: Number of classes(Lectures) taught B: Total classes (Lectures) assigned 1) B.A.I : Indian Economy (2) 2) B.A.II : Money and Banking (02) 3) B.A.III : Research Methodology (04) 4) B.A.III : History of Eco. Thought(04) 5) B.Com II : Money and Financial System (04) 6) B.Com III : Busi. Environment (04) (Classes taught includes sessions on tutorials, lab and other teaching related activities)	Good	Good	Good / Satisfactory/ Not satisfactory

Grading Criteria : 80% & above - Good, Below 80% but 70% & above - Satisfactory

Less than 70% - Not satisfactory.

Note : Strike out whichever is not applicable.

Table 1.2: Involvement in the University/College students related Activities /research activities:

Sr. No.	Activity	Grade Claimed	Grade Verified	Page No.
(a)	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. Number of activities : 13 1. NSS - Member 2. IQAC Committee – Member 3. Examination – Member 4. Essay, Debate , Elocution Competitions Competitive -	Good	Good / Satisfactory/ Not satisfactory	

	<p>Member Examinations Guidance,</p> <ol style="list-style-type: none"> 5. Karmaveer vidya Prabodhini Examinations - Member 6. Gymkhana- Member 7. Grievance Redressal- Member 8. Tours and Excursions- Member 9. Art Circle (Cultural Programmes) Youth Festival- Co-Chairman 10. Canteen -Chairman 11. Event Management -Chairman 12. Financial Management& Purchase- Member 13. UGC Grants/ Funds Utilization- Member 			
(b)	<p>Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.</p> <p>Number of activities : 06</p> <ol style="list-style-type: none"> 1. Internal Senior Supervisor 2. Internal Senior Supervisor – University Exam 3. Paper Setter for University Exam 4. Internal Pre Examination Senior Supervisor 5. Paper Evaluation for Shiavji University 6. Paper Evaluation for Autonomous College (D.G.C.C.) 			
(c)	<p>Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.</p> <p>Number of activities : 30</p> <p>N.S.S. : 20 Activities</p> <ol style="list-style-type: none"> 1) International Youth Day 2) Teacher's Day 3) 'Azadi Ka Amrit Mahotsav' 4) Pre Republic Day Parade Camp 5) <i>Misana Yuva Svastha</i> Covid 19 Immunization Camp 6) Swachh Bharat Abhiyan 7) Constitution Day 8) Tree Plantation and village cleaning 9) Voter Awareness and Registration Campaign 10) World AIDS Day Expert Lecture 11) Celebrate Savitribai Phule's birth anniversary 12) District level Quiz Competition 13) The 6th Annual National Conference on Cyber Psychology 14) Celebrate 12th National Voters' Day 15) Anti Dowry Movement, The All Maharashtra 			

	<p>Senior College Essay Competition</p> <p>16) Mazi Vasundhara Abhiyan</p> <p>17) Tree planting and conservation</p> <p>18) Celebrates International Women's Day</p> <p>19) National Integration Camp (NIC)</p> <p>20) Camp - Chinchani, Tal.Dist- Satara</p> <p>Sport : 5 Activities</p> <ol style="list-style-type: none"> 1. Inter Zone Yoga Competition (Men/Women) 2. Satara Zonal Women Competition 3. Self Defense training for Women Empowerment 4. Conduct Workshop on Test Batteries for Physical Fitness 5. Fitness Awareness Training Programm For Women <p>IQAC : 05</p> <ol style="list-style-type: none"> 1. One Day Workshop on Simple and Smart Way of Accounting (21/03/2022) 2. One Day Workshop on Academic Audit for Principals and Coordinators (25/03/2022) 3. Extension Activity regarding Farm pond Construction for farmers and students(23/03/2022) 4. Extension Activity on Tuberculosis Awareness Progamme(blood, Saliva, Sugar,BP checking Camp and lecture for villagers913/04/2022) 5. Health Check-up Camp for Students and Staff 			
(d)	<p>Organizing seminars/ conferences/ workshops, other college/university activities.</p> <p>Number of activities : 04</p> <ol style="list-style-type: none"> 1. Economics Department S.P.M.M. : "Contribution of Prof. Dr. N.D. Patil in Social and Economic Development of Maharashtra" 2. Economics : A.S.S.C. Medha- SUYEK Adhiveshan 3. C.S.C. Satara – International Conference 4. One Day Workshop- Sendriy Sheti Kalachi Garaj 			
(e)	<p>Evidence of actively involved in guiding Ph.D students.</p> <p>Number of Students: 00</p>			
(f)	<p>Conducting minor or major research project sponsored by national or international agencies.</p> <p>Number of Projects: Major:.....</p> <p>Minor:....</p>			

(g)	<p>At least one single or joint publication in peer reviewed or UGC list of Journals. Number of Publications: 05</p> <ol style="list-style-type: none"> 1. A Study of Land Holding in Satara District (Modern Thamizh Research, Date 24/12/ 2021) 2. A Study of Fertilizers Use in Satara District (AIIRJ, Peer Reviewed & Indexed Journal, (I.F – 7.149) July 2021) 3. नवीन कृषी कायदे २०२० वास्तव आणि अपेक्षा : (Vidyavarta, March 2022) 4. A Study of Online Buying Behavior of Customers (International Journal of Advanced and Applied Research, Peer Reviewed, ISSN – 2347-707, I.F. 7.328, April 2022) 5. A study of Co – Operative Credit Movement in India (AJANTA, Peer Reviewed, ISSN- 2277- 5730 (IF 6.399) Date 22/4/2022) 			
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Grading Criteria : Good - Involved in at least 3 activities

Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

Note: i) Number of activities can be within or across the broad categories of activities

ii) Strike out whichever is not applicable.


Overall Grading:

Sr. No.	Grade	Criteria
1	Good	Good in teaching (Table 1.1) and satisfactory or good in activity at Table 1.2.
2	Satisfactory	Satisfactory in teaching (Table 1.1) and good or satisfactory in activity at Table 1.2.
3	Not Satisfactory	If neither good nor satisfactory in overall grading


Note: For the purpose of assessing the grading of Activity at Table 1.1 and Table 1.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned

above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

Overall Grading				
Sr. No.	Grade Claimed	Overall Grade Claimed	Grade Verified	Overall Grade Verified
Table – 1.1	Good	Good	Good / Satisfactory / Not satisfactory	Good / Satisfactory / Not satisfactory
Table–1.2	Good		Good / Satisfactory / Not satisfactory	


Signature of the Faculty
(Dr Tone-P-K)


IQAC
Co-ordinator


Signature of HOD/Director/Co-ordinator
Dr. S. M. Bhosale
Professor & Head
Department of Economics
Savitribai Phule Mahila Mahavidyalaya, Satara




Signature of Principal/ Director/ Vice Chancellor
Principal
Savitribai Phule Mahila Mahavidyalaya
SATARA.

Performance Appraisal System for Non-teaching staff

"गोपनीय अहवाल"

गट क ते ह च्या कर्मचा-यांचे स्वयंमूल्यमापन

- १) सेवकाचे पूर्ण नाव : सौ. शिंदे किष्ण बाजीराव
- २) शैक्षणिक पात्रता : बी.ए. (MSCIT)
- ३) मूल्यमापनाचा कालावधी : सन २०१८-१९
- ४) सध्याचा हुद्दा : ज्युनिअर क्लार्क
- ५) कार्यतत्परता : चांगली
- ६) हाताखालील व्यक्तीकडून काम करून घेण्याची क्षमता (गट ब व क साठी) : चांगली
- ७) सहकारी, विद्यार्थी व पालक यांचेशी असलेले संबंध : उत्तम
- ८) सर्वसाधारण बुद्धीमत्ता : उत्तम
- ९) तांत्रिक कार्यक्षमता/विशेष कल :
(अद्ययावत केलेली कौशल्य या ठिकाणी नमूद करावीत) : संगणक ज्ञान
- १०) अ.निर्णयक्षमता : उत्तम
ब.उपक्रमशिलता व धडडछी : उत्तम
- ११) अ.सोपविलेल्या कामातील सचोटी : चांगली
ब.चारित्र्य (संशयास्पद असेल तर अहवाल सोबत जोडावा) :
- १२) प्रदान करण्यात आलेले अधिकार व जबाबदारी : होय
पूर्णपणे वापरतात काय : होय
- १३) फंदोत्रतीसाठी पात्रता : आहे
- १४) मागासवर्गीयाबाबतचा दृष्टीकोन : चांगला
- १५) प्रकृतीमान (Physically Fitnaess) : चांगला
- १६) क्षेत्रीय स्तरावर काम करण्याची योग्यता : चांगली
- १७) संगणकावर काम करण्याची आवड : आहे
- १८) संस्थानिष्ठ : चांगली
- १९) संस्थेच्या विविध उपक्रमातील सहभाग : आहे
- २०) आझादाचारकर्ता : आहे
- २१) महाविद्यालयाच्या विकासासाठी केलेली कामे : सर्व कामात सहभाग
- २२) मूल्यमापन कालावधीत केलेली कामे :
उल्लेखनीय अशी महत्वाची कामे :
- २३) कामकाज सुधारणाबाबत सूचना दिल्या आहेत काय ? :
असल्यास प्रत जोडावी : नाही
- २४) संस्था/प्राचार्य यांचेकडून कामकाजाबाबत मेमो मिळाले आहेत काय :
असल्यास प्रत जोडावी : नाही
- २५) संस्थेकडून Minor/Major शिक्षा : नाही
दिलेली आहे काय असल्यास प्रत जोडावी :
सर्वकाची सही

Y.B.Shinde
सेवकाची सही

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|--|---|------------------------|
| १) वक्तशीरपणा | : | आहे |
| २) आज्ञाधारकता | : | आहे |
| ३) कामाची पध्दत | : | चांगली |
| ४) विद्यापीठ/शासन/संस्था कामकाज ज्ञान व पालन | : | आहे |
| ५) अ) सचोटी | : | चांगली |
| ब) चारित्र्य (राहणीमान/वरिष्ठोंचा आज्ञाधारकपणा/वक्तशीरपणा) | : | चांगले आहे |
| ६) पदोन्नतीसाठी निश्चित स्वरूपाचा अभिप्राय | : | चांगला |
| ७) कामकाज सुधारण्याबाबत लेखी सूचना | : | नाही |
| ८) सर्वसाधारण मुल्यमापन | : | चांगले |
| ९) प्रतवारी | : | चांगली |
| १०) अभिप्राय | : | कामकाज समाधान कारक आहे |
| | : | |
| | : | सही |
| | : | विभागप्रमुखाचे नाव |

विभागप्रमुख अभिप्राय:- कामकाज चांगले आहे

कार्यालयप्रमुख अभिप्राय
कामकाज संतोषकारक आहे.

कार्यालयप्रमुख नाव (स. ल. चव्हाण)
सही

प्राचार्य अभिप्राय :- वरील मुल्यमापनाशी सहमत आहे

प्राचार्य सही व शिक्का

स्थळ:- सातारा
तारीख:- १०/४/२०१९

प्राचार्य
सावित्रीबाई फुले महिला महाविद्यालय
सातारा.